

## Record of Cabinet decisions

**Tuesday, 14 April 2015**

**3.00pm to 3.40pm**

**Date of publication: 15 April 2015**

**Subject to call-in these decisions will be effective from 23 April 2015  
The record of decisions is subject to approval at the next meeting of the Cabinet**

<b>Present:</b>	Councillor Rodney Chambers, OBE	Leader
	Councillor Alan Jarrett	Deputy Leader and Portfolio Holder for Finance
	Councillor David Brake	Portfolio Holder for Adult Services
	Councillor Howard Doe	Portfolio Holder for Housing and Community Services
	Councillor Phil Filmer	Portfolio Holder for Front Line Services
	Councillor Peter Hicks	Portfolio Holder for Community Safety and Customer Contact
	Councillor Mike O'Brien	Lead Portfolio Holder for Children's Services
	Councillor Kelly Tolhurst	Portfolio Holder for Educational Improvement

**In Attendance:** Dr Alison Barnett, Director of Public Health  
Robin Cooper, Director of Regeneration, Community and Culture  
Neil Davies, Chief Executive  
Richard Hicks, Deputy Director, Customer Contact, Leisure, Culture, Democracy and Governance  
Perry Holmes, Assistant Director, Legal and Corporate Services/Monitoring Officer  
Julie Keith, Head of Democratic Services  
Anthony Law, Democratic Services Officer  
Barbara Peacock, Director of Children and Adults Services

### **Apologies for absence**

An apology for absence was received from Councillor Jane Chitty (Strategic Development and Economic Growth).

### **Record of decisions**

The record of the meeting held on 10 March 2015 was agreed and signed by the Leader as correct.

**Declarations of disclosable pecuniary interests and other interests**

Disclosable pecuniary interests

There were none.

Other interests

Councillor Filmer declared an interest in agenda item 12 (Gateway 3 Contract Award: SEN Transport Framework) because he was a Director of Medway Norse. He chose to leave the room during consideration and determination of this item.

Councillor O'Brien declared an interest in agenda item 12 (Gateway 3 Contract Award: SEN Transport Framework) because members of his extended family worked in this area. He advised that he would stay and participate in the consideration and determination of this item.

**Support for Care Leavers Task Group**

**Background:**

This report asked Members to consider the final report of the in-depth review that had considered support for care leavers in Medway.

It was noted that the Task Group had considered the scope and complexity of the services available for care leavers, together with the potential impact on Medway Council's children and adults services and the Council's partners. Having reviewed existing internal and external provision of services, the Task Group brought together evidence and identified both positive practices and some gaps where improvements were already being made or could be made to close these gaps and improve the overall experiences for care leavers to smoothen their transition into young adulthood.

A copy of the Task Group's final report was attached at Appendix A.

The Children and Young People Overview and Scrutiny Committee had considered the Task Group report on 25 March 2015 and details of the discussion were set out in section 7 of the report. The Committee had endorsed the report, subject to reference to the recent statutory guidance on promoting the health and wellbeing of looked after children (which had been incorporated within the version attached to the Cabinet report).

A Diversity Impact Assessment was attached to the Task Group report. This identified that a wide range of evidence was gathered to support the recommendations, which sought to improve opportunities for Care Leavers 18+ across a range of outcomes e.g. access to employment, education and training, suitable accommodation.

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**Decision  
number:**

**Decision:**

- 50/2015** The Cabinet agreed that the future Joint Strategic Needs Assessment (JSNA) include within its Children in Care section, information on health outcomes and needs data for Care Leavers and recommended the Medway CCG, in partnership with the Council, ensure a focus on care leavers when commissioning services using evidence about their needs by using the JSNA.
- 51/2015** The Cabinet recommended that the Medway CCG, in partnership with the Council, work with provider agencies to develop and implement all age pathways that help bridge the gaps caused from transition from children to adult services (e.g. CAMHS, ADHD, SEN).
- 52/2015** The Cabinet agreed that Personal Advisors receive additional support and training to provide: -
- a. Promotion of healthy lifestyles advice, including emotional wellbeing (engaging with Public Health on contributing to this via workforce development)
  - b. Information on how to access support services where necessary.
- 53/2015** The Cabinet agreed to note and support the changes in relation to commissioning to improve choice and availability of accommodation and support options and that the impact and success of this be reviewed in six months time.
- 54/2015** The Cabinet agreed that Partnership Commissioning (on behalf of Children Social Care) and Housing Services: -
- a. Review the newly commissioned supported accommodation and floating support arrangements to ensure compliance and that care leavers are being supported appropriately.
  - b. Monitor allocations policy to ensure adequate and appropriate priority is being awarded to care leavers.
  - c. Review the provision of arrangements where care leavers are provided with temporary housing to ensure that it is meeting demands and conforms with relevant standards and that targeted support is provided.

