

Appendix 2

Work Programme Children and Young People Overview and Scrutiny Committee

Policy framework documents – Children and Young People’s Plan and Youth Justice Plan

<i>Item</i>	<i>Work Type</i>	<i>Responsible officer</i>	<i>Objectives</i>
8 December 2015			
Medway Safeguarding Children Board	Holding to account	Independent Chair, MSCB	To consider the update report from the MSCB Independent Chair
Draft Capital and Revenue Budgets 2016/17	Pre-decision scrutiny	Chief Finance Officer	To scrutinise the draft Capital and Revenue Budgets for 2016/17
School Admission Arrangements 2017	Pre-decision scrutiny	Student Services Manager	To scrutinise the proposed school admission arrangements for 2017
Council Plan Monitoring Q2 (2015/16)	Performance reviews	Director of Children and Adult Services	To scrutinise Q2 performance against council plan monitoring in relation to indicators that fall within the remit of this committee.
In attendance – Portfolio Holder for Children’s Services	Holding to account	Councillor O’Brien	To hold the Portfolio Holder for Children’s Services to account on performance against his portfolio.
Update on Children Centres and Early Years	Other	Interim Assistant Director, School Effectiveness and Inclusion	To scrutinise an update report on Children’s Centres and Early Years provision.
19 January 2016			
In attendance – Portfolio Holder for Adult Services	Holding to account	Councillor Brake	To hold the Portfolio Holder for Adult Services to account on performance against his portfolio in relation to the Independent Safeguarding and Review Services
Support for Care Leavers Task Group – progress update	Policy Development	Assistant Director, Children’s Social Care	To receive an update on the progress made against the recommendations for the Support for Care Leavers Task Group report.

Appendix 2

<i>Item</i>	<i>Work Type</i>	<i>Responsible officer</i>	<i>Objectives</i>
3 March 2016			
Council Plan Monitoring Q3 (2015/16)	Performance reviews	Director of Children and Adult Services	To scrutinise Q3 performance against council plan monitoring in relation to indicators that fall within the remit of this committee.
School Performance Annual report 2014-15	Annual Report	Interim Assistant Director, School Effectiveness and Inclusion	To scrutinise the performance of schools in Medway, including attendance and exclusion data and 2015 validated test and examination results.
Integrated Family Support	Other	Assistant Director, Children's Social Care	To scrutinise an update report on the services for integrated family support, including the early help offer.
July 2016			
Update on short breaks provision for children with disabilities and the local offer	Other	Assistant Director, Partnership Commissioning	To scrutinise a report updating the committee on the implementation of the re-commissioning of short breaks provision, last considered by the Committee in July 2015
To be determined:			
Community Children's Nursing Service	Community Issues	Assistant Director, Partnership Commissioning	To scrutinise a report updating Members on the planned development of a Medway and Swale Children's Community Nursing Service.
Integrated Youth Support Service	Other	Interim Assistant Director, School Effectiveness and Inclusion	To scrutinise a report on the Integrated Youth Support Service.
School Improvement Strategy		Interim Assistant Director, School Effectiveness and Inclusion	To scrutinise the revised School Improvement Strategy.

Meetings in 2015/16:

8 December 2015, 19 January 2016 and 3 March 2016.

CYP O&S Committee Work Completed in 2015/16:

21 July 2015

- Update on re-commissioning of short breaks provision for children with disabilities and the local offer
- Ofsted inspection of the Local Authority's arrangements for school improvement
- Update on progress in relation to the Children's Safeguarding Improvement Notice

Appendix 2

- Recruitment, retention and workforce development in Children's Social Care
- Update on the Medway Children and Young People Emotional Wellbeing Strategy
- Complaints and Compliments annual report – April 2014-March 2015
- Council Plan Year End 2014/15 – performance monitoring report

22 September 2015

- Council Plan Quarter 1 2015/16 Performance Monitoring Report
- Annual report from Children's Social Care Service
- Integrated Family Support Service
- Member Item – Exclusions in Medway schools
- Interim report on unvalidated Key Stage 2 performance
- Youth Offending Team Strategic Plan 2014-16 Refresh

