

STG Building Control Joint Committee

Thursday 2 October 2014

Additional wording for Business Plan/Delivery Plan

- 1 Arrangements for the repayment of start-up funds and administration overheads provided by all 3 partners at the inception of the Building Control Partnership in 2007: at the Officer Steering Group on 18 September 2014, the following broad principles were agreed, to be submitted to STG Joint Committee for consideration and adoption;
 - 1.1 Initial start-up contributions and administrative overheads for each partner organisation are agreed at £[to be agreed] (Medway Council), £[to be agreed] (Gravesham Borough Council) and £[to be agreed] (Swale Borough Council)
 - 1.2 The key priority must be to protect STG's financial position and its ability to provide a sustainable service, on the basis of a break even budget or, if possible, making a surplus, particularly within the consultancy arm.
 - 1.3 The first priority for spend of any budget surplus would be for any required and necessary investment in the service and/or the provision of an appropriate budget reserve.
 - 1.4 Once appropriate and necessary investment in the service has been made and appropriate budget reserves put aside, any budget surplus from the consultancy arm will be ring fenced to repay initial start up costs. On this basis only surpluses generated by the consultancy arm of the partnership will be ring-fenced specifically for the purposes of repaying initial start-up costs as listed above, with repayment of such costs being on a proportionate basis in line with the start up costs provided by each Partner organisation as set out in paragraph 1.1 above. The exact mechanism for this repayment to be delegated to the Officer Steering Group for their consideration and agreement in due course. The purpose of such a mechanism will be to ensure that all partners eventually receive back those funds initially invested.
 - 1.5 At the same time a financial incentivisation scheme will be agreed by the Officer Steering Group, to ensure all three councils are encouraged to use STG's services for construction and other projects.
 - 1.6 Future reductions in annual deficit contributions by partner organisations will be treated and recorded as being an element of repayment to each partner organisation in relation to initial start-up/administration fees incurred.
 - 1.7 The creation of a stand-alone consultancy arm be used as the primary means of repaying initial start-up funds/administration overheads (with

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the necessary financial support being committed by each Partner as a means to facilitating this should the bid for Transformation Grant funding be unsuccessful).