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- 55/2015** The Cabinet agreed that Children's Social Care work with Children in Care Council and Care Leavers to develop a checklist of things that carers need to support looked after children to develop skills to be able to carry out by the age of 16 to help with their transition into independence (e.g. cook 7 simple nutritious meals, register with a GP, manage a budget).
- 56/2015** The Cabinet agreed to request that the Director of Children and Adult Services assess the resource viability of appointing at a low level of involvement, a Personal Advisor to each looked after child when they reach 17 to co-work with the young person's Social Worker to build a relationship with the young person to improve transition arrangements and experience of the young person.
- 57/2015** The Cabinet agreed that Director of Children and Adults Services explore the options of setting up a multi-agency hub for Care Leavers, possibly in partnership with another agency, to provide access to a one-stop-shop of support services, as well as informal and comfortable space where the young people can meet.
- 58/2015** The Cabinet agreed that Personal Advisors receive additional support and training to be able to effectively signpost to Medway Youth Trust (MYT) for specialist careers advice.
- 59/2015** The Cabinet agreed that Category Management ensure that support with securing employment, education or training opportunities is built in more formally into future commissioning and contractual arrangements.
- 60/2015** The Cabinet agreed that a Looked After Child's last Personal Education Plan (PEP) meeting also include: -
- a. The Personal Advisor so that ambitions and intentions are clear for transitional purposes.
  - b. Mid-Kent College (or any other relevant higher/further educational establishment, including the Russell Group Universities) and employers where the child is transferring on from a school, to ensure all information is shared and transition is smooth.
- 61/2015** The Cabinet agreed that the Director of Children and Adult Services recommend the Department for Education that guaranteed bursary funding should continue for students leaving care until they finish their education.

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- 62/2015** The Cabinet agreed that officers improve the offers of traineeships and apprenticeships in Medway to Care Leavers by working across the authority corporately to provide more wrap-around support to help them to succeed in these roles.
- 63/2015** The Cabinet agreed that the Director of Children and Adult Services review current sufficiency of mentoring for Care Leavers in Medway and explore the feasibility of commissioning a mentoring scheme like the Care Ambassador Scheme in Hampshire County Council. Part of this review of mentoring will involve scoping the development of a scheme from across Medway Council staff.
- 64/2015** The Cabinet agreed to support the idea around developing use of social media technologies including an app if financially viable, plus exploring other options including the use of Facebook, dedicated website or use of the existing Children in Care Council website and other models.
- 65/2015** The Cabinet agreed that the Children's Social Care Service work in partnership with the Participation Service to deliver a phone survey with Care Leavers to obtain full and meaningful feedback about their experiences of services to improve delivery.
- 66/2015** The Cabinet agreed that within the existing complement and through a review of service, the Director of Children and Adult Services aim to provide dedicated administration support for the Leaving Care Team. Administration support to this team should be specialised and can act as triage, thereby helping to build the team's capacity in dealing with its Care Leavers, particularly if a low level of support is begun at 17 years old.
- 67/2015** The Cabinet agreed that in addition to the update report to the Children and Young People Overview and Scrutiny Committee on progress in 6-12 months time, the Corporate Parenting Board should regularly monitor the implementation of this report and its recommendations.

### Reasons:

The Task Group has considered the support for care leavers in Medway. This included evidence from Care Leavers themselves, a range of relevant partners, stakeholders and provider agencies, and from a Local Authority where their care leaving service was rated 'outstanding'. The decisions seek to provide positive outcomes for Medway's Care Leavers through a range of actions.