**Work Programme
Health and Adult Social Care Overview and Scrutiny Committee**

17 DECEMBER 2015			
CQC report on Medway NHS Foundation Trust	Community issue	Chief Executive, Medway NHS Foundation Trust	
Council Plan Monitoring Q2 (2014/15)	Performance reviews	Director of Children and Adult Services	To scrutinise the performance against council plan monitoring in relation to indicators that fall within the remit of this committee.
Dementia Commissioning intentions	Pre-decision scrutiny	Partnership Commissioning Programme Lead	To comment on the dementia commissioning intentions prior to Cabinet
Draft Capital and Revenue Budget	Pre-decision scrutiny	Chief Finance Officer	To scrutinise the draft Capital and Revenue Budgets for 2016/17

26 JANUARY 2016			
Acute mental health inpatient bed update	Community issue	Chief Clinical Officer NHS Medway CCG/Chief Executive, KMPT	To scrutinise progress on the implementation plan (and every other meeting until further notice)

17 MARCH 2016			
Council Plan Monitoring Q3 (2014/15)	Performance reviews	Director of Children and Adult Services	To scrutinise the performance against council plan monitoring in relation to indicators that fall within the remit of this committee.

DATE TO BE DETERMINED			
Personality disorder service	Community issue		
Joint report on complete pathway of care from admission to discharge	Community issue		
Report on access to televisions at Medway Maritime Hospital	Community issue		
Update on the priorities of the Health and Wellbeing Board for 2015/2016	Holding to account		

Access to GP practices and the future supply of GPs	Holding to account		All Member briefing to be arranged
Urgent Care Review	Community issue		
Intermediate care beds	Community issue		
Mortality figures from Medway Maritime Hospital	Community issue	To be agreed	To scrutinise progress by the independent working group set up to consider mortality figures for the hospital (*every six months from 28/01/2014)
Further information on public access defibrillators	Community issue	Director of Corporate Affairs & Service Development - SECamb	To receive further feasibility study on Public Access Defibrillators

Note: Six monthly updates were requested by means of briefing notes on the action plans from the Mortality Working Group – starting July 2013 (next update to be dealt with at the Member briefing scheduled for early New Year) and *subsequently to coincide with attendance by Chief Executive of Hospital.

Dates of future meetings:

17 December 2015, 26 January 2016, 17 March 2016

Items yet to be programmed:

- (request for joint meeting with Children and Young People's Overview and Scrutiny Committee to be arranged to consider transition for adolescents with mental health problems and young people with disabilities 0-25 year age group).
- NHS England, Kent and Medway - to be invited to discuss primary care arrangements – on a date to be agreed.
- Urgent Care review

Work completed in 2015/2016:

31 March 2015

- Acute mental health inpatient bed update
- CQC – Approach to Inspection of GP Services
- Quarter 3 Council Plan monitoring
- SECamb report back and update on Emergency Control Centres
- Member item – Community meals project
- Patient transport update
- Urgent Care Review Update

23 June 2015

- Acute mental health inpatient bed update
- Adult Complaints Annual Report
- Attendance of new Chief executive and Chair of Medway NHS Foundation Trust
- Update on Care Act
- Member item – Councillor Purdy – Care in the Community

Work Programme
Regeneration, Community and Culture Overview and Scrutiny Committee

Policy framework documents: Community Safety Plan, Local Transport Plan and plans and other strategies which together comprise the Development Plan

