

**Work Programme
Children and Young People Overview and Scrutiny Committee**

Policy framework documents – Children and Young People’s Plan and Youth Justice Plan

Item	Work Type	Responsible officer	Objectives
25 March 2015			
Scrutiny Review Task Group – Support for Care Leavers	Policy Development	Assistant Director Children’s Social Care/Democratic Services Officer	To consider the findings and recommendations of the Support for Care Leavers Task Group
Medway Safeguarding Children Board	Holding to Account	MSCB Independent Chair	To consider and scrutinise the activity of the MSCB and its Business Plan
Q3 Council Plan Performance Monitoring performance 2014/15	Performance Review	Director of Children and Adult Services	To scrutinise performance against the relevant targets for Council Plan monitoring 2014/15
Update on the Child and Adolescent Mental Health Service (CAMHS)		Assistant Director, Partnership Commissioning	To consider an update on CAMHS, since the committee’s last report on the service in July 2014.
Early Help Service	Other	Assistant Director, Children’s Social Care	To consider and scrutinise a report on the Early Help Service, including the Common Assessment Framework.
Local Offer	Other	Assistant Director, Children’s Social Care	To consider and scrutinise a report on the local offer and a tiered approach to support services (this was added to the work programme following discussion on the review of short breaks at 18 September 2014 meeting)
Permanency options for children that are looked after	Other	AD, Children’s Social Care	To receive a report providing details on alternative permanency options for looked after children, such as kinship orders.
Sufficiency Report 2015-16 (placement needs for LAC and Care Leavers)	Pre-decision scrutiny	Assistant Director, Partnership Commissioning	To consider and scrutinise the draft strategy 2015-16 which aims to address the placement needs of current and future children in care and care leavers
Outcomes of the Medway Youth Parliament Conference 2014	Other	Medway Youth Parliament representatives	To receive a report updating Members on the outcomes of the 2014 Medway Youth Parliament Conference.

Forthcoming meetings:
25 March 2015

CYP O&S Committee Work Completed in 2014/15:

14 January 2015

- Medway Children Action Network
- Medway Action for Families
- Update on School Nursing Service
- Attendance of Portfolio Holder for Adult Services
- School Admission Arrangements 2016

9 December 2014

- Attendance of the Portfolio Holder for Educational Improvement
- Provisional Test and Examination results for 2014
- Outcome of consultation for the proposed prescribed alterations at Rivermead Special School
- Youth Justice Plan
- Capital and Revenue Budget 2015/16
- Council Plan Monitoring – Quarter 2

18 September 2014

- Attendance of the Portfolio Holder Children's Services (lead member)
- Short Breaks Review
- Update on Private Fostering
- New Ofsted Single Framework
- Review of the School Organisation Plan (2011-2016)
- Council Plan Performance Monitoring 2014-201

15 July 2014

- CAMHS
- Children's Social Care Complaints and Compliments Annual Report 2013/14
- Medway Safeguarding Children Board
- The local authority's approach to personal budgets and direct payments
- Q4 Council Plan Performance Monitoring performance 2013/14

3 June 2014

- Outcome of consultation for the proposed prescribed alterations at Danecourt Special School
- Sure Start Children's Centres and Early Childhood outcomes 2013-14
- Safeguarding Peer Review

**Work Programme
Health and Adult Social Care Overview and Scrutiny Committee**

27 JANUARY 2015			
Acute mental health inpatient bed update	Community issue	Chief Clinical Officer NHS Medway CCG/Chief Executive, KMPT	To scrutinise progress on the implementation plan (and every meeting until further notice)
Dementia Strategy	Pre-decision scrutiny	Partnership Dementia Lead	To consider the draft Dementia Strategy prior to submission to the Cabinet on 10 February 2015 for final approval
Progress re adult mental health social work over next three years	Other	Deputy Director, Children and Adult Services	To scrutinise progress on the service
31 MARCH 2015			
Acute mental health inpatient bed update	Community issue	Chief Clinical Officer NHS Medway CCG/Chief Executive, KMPT	To scrutinise progress on the implementation plan (and every meeting until further notice)
CQC – Approach to Inspection of GP Services	Community issue	Requested from CQC	To consider the roll out of the CQC’s new approach to the inspection of GP services, including out of hours services, and the impact in Medway so far.
Dementia Strategy – Commissioning Intentions	Pre-decision scrutiny	Partnership Dementia Lead	To consider the commissioning intentions (the model of commissioning and associated costs for the procurement of dementia services across health and social care) prior to submission to the Cabinet on 14 April 2015 for approval.
Dynamic Purchasing System	Community issue	Interim Head of People Services Category Management	This report replaces the two Gateway reports requested by the Vice-Chairman, with a report on the Dynamic Purchasing System, with her agreement.
Quarter 3	Performance review	Corporate Performance and Intelligence Manager	To consider and comment on the Quarter 3 performance
SECamb report back and update on Emergency Control Centres	Community Issue	Director of Commercial Services	To update on progress

DATE TO BE DETERMINED			
Mortality figures from Medway Maritime Hospital	Community issues	To be agreed	To scrutinise progress by the independent working group set up to consider mortality figures for the hospital (*every six months from 28/01/2014)
Further information on public access defibrillators	Community issues	Director of Corporate Affairs & Service Development - SECAMB	To receive further feasibility study on Public Access Defibrillators
Feedback on specification for patient transport contract	Community issue	West Kent CCG Chief Officer	To receive details of draft specification for patient transport from NHS West Kent CCG
Annual Report Care Homes	Community Issues	Kim Carey, Interim, Deputy Director, Children and Adult Services	To consider quality of care, adult safeguarding issues, value for money and direction of travel for care homes (each September).