## Sufficiency Report 2015-2016

### Background:

This report provided details of the 2015-2016 Medway Sufficiency Report, which set out how Medway Council would meet the placement needs of its current and future Children in Care and Care Leavers and improve their outcomes in light of an understanding of their needs and current provision.

The report explained that the scope was not restricted to just making good quality placements. The intention was to co-ordinate the range of activity across Children's Services, including a clear focus on supporting families to stay together, wherever it was safe to do so, thus minimising the need for children to come into care, or supporting their timely return to their families.

The Sufficiency Report (attached at Appendix A to the report) identified a number of Commissioning priorities:

- secure sufficiency of provision for 16+ Homeless young people and Care Leavers
- drive up quality standards of supported accommodation
- address the gaps in provision around emotional well-being and behavioural support for 18+ young people
- drive forward improvements in performance in respect of Initial Health Assessments and Health Histories
- drive forward improvements in the number of Care Leavers in education, employment and training
- secure more cost effective provision for Looked After Children
- improve process for assessing and monitoring placements.

It was noted that the Children and Young People Overview and Scrutiny Committee had considered this report on 25 March 2015 and its comments were set out in section 7 of the report.

The report included a Diversity Impact Assessment screening form at Appendix B to the report. This indicated that a full assessment was not necessary.

### **Decision number:**

### **Decision:**

**The Cabinet noted the comments of the Children and Young People Overview and Scrutiny Committee, as set out in paragraph 7 of the report.**

**68/2015**

**The Cabinet approved the Medway Sufficiency Report 2015-2016 as set out in Appendix A to the report.**

### **Reasons:**

The Medway Sufficiency Report is set within the context of national policy, legislation and guidance. The purpose of this document is to set out how

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Medway Council will meet the placement needs of current and future children in care and Care Leavers, and improve their outcomes, in light of the Council's understanding of their needs and current provision.

### **Council Tax Discretionary Relief Policy**

#### **Background:**

This report sought approval of a revised Discretionary Council Tax Relief Policy.

The policy, originally adopted by Cabinet in March 2013, provided additional help with Council Tax, helping to alleviate hardship in the transition from long-term benefit dependence into work.

It was noted that following clarification from the President of the Valuation Tribunal, there was a right of appeal against any decision not to award Council Tax Discretionary Relief. As such, officers were seeking to incorporate the right of appeal to the Valuation Tribunal into the existing policy. It was also explained that after two years in operation, a number of administrative inefficiencies in the operation of the policy had been identified and officers were seeking to streamline the process.

The report included a Diversity Impact Assessment screening form at Appendix 2 to the report. Given that the changes introduced an additional appeal right and were otherwise administrative rather than decision-making there were no concerns that any particular groups would be adversely affected by the changes to this policy. It was noted however, that officers were in the process of completing a new Diversity Impact Assessment for the Local Council Tax Reduction Scheme, which would encompass the Council Tax Discretionary Relief Policy.

#### ***Decision number:***      ***Decision:***

**69/2015**      **The Cabinet adopted the amended Council Tax Discretionary Relief Policy, as set out at Appendix 1 to the report.**

#### **Reasons:**

The Council Tax Discretionary Relief policy continued to provide assistance to those facing financial hardship as a result of welfare reform changes. However, after two years in operation it was believed that the revised policy would provide a more robust policy for claimants and a more efficient application process for both the claimant and the authority.

### **Rent Setting - Housing Revenue Account (HRA) New Build Properties**

#### **Background:**

This report sought agreement to the setting of rent and service charges for 10 new build Council owned homes.

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It was noted that the current programme was to develop a total of 55 new Council homes by 2017 and that the development of new Council Housing in Medway was progressing well. The next phase of these new properties was set out in paragraph 2.4 of the report and these would be ready for advertising, via the Council's Kent Homechoice Scheme, from May 2015.

Members were advised that the rent and service charge for each property had been set in accordance with the Council's current Social Housing Rent formula.

