

Medway Council
Meeting of Regeneration, Community and Culture
Overview and Scrutiny Committee

Thursday, 21 August 2014

6.30pm to 9.30pm

Record of the meeting

Subject to approval as an accurate record at the next meeting of this committee

Present: Councillors: Bright, Carr (Chairman), Etheridge, Griffin, Adrian Gulvin (Vice-Chairman), Hubbard, Juby, Mason, Osborne and Turpin

Substitutes: Councillors:
Colman (Substitute for Stamp)
Bowler (Substitute for Griffiths)
Mackness (Substitute for Mackinlay)

In Attendance: Richard Hicks, Deputy Director, Customer Contact, Leisure, Culture, Democracy and Governance
Amanda Berger-North, Locum Legal Representative
Moira Bragg, Head of ICT
David Brown, Food and Safety Team Leader
Sarah Dagwell, Head of Waste Services
Janet Elliott, Capital Project Manager
Tim England, Head of Safer Communities
Councillor Phil Filmer, Portfolio Holder for Front Line Services
Dave Harris, Head of Planning
Councillor Vaughan Hewett - Ward Councillor
Steve Hewlett, Integrated Transport Manager
Anna Marie Lawrence-Lovell, Performance Manager
Phil Moore, Head of Highways and Parking Services
Councillor Wendy Purdy - Ward Councillor
Catherine Smith, Planning Manager (Policy)
Alison Trainor, Commercial Services Manager
Ellen Wright, Democratic Services Officer

239 Record of meeting

The record of the meeting held on 26 June 2014 was agreed and signed by the Chairman as correct.

240 Apologies for absence

Apologies for absence were received from Councillors Griffiths, Mackinlay and Stamp.

241 Urgent matters by reason of special circumstances

There were none.

242 Chairman's Announcements

At the invitation of the Chairman, the Democratic Services Officer advised there may be members of the press and public taking photographs, filming or audio-recording and reporting the proceedings. This was permitted under the Openness of Local Government Bodies Regulations 2014, which took effect on 6 August 2014. The Democratic Services Officer asked anyone exercising this right to do so in a way that did not disrupt the meeting and to ensure that any members of the public who were at the meeting to observe or participate in the proceedings were not filmed or recorded against their wishes. People wishing to make use of this new law were requested to move to the front row of the public gallery.

243 Declarations of interests and whipping

Disclosable pecuniary interests

There were none.

Other interests

There were none.

Whipping

There were no declarations of whipping.

244 Petitions

Discussion:

The Committee received a report setting out petitions received and a summary of officers' responses to petitioners.

The Committee noted that the lead petitioner for the petition relating to flooding in the Rochester High Street, presented at Council on 24 April 2014 by Councillor Murray, had originally requested that the matter be referred to this Committee, but had agreed that this be deferred pending works due to be undertaken in the area of Star Hill/Rochester High Street. These works had been carried out during 5/6 July 2014. The lead petitioner had since confirmed that the works appear to have resolved the problem and therefore he no longer wished this matter to be referred to the Committee.

Regeneration, Community and Culture Overview and Scrutiny Committee, 21 August 2014

In accordance with the Council's petitions scheme, Mrs Baker (lead petitioner) for the 'Improved Bus Services for Lower Rainham' petition had asked for the petition to be referred to this Committee.

The Chairman invited Mrs Baker to address the Committee and drew attention to the information tabled, providing a summary of residents' concerns.

Mrs Baker explained that for many elderly residents, bus services were a lifeline and, whilst residents were grateful for the offer of the 121 bus to serve Rainham North on a Saturday, it was noted that this was only a tentative suggestion and was subject to consultation with the Ward Councillors for Watling Ward.