Item	Work type	Responsible officer	Objectives
10 DECEMBER 2015			
Council Plan Monitoring 2015/16	Scrutiny of Performance	Performance Manager	Consider performance against the Council's Key Measures of Success for the second quarter of 2015/16
Capital and Revenue Budget 2016/17	Pre-decision scrutiny	Chief Finance Officer	To consider the Council's draft capital and revenue budgets for 2016/17
Annual Scrutiny of the Community Safety Partnership	Holding to Account	Assistant Director Front Line Services	Annual Scrutiny of the Community Safety Partnership
Portfolio Holder for Corporate Services in attendance	Holding to account	Councillor Mackness	
Air Quality Action Plan	Pre-decision scrutiny	Environmental Protection Team Leader	To receive a report on the Air Quality Action Plan
28 JANUARY 2016			
Annual Review of Waste Contracts	Service Review	Head of Waste Services	The annual review of Waste Contracts
Cultural Activities Programme	Annual report	Acting Director of Regeneration, Community and Culture	The annual report on the Cultural Activities Programme
Deputy Leader and Portfolio Holder for Housing and Community Services in attendance	Holding to account	Councillor Doe	
Portfolio Holder for Inward Investment, Strategic Regeneration and Partnerships in attendance	Holding to account	Councillor Chambers OBE	
Placing Objects on the Highways	Pre-decision scrutiny	Assistant Director, Housing and Regeneration	To consider a proposed Licensing Policy for placing objects on the highways.

Item	Work type	Responsible officer	Objectives
Report from Housing Task Group	Policy Development	Assistant Director Housing and Regeneration	Projected date to receive a report from the Housing Task Group
29 MARCH 2016			
Council Plan Monitoring 2015/16	Scrutiny of Performance	Performance Manager	Consider performance against the Council's Key Measures of Success for the third quarter of 2015/16
Portfolio Holder for Business Management	Holding to account	Councillor Turpin	
Road Maintenance Budget for the next 6 years along with information on the National Highways and Transport Survey	Community issues	Head of Highways and Parking	To receive a report on the road maintenance budget for the next 6 years and information on the National Highways and Transport Survey. (From 6 August 2015)
DATES TO BE DETERMINED			
Kent and Medway Growth Deal	Other	Assistant Director Housing and Regeneration	To receive a presentation on the Kent and Medway Growth Deal (requested at meeting on 10 April 2014)
Review of average journey times across Medway	Policy Development	Head of Integrated Transport	Update reviewing changes to measuring average journey times across Medway
Market Officers plans for expansion of markets	Community issues	Assistant Director Housing and Regeneration	To receive a report setting out any ideas from the newly recruited market staff for the possible expansion of markets (Minute 732 – 29/1/15)
Review of shared use bay installation in York Avenue, Gillingham	Community Issues	Assistant Director Front Line Services	Report back to Committee for a review 6 months after the shared use bay has been operational (the lead petitioner to be invited to attend the meeting) (Minute 726 – 7/4/15)
How adopted roads have been adopted in Medway in the past	Community Issues	Assistant Director Front Line Services	To receive a report setting out how adopted roads in Medway have been adopted in the past. (Minute 726 – 7/4/15)
Closure of Tesco Store in Chatham – Report on the future options for the whole site if a new user is not found within 6 months	Community Issues	Assistant Director Housing and Regeneration	To consider future options for the whole site if a new user is not found within 6 months (report due back Sept/October 2015) (Minute 929 – 7/4/15)

Item	Work type	Responsible officer	Objectives
A report back on the outcome of discussions between Arriva and the petitioners concerning bus services in Walderslade	Community issues	Assistant Director, Front Line Services	To advise the Committee of the outcome of discussions

Annual reports and reviews considered by this committee are:

1. Annual Scrutiny of the Community Safety Partnership (December)
2. Annual Review of the Waste Contracts (January)
3. Cultural Activities Programme (January)
4. Annual Action Plan reviewing the progress of the Local Flood Risk Management Strategy (Sept)

Note: The Annual South Thames Gateway Building Control Partnership Business Plan is circulated via a Briefing Note prior to consideration by the Cabinet.

Future meeting dates:

2015/16:

10 December 2015
28 January 2016
29 March 2016

Work completed in 2015/16:

6 August 2015

Attendance by the Portfolio Holder for Front Line Services
Council Plan Year End 2014/15 performance Monitoring Report
Snow Warden Project Year 2 Review
Alley Gating Scheme in Fowey Close
Petitions
Work Programme

23 September 2015

Petitions
Changes to Arriva Bus Services
Attendance by the Portfolio Holder for Planning, Economic Growth and Regulation
Council Plan Quarter 1 2015/16 Performance Monitoring Report
Annual Action Plan on the Local Flood Risk Management Strategy
Lorry parking on Gillingham Business park
Work Programme