**Decision number:**      **Decision:**

**70/2015      The Cabinet recommended to Council the proposed rent setting and service charges as set out in paragraph 2.4 of the report.**

### **Reasons:**

Full Council was recommended to set the rent and service charges for 10 new build Council owned homes, ahead of advertising via the Homechoice letting system from May 2015. Each property had its rent and service charge set in accordance with the Council's current Social Housing Rent formula. Failure to set rent and service charges will mean a loss of income to the Housing Revenue Account Business Plan and the inability to let the new build properties.

### **South East Local Enterprise Partnership (SELEP) Accountability Board**

#### **Background:**

This report sought agreement from the Leader of Medway Council to join an executive Joint Committee of the South East Local Enterprise Partnership (SELEP).

It was explained that Medway Council was part of the SELEP, which covered Medway, Essex, Southend-on-Sea, Thurrock, Kent and East Sussex local authorities.

SELEP commissioned a delivery review in July 2014. The aim of the review was to ensure that SELEP was fit for purpose and resourced to manage major capital programmes within its governance framework. Recommendations from the review were presented to and agreed at the SELEP December 2014 Board meeting. It was reported that these provided a robust framework for programme management by creating a new Accountability Board that would enable the main Board to perform a strategic role. The report set out details of the proposal and sought agreement for Medway Council to join the SELEP Accountability Board.

It was noted that Essex County Council had considered a report on this matter on 27 January 2015 and this was attached at Appendix 1 to the report. This included details of membership and terms of reference for the Accountability Board. It was noted that Medway Council would be entitled to one place on the Board (with an appointed substitute Member). During the discussion on this item, it was also noted



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that the reference to “Medway Borough Council” within the Draft Membership and Terms of Reference of the SELEP Accountability Board would need to be corrected.

In accordance with Article 10 of the Council’s Constitution, the authority to establish joint arrangements in respect of executive functions was devolved to the Leader. Article 10 provided that, except in certain circumstances, only a Cabinet Member can be appointed to a Joint Committee exercising executive functions.

**Decision number:**      **Decision:**

**71/2015**      **The Cabinet recommended that the Leader approve the establishment of an executive Joint Committee called the SELEP Accountability Board and that Medway Council join that Joint Committee.**

**72/2015**      **The Cabinet recommended that the Leader appoint one Member to the SELEP Accountability Board (Councillor Rodney Chambers OBE with Councillor Jarrett to act as his substitute).**

**The Cabinet noted the establishment of Kent and Medway Economic Partnership.**

**The Cabinet noted the success in securing £4.4m from round 2 of the Local Growth Fund for the Rochester Airport scheme along with a £4m loan for Strood flood defences and £28.6m of transport schemes in Local Growth Fund round 1 making a total of £37 million.**

<b>A289 Four Elms</b>	<b>£11.1m</b>
<b>Chatham Town Centre</b>	<b>£4.0m</b>
<b>Medway Cycling</b>	<b>£2.5m</b>
<b>Medway City Estate</b>	<b>£2.0m</b>
<b>Strood Town Centre</b>	<b>£9.0m</b>
	<b><u>£28.6m</u></b>

**73/2015**      **The Leader approved the establishment of an executive Joint Committee called the SELEP Accountability Board and that Medway Council join that Joint Committee.**

**74/2015**      **The Leader appointed one Member to the SELEP Accountability Board (Councillor Rodney Chambers OBE, with Councillor Jarrett to act as his substitute).**

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### Reasons:

These decisions are necessary in order to give approval to Medway Council accepting and joining the new Accountability Board for SELEP.

### 6 Monthly Review of the Council's Corporate Business Risk Register

#### Background:

This report provided details of the latest review of the Council's Corporate Business Risk Register and proposed changes to the Risk Register were detailed in Appendix A and B to the report.

It was noted that the 6 monthly review of the Council's Corporate Business Risk Register would normally be submitted to the Business Support Overview and Scrutiny Committee, ahead of consideration by Cabinet. On this occasion, with cross-party agreement, the Committee meeting on 9 April 2015 was cancelled subject to a briefing being arranged on the Risk Register report for Cabinet for the Chairman, Vice-Chairman and Group Spokespersons of the Business Support Overview and Scrutiny Committee, which took place on 20 March 2015. The Chairman, Vice-Chairman and Labour Group Spokesperson attended this briefing and details of their comments were set out in section 5 of the report.