Mrs Baker requested that further consideration be given to extending the 121 service on Mondays – Fridays on the Berengrave loop and that the proposed extension to the 130 service also be applied to the 131 service. It was pointed out that in Twydall the services were identical but that the 131 from Medway Hospital covered Rainham North with only 2 services a day. It was pointed out that whilst this proposed extension appeared to be only a short distance by bus, it was a long distance to walk for those in need of medical support and for elderly people.

With the agreement of the Committee, both Councillors Hewett and Purdy spoke on this item as Ward Councillors for Wards affected by the bus route proposals.

Councillor Hewett addressed the Committee in support of the residents' requests for further changes to be made to bus services to serve residents in Rainham North and urged the Council to subsidise the 121 service to go round the Berengrave loop and for the 131 to be extended to turn around at Beechings Way/Yokosuka Way (near Will Adams Treatment Centre).

Councillor Purdy confirmed her support for the proposed changes to the 121 service to serve Rainham North on Saturdays.

The Integrated Transport Manager drew attention to the schedule circulated at the meeting which set out the existing services, the proposals set out in the petition, the Council's response following negotiations with various bus companies, the petitioners' latest response and officer comments.

He confirmed that the provision of bus services was not a statutory service and that Medway Council currently invested significant funds on the provision of bus services.

Referring to the 121 service, it was confirmed that this service would be extended to cover Rainham North on Saturdays at a cost of £5,100. This would provide a consistent service operating Monday – Saturday.

Referring to the possible extension of the length of the 121 service on Mondays to Fridays, officers continued to have reservations as to this proposal, as did

Regeneration, Community and Culture Overview and Scrutiny Committee, 21 August 2014

the bus operator as this extension would add a further 5 minutes onto the journey time and therefore make the service less attractive. In addition, there could be additional costs involved which had not been determined.

Referring to the possible extension of the 131 to the Will Adams Treatment Centre, the bus operator was currently to review this service in 2015 and could take this request into account as part of this review. However, as this service only operated twice a day, it was not considered that it would be useful for outpatient visits.

He also advised that the 327 service could be re-routed to provide a consistent Monday – Saturday service running every 2 hours through the day.

The Committee discussed the work undertaken to date and acknowledged that officers were continuing to liaise with bus operators on various options for improving the bus service provision in Rainham.

Decision:

- a) The Committee note the petition response and appropriate officer action set out in paragraph 3 of the report and action taken to resolve the issues relating to the petition referred to at paragraph 4.2 of the report.
- b) The Committee's thanks be extended to Mrs Baker and the other petitioners for attending the meeting and the Committee acknowledge the work that the petitioners have put into their petition and the work undertaken by officers to date; and
- c) Officers be requested to continue to negotiate with the bus providers on the various requests made by the petitioners.

245 Attendance by the Portfolio Holder for Front Line Services

Discussion:

The Portfolio Holder for Front Line Services, Councillor Filmer attended the meeting to be held to account for the areas of his portfolio that fell within the remit of this committee. Members asked questions and Councillor Filmer responded as follows: -

- **Highways responsive maintenance**

The Portfolio Holder for Front Lines Services confirmed that Viafix is a tarmac material used to fill holes in the road surface and provided a high quality, quick repair.

- **Weekly waste collections**

The Portfolio Holder for Front Lines Services noted the Committee's appreciation for the weekly waste and recycling collections.

- **Resurfacing of Vicarage Road, Gillingham**

Regeneration, Community and Culture Overview and Scrutiny Committee, 21 August 2014

The Portfolio Holder for Front Line Services agreed to investigate why this road resurfacing scheme was not appearing on the resurfacing schedule and he agreed to respond direct to Councillor Juby.

- **Pay and display parking in York Avenue, Gillingham**

The Portfolio Holder for Front Line Services agreed to check the outcome of the consultation process on the provision of pay and display parking in York Avenue, Gillingham and advised that he would respond direct to Councillor Juby.

- **Possible introduction of a kerbside recycling scheme for the collection of unwanted clothing**

The Portfolio Holder for Front Line Services agreed to refer this matter to the Head of Waste Services for consideration.