Note: Six monthly updates were requested by means of briefing notes on the action plans from the Mortality Working Group – starting July 2013 (next update to be dealt with at the Member briefing scheduled for early New Year) and *subsequently to coincide with attendance by Chief Executive of Hospital.

Dates of future meetings:

27 January 2015, 31 March 2015.

Items yet to be programmed:

- (request for joint meeting with Children and Young People's Overview and Scrutiny Committee to be arranged to consider transition for adolescents with mental health problems and young people with disabilities 0-25 year age group).
- NHS England, Kent and Medway - to be invited to discuss primary care arrangements – on a date to be agreed.

Work completed in 2014/2015:

8 April 2014

- Acute mental health inpatient bed update
- Quarter 3 performance report
- Health and Wellbeing Board
- Update on patient transport
- Health inequalities report

24 June 2014

- Petitions
- Acute Mental Inpatient Beds Review Update
- Update on report of the Mid Staffordshire NHS Foundation Trust Public Inquiry: Implications for Medway Council
- Support for carers
- Quality of care and value for money – adult social care in Medway
- Adult social care – Annual Complaints and Compliments Report – April 2013 to March 2014

Special Meeting 6 August 2014

- Outcome of CQC inspection of Medway NHS Foundation Trust

19 August 2014

- Acute mental health inpatient bed update
- Consultation and changes to the dermatology services
- Mental Health Services in Medway Task Group - review of recommendations
- Attendance of Portfolio Holder - Adult Services
- Update on patient transport
- Quarter 4 performance report

30 September 2014

- Acute mental health inpatient bed update
- Medway NHS Foundation Trust
- Dementia services to meet future needs
- Quarter 1 performance report
- Gateway 4 report outsourcing of Linked Service Centres Nelson Court and Robert Bean Lodge
- De-commissioning of health trainer service
- Emergency and Urgent Care Review and Redesign

11 December 2014

- Medway Maritime Hospital - CQC Inspection
- Petition on Health and Lifestyle Trainers (HALT) Service
- Review of Progress in Relation to The Medway Adult Mental Health Social Work Team and Objectives
- Acute Mental Health Inpatient Bed Review Update
- Annual Public Health Report of the Director of Public Health 2013/14
- Six Month Update on Health Inequalities Task Group Review
- Capital and Revenue Budget 2015/2016
- Council Plan - 2014/2015 Quarter 2 Performance Monitoring

**Work Programme
Regeneration, Community and Culture Overview and Scrutiny Committee**

Policy framework documents: Community Safety Plan, Local Transport Plan and plans and other strategies which together comprise the Development Plan

Item	Work type	Responsible officer	Objectives
7 APRIL 2015			
Petitions (if any)	Community issues	Democratic Services Officers	Regular report on petitions
Council Plan Monitoring 2014/15 – Quarter 3	Scrutiny of Performance	Performance Manager	Consider performance against the Council's Key Measures of Success for the third quarter of 2014/2015
Chatham Waterfront	Pre Decision Scrutiny	Assistant Director Housing and Regeneration	To consider a report setting out proposals for the acquisition of land at Medway Street, Chatham and a Planning Brief for the site for consideration.
DATES TO BE DETERMINED			
Kent and Medway Growth Deal	Other	Assistant Director Housing and Regeneration	To receive a presentation on the Kent and Medway Growth Deal (requested at meeting on 10 April 2014)
Review of average journey times across Medway	Policy Development	Head of Integrated Transport	Update reviewing changes to measuring average journey times across Medway

(Annual reports and reviews considered by this committee are the Scrutiny of the Community Safety Partnership (next review due December) an annual strategic assessment of the Community Safety Plan's Action Plan (December), Annual Review of the Waste Contracts (January) ,Cultural Activities Programme (January) and Annual Action Plan reviewing the progress of the Local Flood Risk Management Strategy (date tbc). The annual South Thames Gateway Building Control Partnership Business Plan is circulated via a Briefing Note prior to consideration by the Cabinet.

Future meeting dates:

2015: 29 January
 7 April

Work completed in 2014/15:

26 June 2014

Annual Scrutiny of the Community Safety Partnership
Flood and Water Management Act 2010 – Roles and Responsibilities and the Local Flood Risk Management Strategy
Rochester Riverside Management Plan
De-cluttering Strood High Street – Update
Update on Guide to Developer Contributions
Petitions
Work Programme

21 August 2014

Petitions
Portfolio Holder for Front Line Services held to account
2013/2014 Year End Performance Monitoring
Member's Item – Wi-fi access across Medway

Food Safety Presentation
Medway Statement of Community Involvement
Work Programme

2 October 2014

Portfolio Holder for Strategic Development and Economic Growth held to account
2014/2015 Quarter 1 Performance Monitoring
Draft Medway Cultural Strategy 2015 – 2019
Member's Item – Protocol for communication/engagement with elected members on major transport issues
Petitions
Work Programme

18 December 2014

Annual Scrutiny of the Community Safety Partnership, including the findings of the Annual Strategic Assessment and refreshed Community Safety Partnership Action Plan
Portfolio Holder for Community Safety and Customer Contact held to account
Council Plan – 2014/15 Quarter 2 Performance Monitoring
Capital and Revenue Budget 2015/16
Community Wardens
Local Plan: Authority Monitoring Report
Petitions
Work Programme