#### **Decision number:**      **Decision:**

**75/2015**      **The Cabinet noted the comments of the Chairman, Vice-Chairman and Labour Group Spokesperson of the Business Support Overview and Scrutiny Committee, as set out in paragraph 5 of this report, and approved the addition of a new corporate risk for the Better Care Fund (with a risk rating of C2).**

**76/2015**      **The Cabinet approved the amendments to the Council's Risk Register, as detailed in Appendix A and B to the report.**

#### Reasons:

The establishment of a corporate framework for risk management is recommended by CIPFA and SOLACE and will complement and support the work already being carried out within each directorate to manage risks.

### Section 75 Agreement with NHS England for Commissioning HIV Services

#### Background:

This report sought agreement to enter into a Section 75 agreement with NHS England for the commissioning of Human Immunodeficiency Virus (HIV) services. This would allow the Council to commission an integrated sexual health service for Medway including provision of contraception and the diagnosis and treatment of

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sexually transmitted infections including HIV. The report had been distributed within Supplementary Agenda No. 1.

It was noted that the Health and Social Care Act 2012 gave upper tier local authorities responsibility for commissioning comprehensive sexual health services including contraception and the testing and treatment of sexually transmitted infections as part of their new public health duties. Responsibility for commissioning services for the treatment of HIV remained with the NHS and was part of the specialist commissioning function of NHS England.

A section 75 agreement was proposed, with Medway Council as the lead commissioner, to facilitate the commissioning of an integrated sexual health service through a single procurement process and contract.

The Cabinet agreed to accept this report as an urgent item because the next Cabinet meeting was not scheduled to take place until mid June. Delaying the approval of the Section 75 agreement until then will cause a delay in the tender process for the commissioning of an integrated sexual health service, which in turn would leave the new premises for the delivery of these services unoccupied at the Council's expense.

It was noted that a revised Forward Plan had been published in accordance with both Section 11 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) 2012 and Rule 17 (Special Urgency) of the Access to Information Rules as set out in the Constitution. The Chairman of the Health and Adult Social Care Overview and Scrutiny Committee had also agreed that the proposed decision was urgent and could not reasonably be deferred for the reasons set out above.

**Decision number:**      **Decision:**

**77/2015**              **It was agreed that the Director of Public Health, in consultation with the Assistant Director, Legal and Corporate Services and the Portfolio Holder for Adult Services, is given delegated authority to negotiate the terms of the agreement and enter into it on behalf of the Council.**

**Reasons:**

A Section 75 agreement with NHS England for Medway Council to commission HIV treatment and care services on their behalf would enable the commissioning of an integrated sexual health service for the residents of Medway.

**Recruitment Freeze**

**Background:**

This report presented information on vacancies that officers had requested approval to commence recruitment for, following the process agreed by Cabinet on 7 January

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2003 (decision number 9/2003). Appendix 1 to the report provided details of the posts.

Nine further posts were tabled at the meeting within Supplementary Agenda No. 1.

**Decision number:**      **Decision:**

**78/2015**      **The Cabinet agreed to unfreeze the following posts, as detailed in Appendix 1 to the report and tabled at the meeting within Supplementary Agenda No. 1, to enable officers to commence the recruitment process:**

### **Business Support**

- a) Senior Administration Officer x2
- b) Information Mapping Analyst
- c) Research Data Analyst
- d) Head of Legal
- e) Lawyer – Place Team
- f) Paralegal – People
- g) Resourcing Team Leader
- h) Resourcing Officer
- i) Legal Support Assistant
- j) HR Consultant (Schools)

### **Children and Adults**

- k) Commissioning Officer
- l) MSCB Project Support Officer
- m) Contracts Monitoring Officer
- n) Admin Assistant (Temporary)
- o) Programme Lead, Traded Services
- p) Key Worker x 2
- q) Social Workers X 4
- r) Administrator

### **Regeneration, Community and Culture**

- s) Principal Transport Planner – Local Growth Fund
- t) Project Officer – Local Growth Fund
- u) Maintenance Coordinator

### **Public Health**

- v) Public Health Project Manager (Making Every Contact Count - Kent Surrey Sussex)

### **Reasons:**

The posts presented to Cabinet will support the efficient running of the Council.