- **Possible bus link between Canal Road and Commissioners Road in Strood**

The Portfolio Holder for Front Line Services agreed to check with the Assistant Director – Front Line Services as to progress on the possible provision of a bus link between Canal Road and Commissioners Road and agreed to respond direct to Councillor Hubbard.

- **Possible reduction in the speed limit from 40mph to 30mph in Watling Street Strood and possible tree surgery to reduce the tree canopies to make the area lighter taking into account that this stretch of road is used by school children walking to and from school each day**

The Portfolio Holder for Front Line Services agreed to investigate the possible reduction in the speed limit in Watling Street, Strood. He stated that the safety of children was a priority and therefore speed checks would be undertaken to assess whether it would be beneficial to reduce the speed limit on this road. He stated that Ward Councillors would be kept informed of progress on this issue.

- **Concerns that works were due to be undertaken at Darnley Arches for a 6 week period particularly taking into account works also due to take place on the M2 by the Highways Agency**

The Portfolio Holder for Front Line Services stated that the development of the scheme at Darnley Arches was largely dependent upon Network Rail and the utility services running through the site. In addition, the works at Darnley Arches were specifically scheduled so as not to clash with de-cluttering works in Strood Town Centre and Highway Agency works on the M2.

Regeneration, Community and Culture Overview and Scrutiny Committee, 21 August 2014

He agreed to investigate whether an alternative timeslot was available for these works but stressed that this may be dependent upon Section 106 funding deadline. Therefore, it may not be possible to delay works until after the works on the M2 had been completed.

The Integrated Transport Manager agreed to check the proposed dates of the works and whether they could be re-scheduled.

- **De-cluttering Strood works**

It was confirmed that designs for the new barriers were still being worked on and would be circulated to those members who had served on the De-cluttering Task Group.

The Portfolio Holder for Front Line Services advised that officers were currently investigating the possible provision of a pedestrian crossing near the location of the new Strood Community Hub and also the provision of a pedestrian crossing in Gun Lane so that school children had a safe walking route to and from the Hub. This issue would also be circulated to Members of the Task Group.

- **Timing of the traffic lights on the roundabout located off St Mary's Island to Medway Tunnel and whether these link into the traffic management system, especially during the evening when the traffic flow is reduced**

The Portfolio Holder for Front Line Services advised that Officers were investigating the timer system of traffic lights on roundabouts and he would therefore ask them to check the position concerning the lights at this roundabout.

- **Possible provision of traffic lights at Sans Pareil roundabout**

The Portfolio Holder for Front Line Services advised that officers were currently investigating traffic management schemes at both the Four Elms Hill roundabout and the Sans Pareil roundabout with a view to ensuring traffic could access and leave the Medway City Estate as quickly as possible. Funding was available for works, along with some Section 106 funding and a scheme was being worked up for the benefit of all in the area.

In response to a suggestion that any traffic management scheme be the subject of public consultation, the Portfolio Holder for Front Line Services advised that whilst local public consultation could be considered, it was necessary to take into account that this was a major through route for Medway as a whole. Therefore, it was essential to ensure that any traffic management scheme introduced at this location did not create congestion in Strood or at the Medway Tunnel.

Regeneration, Community and Culture Overview and Scrutiny Committee, 21 August 2014

- **Trial Snow Warden Scheme in Luton and Wayfield, River and Strood Rural Wards**

The Portfolio Holder for Front Line Services advised that the Head of Highways and Parking Services would provide Ward Councillors in Luton and Wayfield, River and Strood Rural Wards with information as to how to access the Snow Warden Scheme.

- **The level of funding available for works at Medway Tunnel**

The Portfolio Holder for Front Line Services confirmed that £3 million funding remained available for works to Medway Tunnel. He advised the Committee that officers were in regular contact with the Minister for Transport seeking additional funding for future maintenance of the Medway Tunnel.

- **The level of funding available for Waste Collection and the period by which this was required to be spent**

The Portfolio Holder for Front Line Services confirmed that of the £14 million funding received, £7 million had funded a new fleet of vehicles and the remaining £7 million was available to support waste services up to 2019.

- **Resurfacing of roads in Medway and concern expressed regarding the difficulties in having a possible Residents Parking Permit Scheme considered for part of Maidstone Road, Rochester**

The Portfolio Holder for Front Line Services advised the Committee that whilst he would like all roads in Medway to be resurfaced, unfortunately such works were costly. However, Medway Council had allocated substantial funding for resurfacing works over the years.

Concerning the difficulties the Member had experienced in having a Residents' Parking Permit Scheme considered for part of Maidstone Road, Rochester, the Portfolio Holder for Front Line Services confirmed that this was the first he had heard of this issue and suggested that such issues be drawn to his attention in future.

- **Removal of weeds growing out of pavements and the regularity of weed spraying**

The Portfolio Holder for Front Line Services requested that Councillor Turpin provide him with information as to the location to which he was referring and this would be passed to Veolia for attention.

- **Operational Services – street washing**

Regeneration, Community and Culture Overview and Scrutiny Committee, 21 August 2014

The Portfolio Holder for Front Line Services confirmed that the street washing vehicle did pass through Strood.

Decision:

The Committee expressed its appreciation to the Portfolio Holder for Front Line Services for attending the meeting and answering Members' questions.

246 2013/14 Year End Performance Monitoring

Discussion:

The Committee received a report summarising the performance of the Regeneration, Community and Culture Directorate for Quarter 4, (January – March 2014) and end of year performance in achieving the outcomes agreed in the Council Plan 2013/2014.

It was noted that any performance information highlighted grey within the report was not relevant to this Committee as it fell under the responsibilities of other overview and scrutiny committees but had been included in the report to provide context and clarity as to how the priorities as a whole had been performing.

The Committee was advised that 21 out of 27 Council Plan key measures specific to this Committee were on target or had exceeded their target for 13/14. In addition, 14 measures of success had improved over the long term (compared with average performance over previous four quarters).

Under the priority - A safe, clean and green Medway, it was reported that 6 out of 10 measures of success achieved or exceeded target and 4 out of 10 measures had improved since 2012/13.

Key performance highlights included:

- The Street Scene Enforcement Team dealing with 1,093 fly tips and issuing 403 Fixed Penalty Notices for littering, dog fouling etc. In addition, 45 fly tipping and waste related cases had been prosecuted at Medway Magistrates Court with fines and costs totalling £27,509.46. In addition, 7 cautions had been administered and there was 1 conditional discharge.

- The Pan Kent Independent Domestic Violence Advocate Service (IDVA) had received 295 case referrals from Medway MARAC (Multi-agency Risk Assessment Conference) for IDVA (Independent Domestic Violence Advocacy) support in 2013/14. This represents 86% of all MARAC cases (342).

- The weekly recycling collection had been launched on 28 October following an extensive communications campaign and between

Regeneration, Community and Culture Overview and Scrutiny Committee, 21 August 2014

November 2013 to March 2014 the weekly collections had yielded positive results including:

- An overall decrease of 3% black sacks
- An overall increase of 10% in mixed recycling and paper
- An overall increase of 43% in organic waste

- 5 parks had secured the Green Flag Standard for 2013 (Broomhill, The Vines, Hillyfields, Riverside Country Park, Capstone Farm Country Park) with The Vines and Riverside Country Park having now secured Green Flag Awards for six consecutive years.

Under the priority everyone benefiting from the area's regeneration, 15 out of 17 measures of success had achieved/exceeded target and 10 out of 15 measures had improved since 2012/13.

Key performance highlights this year included:

- The Traffic Operations Room now had real time traffic data from a greater number of count sites and traffic signal sites, which enabled better congestion monitoring.