## **Gateway 1 Procurement Commencement: Expansion Works at Cuxton Infants and Junior Schools**

### **Background:**

This report provided details of the proposal to commence the procurement process for single phase works at Cuxton Infants and Junior Schools, the aim of which was to increase capacity at the schools in accordance with the School Organisation Plan 2011-2016.

The report provided details of the procurement process options together with a recommended way forward.

The Procurement Board considered this report on 26 February 2015 and supported the recommendation as set out in the report.

An exempt appendix provided details of the whole life costings for this project.

### **Decision number:**

**79/2015**

**Decision:**  
**The Cabinet agreed the commencement of the procurement process via the Kent Business Portal, as set out in paragraph 4.1.2 of the report, to carry out the additional works at Cuxton Infants and Junior Schools.**

### **Reasons:**

To ensure a sufficient supply of good quality school places in the Cuxton and Halling area.

## **Gateway 3 Contract Award: SEN Transport Framework**

### **Background:**

This report provided details of the outcome of the tender process to award contracts for the provision of SEN Transport, via a Framework, from September 2015 that would be managed by Medway Norse under arrangements put in place in April 2014. The Framework would cover three areas, namely:

- Spot Purchase/Ad Hoc Routes;
- School Sites;
- Write Trak (home tutoring transport service).

The report gave details of the procurement process undertaken and the business case for this procurement. An exempt appendix provided details of the whole life costings of the contract and the tender evaluation process.

The Procurement Board considered this report on 25 March 2015 and supported the recommendations as set out at section 8 of the report.

**Decision  
number:**

**Decision:**

**80/2015**

The Cabinet approved the following operators for inclusion on the SEN Transport Framework, as set out in the exempt appendix:

**Lot 1 – Write Trak**

**Framework Ranking List:**

- 1 - Vokes Taxis Ltd**
- 2 - SAS Executive Travel**
- 3 - ABC Taxis**
- 4 - ASD Transport**

**Lot 2 - Spot Purchase**

**Hackney Carriage Vehicle Up to 20 Miles Ranking List:**

- 1 - SAS Executive Travel**
- 2 - Canada Cabs**
- 3 - Vokes Taxis**
- 4 - Lance Ridden**
- 5 - Mark Jennings**
- 6 - Rainham Coach Co**
- 7 - ABC Taxis**
- 8 - John Reilly Transport**

**Hackney Carriage Vehicle Over 20 Miles Ranking List:**

- 1 - Canada Cabs**
- 2 - SAS Executive Travel**
- 3 - Vokes**
- 4 - Mark Jennings**
- 5 - Lance Ridden Contractors**
- 6 - Rainham Coach Co**
- 7 - John Reilly Transport**
- 8 - ABC Taxis**

**Hackney Carriage Wheelchair Vehicle Up to 20 Miles  
Ranking List**

- 1 - Canada Cabs**
- 2 - Vokes Taxis Ltd**
- 3 - Lance Ridden Contractors**
- 4 - Rainham Coach Co**
- 5 - John Reilly Transport**
- 6 - ABC Taxis**
- 7 - SAS Executive Travel**
- 8 - City travel**

**Hackney Carriage Wheelchair Vehicle Over 20 Miles Ranking List**

- 1 - Canada Cabs
- 2 - Vokes Taxis Ltd
- 3 - Lance Ridden Contractors
- 4 - Rainham Coach Co
- 5 - John Reilly Transport
- 6 - ABC Taxis
- 7 - SAS Executive Travel
- 8 - City Travel

**PSV:**

**\*PSV Vehicle Up to 50 Miles Ranking List:**

- 1 - Rainham Coach Co
- 2 - Vokes Taxis Ltd
- 3 - ABC Taxis
- 4 - SAS Executive Travel
- 5 - London Hire Ltd
- 6 - City Travel
- 7 - ASD Transport