- The Employ Medway service continued to be a success by achieving 379 job start-ups for 2013/14. This was an increase of 14% on the previous year (326). Employ Medway and partners had been officially confirmed as the best provider in the South East and 3rd in the country for the number of customers sustaining employment beyond 6 months.

- During 2013/14 through engagement with local businesses, 600 jobs had been created or safeguarded (this figure was provisional and awaited end of year figures from Partners 'Locate in Kent' and included 130 Tiger jobs). This was an increase of 118% on the 2012/13 performance (275).

- During 2013/14, Medway successfully delivered over 30 days of free festivals, and over 650 events. Highlights of the year were the English Festival, Sweeps, Fuse, River Festival and Dickensian festivals. Satisfaction levels with festivals scored consistently in the 90%.

In 2013 Medway's Tourism Bus was launched. This was the only open top tourism bus in the County.

The Performance and Intelligence Manager outlined the 5 key measures that were below target but within acceptable performance limits and the 1 key measure that was significantly below target. This target had previously been discussed by the Committee on 10 April 2014 and the action being undertaken by officers was outlined.

Regeneration, Community and Culture Overview and Scrutiny Committee, 21 August 2014

The Committee then raised questions and discussed a number of issues including:

- **Key Project – Sporting Legacy – Leisure Centres.** It was confirmed that the refurbishment works at Strood Leisure Centre would include refurbishment of wet-side facilities. Whilst customer satisfaction data relating to the leisure centres did not differentiate between dry-side and wet-side facilities, the way in which information was collected allowed customers to provide additional comments if they so wished.
- **Parks and Open Spaces.** The Committee welcomed the fact that 5 parks had secured the Green Flag standard for 2013, these being Broomhill, The Vines, Hillyfields, Riverside Country Park and Capstone Farm Country Park. A Member commended the human sundial provided at Broomhill.
- **Improved Street and Environmental Cleanliness: Litter (PI Code NI 195a).** The Performance and Intelligence Manager explained the reasons as to why the customer satisfaction lags behind operational performance information. She confirmed that officers regularly held meetings with contractors to discuss all performance information.
- **Non principal classified roads where maintenance should be considered (PI BV224a and NI 169).** The Performance and Intelligence Manager confirmed that the Council participated in benchmarking with other local authorities and, in addition, participated in the annual National Highways and Transport Survey completed independently by Ipsos MORI for 78 local authorities.

The Head of Highways and Parking Services informed the Committee that at the end of 2013, Focus Groups had assessed the customer satisfaction surveys for road maintenance. The results showed that a number of questions required re-modelling as it had been established that although some questions related to 'overall perception', respondents were considering how well they could access the network as opposed to the maintenance of roads when providing responses.

- **Street Scene Enforcement.** A Member questioned a breakdown of the figures as they related to businesses and individuals. The Head of Safer Communities advised that he would report back to the Member direct.
- **PI LRCC1 – Number of visitors to tourist attractions.** It was confirmed that the number of visitors to tourist attractions included both Council operated and private sector tourist attractions with both paid and free entry. Visitors to events in Medway were not included within this performance indicator.
- **Cultural Strategy.** It was noted that whilst the Christmas Market was included within the Cultural Strategy, the weekly markets held within

Regeneration, Community and Culture Overview and Scrutiny Committee, 21 August 2014

town centres in Medway were not. The Deputy Director Customer Contact, Leisure, Culture, Democracy and Governance agreed to refer the issue of the promotion of the weekly town centre markets to the Town Centre Management Team for consideration.

Decision:

- a) The Committee's thanks be extended to officers for the detailed report;
- b) The performance information for Quarter 4 be noted
- c) It be noted that where officers have been unable to provide a response to questions at this meeting, such information will be circulated in writing to Committee Members.

247 Member's Item - Wi-fi access across Medway

Discussion:

The Committee received a report setting out a response to questions raised by Councillor Osborne concerning the public facing component of the free wi-fi access across Medway and the nature of the data protection guarantees.

The Committee was advised that the wi-fi service would focus on high footfall locations such as retail zones and key transport locations and would utilise networking equipment attached to specific assets, primarily street furniture capable of enabling core wireless network within its borders.

This service would enable digital and social inclusion for those who would typically not be able to access the internet and would allow equal accessibility regardless of the mobile network or service provider being used.

There would be no advertising on the street as the users' mobile phones would indicate that they were in a wi-fi enabled area. Medway Council's website would feature at the top of the list of services to be connected to.

The service would enable 30 minute free usage for every resident and visitor per handset every 24 hours. Should the user require further access then the service would be available at a fee.

Medway Council would have the ability to propose 3 websites which would be available to users free of charge 24 hours a day, 365 days per year. All sites, with the exception of the 3 free sites would be secured so that the user could not gain access without registering or purchasing time.

It was anticipated that the programme for setting up the service, including installation of equipment would be complete by the end of March 2015.

It was stressed that Medway would include a disclaimer on its front page to advise the user that they were registering with the service provider and not Medway Council.

Regeneration, Community and Culture Overview and Scrutiny Committee, 21 August 2014

The Chairman advised the Committee that this item included an exempt appendix setting out revenue implications and risk management and therefore if any Member wished to refer to these issues, the Committee would need to resolve to exclude the press and public.

In response to questions, the Head of ICT advised the following:

- Officers had worked closely with London Boroughs where free wi-fi access was already available. She did however confirm that Medway Council would not receive a similar level of income raised through wi-fi access as some London Boroughs as it was recognised that mainline railway stations in London had a high footfall of public use.
- A digital strategy was in the process of being discussed.
- Officers were currently in discussion with both Planning and the Street Lighting Teams so as to ensure that the equipment used met their requirements.
- Officers were in discussions with Medway's Communications Team and Legal Services concerning the format and design of the Council's homepage and any other branding before the service was launched.
- The Council would not be the data controller for this project as the customer would register with the company providing the wi-fi service. However, the Council would ensure that the correct wording was on the front landing page so that the customer was fully aware who they were dealing with.

Decision:

The Committee thanked the Head of ICT for the report and her answers to questions.

248 Food Safety Presentation

Discussion:

The Committee received a report and presentation from the Food and Safety Team. The Head of Safer Communities drew attention to an error in the Committee report in that in paragraph 2.5, the date that data was published by the Food Standards Agency should read December 2013.

The Committee was informed that Medway Council was the responsible authority for the enforcement of food safety law within the majority of food premises in Medway and, as a unitary authority, also had responsibility for the enforcement of food standards and animal feed legislation.

Enforcement responsibilities were split between two teams within Commercial Services, with the Food and Safety Team being responsible for food hygiene and law enforcement and the Trading Standards Team being responsible for

Regeneration, Community and Culture Overview and Scrutiny Committee, 21 August 2014

food standards and food law enforcement. The Food Standards Agency (FSA) has overall responsibility to oversee this regulatory function.

The Committee was informed that the FSA annual report, relating to food hygiene inspections undertaken in 2012/13 had referred to the position Medway Council was in on 1 April 2013. At that point, there had been 522 (21.6 %) unrated premises on the database. On 1 April 2014, the number of unrated premises had reduced to 52 (2.5%) and at the end of July 2014, this figure has been further reduced to under 2%.

The Food and Safety Team inspected new food premises, and rated businesses according to risk, in accordance with the national Food Law Code of Practice. Inspection frequency was determined by this risk rating, with A being the highest risk (and most frequently inspected), and E being the lowest. Inspection priorities were towards high-risk premises (A + B + non-compliant C) and all customer complaints were investigated, triggering inspections and/or revisits, as appropriate. Risk ratings were kept under review could go up or down as a result of intervention.