**\*PSV Vehicle Over 50 Miles Ranking List:**

- 1 - Rainham Coach Co
- 2 - Vokes Taxis Ltd
- 3 - SAS Executive Travel
- 4 - ABC Taxis
- 5 - London Hire Ltd
- 6 - ASD Transport
- 7 - City Travel

**\*PSV Wheelchair Vehicle Up to 50 Miles Ranking List**

- 1 - Rainham Coach Co
- 2 - Compaid
- 3 - SAS Executive Travel
- 4 - ABC Taxis
- 5 - City Travel
- 6 - London Hire Ltd
- 7 - ASD Transport

**\*PSV Wheelchair Vehicle Over 50 Miles Ranking List**

- 1 - Rainham Coach Co
- 2 - Compaid
- 3 - SAS Executive Travel
- 4 - ABC Taxis
- 5 - London Hire Ltd
- 6 - ASD Transport
- 7 - City Travel

**\*The Cabinet noted that the PSV Ranking Lists only have 7 operators on each, opposed to the maximum of 8 outlined**

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within the OJEU notice, as these were the only operators to pass the quality criteria.

### Lot 3 – School Sites

- 1 - ABC Taxis
- 2 - ASD Transport
- 3 - City Travel
- 4 - Compaid
- 5 - John Reilly Transport
- 6 - Lance Ridden Contractors
- 7 - London Hire Ltd
- 8 - Rainham Coach Co
- 9 - SAS Executive Travel
- 10 - Vokes Taxis Ltd.

#### Reasons:

This award will:

- Provide an essential replacement for the current SEN Transport Framework which is due to end in August 2015, allowing officers to continue to procure a statutory service.
- Provide a mechanism for procuring spot purchase / ad-hoc SEN transport from quality assessed operators, with a transparent cost structure.
- Provide a mechanism for extending the School Site approach to contracting SEN transport which will allow for less fluctuation in SEN transport budget across the year, provide each school site with a dedicated quality transport operator, and potentially achieve a cost saving on the current spend on transport to these school sites.

### **Gateway 5 Report: Household Waste Recycling Centres**

#### **Background:**

This report provided details of the review of the Household Waste Recycling Centres (HWRCs) contract delivered by FCC. This contract consisted of a number of elements including the management of the three HWRCs at Capstone, Cuxton and Hoath Way.

The FCC Annual Service Report was attached at Appendix 1 to the report.

An exempt appendix provided details of the whole life costings of the contract.

**Decision number:**      **Decision:**

**81/2015**      **The Cabinet agreed that the Council continue this termed contract for the remainder of the contract duration of 7 + 2 years (from October 2010-September 2019) with the inclusion of further Gateway 5 reports.**



**Reasons:**

This contract is providing value for money and FCC have exceeded their year on target of a 60% recycling rate while delivering high quality services for the residents of Medway with high satisfaction levels recorded.

**Gateway 5 Report: Waste Collection and Disposal Contracts**

**Background:**

This report provided details of the review of the waste collection and disposal contracts. These contracts were delivered by Veolia and consisted of a number of elements including waste collection and street cleansing services, for example, residual waste collection, recycling collection from kerbside and bring sites and the disposal of residual waste via a combination of landfill and energy from waste.

The Veolia Annual Service Report was attached at Appendix 1 to the report.

An exempt appendix provided details of the whole life costings of the contracts.

**Decision number:**

**Decision:**  
**The Cabinet noted the progress made to date with the waste collection and disposal contracts.**

**82/2015**      **The Cabinet agreed that the Council continue with the current waste collection and disposal contracts with a requirement for further Gateway 5 reporting at end of year five.**

**Reasons:**

The contracts provide value for money and Veolia have a track record of delivering high quality services for the residents of Medway with very high satisfaction levels recorded.

Further to this, the contracts have been well managed by the client department, through the adoption of contract management and the forming of a strong working relationship between Veolia and the Council.

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.....  
**Leader of the Council**

.....  
**Date**

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