Since February 2013, Medway had participated in the Food Hygiene Rating Scheme (FHRS) run by the FSA. This allowed Medway residents to make a judgment about using a particular premises based on its hygiene rating.

The Trading Standards Team undertook species testing (and wider analytical testing to determine compositional content). This work was undertaken both proactively e.g. Turkey Sampling at Christmas, reactively (responses to individual complaints) and through participation in national and regional intelligence focused sampling projects.

Following the presentation on food hygiene inspections in food businesses, officers answered Members' questions as follows:

- It was confirmed that the Food and Safety Team worked closely with all food businesses in Medway and a number of other agencies (including local colleges and universities) in relation to sharing best practice, developing knowledge and improving standards for the public.
- Confirmation that owners of food establishments are not advised prior to food inspections taking place (unless appointments are necessary to facilitate access and/or the premises is a domestic house (whereby at least 24 hours notice must be given).
- The Council was bound by the Primary Authority principle, by which companies may enter into an agreement with a single local authority for food safety and/or other regulatory areas to aid a consistent approach to enforcement. Several multi-site companies had such agreements in place, in which case, the Council was obliged to discuss proposed enforcement action with the Primary Authority first (unless the risks were serious and immediate). The Primary Authority principle did not affect the frequency of inspection, but officers could be directed to look at particular areas or topics by the Primary Authority and feed back to them as appropriate.

Regeneration, Community and Culture Overview and Scrutiny Committee, 21 August 2014

- Confirmation that the Food and Safety Team worked closely with Trading Standards should there be issues of foods and in particular meat where the source is not traceable (i.e. bushmeat).
- The frequency of re-visits to food establishments would depend upon the level of risk from the hygiene contravention(s).
- Whilst Medway had featured as a low performing local authorities for food safety inspections in the Food Safety Standards Agency report for 2012/2013 and that this had subsequently been picked up by Which? and reported in an article on 21 January 2014, Medway was now featuring in the top quartile of local authorities. This has resulted in positive feedback from the Food Standards Agency.

Decision:

The Committee expressed their appreciation for the detailed presentation and report.

249 Medway Statement of Community Involvement

Discussion:

The Committee received a report outlining the review of the Medway Statement of Community Involvement (SCI) and the associated consultation process.

It was noted that the production of a SCI was a statutory requirement to support development policy and was a key document needed in order to progress through the stages to an adopted Local Plan.

The purpose of a SCI was to lay out concisely and clearly how the Council would engage with stakeholders in matters relating to the Local Plan and the principles to be considered in consulting on planning applications.

Appended to the report was the updated consultation draft of the SCI 2014. The Committee was advised that between 20 June – 4 August 2014 a full consultation process had been undertaken on the draft SCI. A schedule of comments received arising from the consultation process was appended to the report along with the Council's suggested response.

The Committee was requested to consider the draft SCI and refer any comments to the Cabinet.

The Committee discussed the report and suggested that the section on publicity on planning applications be amended to include consultation with Councillors and Town Centre Forums and Town Centre Managers.

Decision:

The Committee expressed its appreciation to officers for the comprehensive report on the draft revision of the Statement of Community Involvement and

Regeneration, Community and Culture Overview and Scrutiny Committee, 21 August 2014

requested that Councillors, Town Centre Forums and Town Centre Managers be included within the stakeholders to be consulted upon planning applications.

250 Work Programme

Discussion:

The Committee received and considered its work programme.

The Democratic Services Officer reported upon a number of changes/additions to the Committee's work programme which had been discussed at the agenda planning meeting, details of which were outlined in the report.

Decision:

The work programme be noted with the following revisions:

- The report on the Review of Average Journey Times across Medway now be included in the section of the Work Programme headed 'dates to be determined'.
- The report on the Local Transport Plan – Timing of Bus routes and punctuality be scheduled for 18 December 2014.
- A report on the Local Development Framework Annual Monitoring be scheduled for 18 December 2014.

Chairman

Date:

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