

REGENERATION, COMMUNITY AND CULTURE OVERVIEW AND SCRUTINY COMMITTEE

10 APRIL 2014

WORK PROGRAMME

Report from: Neil Davies, Chief Executive

Author: Ellen Wright, Democratic Services Officer

Summary

This item advises Members of the current work programme and allows them to adjust it in the light of latest priorities, issues and circumstances. It gives Members the opportunity to shape and direct the Committee's activities over the year.

1. Budget and Policy Framework

1.1 Under Chapter 4 – Rules, paragraph 22.1 (v) General terms of reference, each overview and scrutiny committee has the responsibility for setting its own work programme.

2. Background

2.1. Appendix A to this report sets out the existing work programme for this committee.

3. Agenda planning meeting

3.1 Members will be aware that Overview and Scrutiny Committees hold agenda planning meetings on a regular basis. These give officers guidance on information Members wish them to provide when scrutinising an issue. An agenda planning meeting was held on 18 March 2014.

3.2 The Vice-Chairman and Spokesperson were updated on the committee's current work programme and advised on the reports to be submitted to this meeting.

3.3 At the meeting the Members requested the following additions to the work programme: -

- Food Safety - Presentation from Environmental Health
- Local Transport Plan - Timing of bus routes and bus punctuality.

4. Cabinet Forward Plan

- 4.1 The latest Forward Plan of forthcoming Cabinet decisions was published on 28 March 2014. Set out below is a list of items featuring on the Forward Plan that fall within the terms of reference of the Regeneration, Community and Culture Overview and Scrutiny Committee. The Committee is asked to identify any items it wishes to consider before the cabinet decision is taken (where dates permit), other than those already programmed in Appendix A.

<u>Title of Decision:</u>	<u>Anticipated Decision Date:</u>
Flood and Water Management Act 2010 – Roles and Responsibilities <i>(On RCC O&SC agenda for 26 June 2014)</i>	8 April 2014
Review of Developer Contributions Guide <i>(On RCC O&SC agenda for 26 June 2014)</i>	8 April 2014
Rochester Riverside Masterplan <i>(On RCC O&SC agenda for 26 June 2014)</i>	8 April 2014
Stanley Wharf, Rochester Riverside <i>(New)</i>	8 April 2014
East of Gravesend Internal Drainage District	13 May 2014
Gateway 3 Contract Award: Local and Yellow Bus Contract	13 May 2014
Cabinet Advisory Groups <i>(Relevant to all O&S Committees)</i>	10 June 2014
End of year Performance Report 2013/2014 <i>(On RCC O&SC agenda for 21 August 2014)</i>	15 July 2014
Guide to Developer Contributions – Outcome of Consultation and Approval <i>(On RCC O&SC agenda for 26 June 2014)</i>	15 July 2014

5. Other proposed changes

- 5.1 At its meeting on 27 June 2013, when undertaking the annual scrutiny of the Community Safety Partnership (minute 130 refers) it was agreed that the Committee should scrutinise the annual strategic assessment of the Community Safety Plan's Action Plan at the end of the calendar year. This item has therefore been scheduled for the meeting on 18 December 2014.

6. Financial and legal implications

- 6.1 There are no financial or legal implications arising from this report.

7. Recommendations

- 7.1 The Committee is asked to note the current work programme and identify any additional items for inclusion in the work programme.

Background papers

None.

Lead officer contact

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Work Programme
Regeneration, Community and Culture Overview and Scrutiny Committee

Policy framework documents: Community Safety Plan, Local Transport Plan and plans and other strategies which together comprise the Development Plan

Item	Work type	Responsible officer	Objectives
26 JUNE 2014			
Scrutiny of the Community Safety Partnership	Holding to account	Various	Annual scrutiny of the Community Safety Partnership
Review of average journey times across Medway	Policy Development	Steve Hewlett, Integrated Transport	Update reviewing changes to measuring average journey times across Medway
Rochester Riverside Masterplan	Policy Development	Kate Greenway, Rochester Riverside Project Manager	To consider proposals for the Rochester Riverside Masterplan
Update: De-cluttering Streets Task Group, Strood Pilot	Community Issues	Andy McGrath, Assistant Director, Front Line Services	Report on updating members with the progress and the impact of the pilot scheme in Strood
Update on Guide to Developer Contributions	Policy Development	Stephen Gaimster, Assistant Director, Housing and Regeneration	To review consultation responses to proposed revisions to the Guide to Developer Contributions
Presentation on Food Safety	Other	Andy McGrath, Assistant Director, Front Line Services	To receive a presentation on food safety
Local Transport Plan – Timing of bus routes and bus punctuality	Performance Review	Steve Hewlett, Integrated Transport	To receive a report on the timing of bus routes and bus punctuality
Local Flood Risk Management Strategy	Policy development	Priscilla Mumby, Flood Drainage and Special Projects Officer	To consider proposals for the Local Flood Risk management Strategy prior to submission to Cabinet on 15 July 2014
21 AUGUST 2014			
Council Plan Monitoring 2013/14 – Quarter 4	Scrutiny of Performance	Anne-Marie Lawrence Lovell, Performance Manager	Consider performance against the Council's Key Measures of Success for the fourth quarter of 2013/2014

Item	Work type	Responsible officer	Objectives
2 OCTOBER 2014			
Council Plan Monitoring 2014/15 – Quarter 1	Scrutiny of Performance	Anne-Marie Lawrence Lovell, Performance Manager	Consider performance against the Council's Key Measures of Success for the first quarter of 2014/2015
18 DECEMBER 2014			
Council Plan Monitoring 2014/15 – Quarter 2	Scrutiny of Performance	Anne-Marie Lawrence Lovell, Performance Manager	Consider performance against the Council's Key Measures of Success for the second quarter of 2014/2015
Scrutiny of the Annual Strategic Assessment of the Community Safety Plan's Action Plan	Holding to Account	Andy McGrath, Assistant Director, Front Line Services	Annual report on Strategic Assessment of the Community Safety Plan's Action Plan
29 JANUARY 2015			
Council Plan Monitoring 2014/15 – Quarter 3	Scrutiny of Performance	Anne-Marie Lawrence Lovell, Performance Manager	Consider performance against the Council's Key Measures of Success for the third quarter of 2014/2015
7 APRIL 2015			
DATES TO BE DETERMINED			
High marginal cost of bus travel	Community issues	Andy McGrath, Assistant Director, Front Line Services	Report on how costs in Medway currently compare with other local authority areas
Community Officer Service	Policy development	Andy McGrath, Assistant Director, Front Line Services	Review of impact of any changes implemented following Better for Less review
Community Infrastructure Levy	Policy Development	Stephen Gaimster, Assistant Director, Housing and Regeneration	To review the first consultation responses and consider the second consultation. <i>(delayed from October meeting)</i>

(Annual reports and reviews considered by this committee are the Scrutiny of the Community Safety Partnership (June) an annual strategic assessment of the Community Safety Plan's Action Plan (Dec), Annual Review of the Waste Contracts (January) and Cultural Activities Programme (January). The annual South Thames Gateway Building Control Partnership Business Plan is circulated via a Briefing Note prior to consideration by the Cabinet).

Future meeting dates:

2014: 10 April.
26 June
21 August
2 October
18 December
29 January
7 April

Work completed in 2013/14:

27 June 2013

- End of Year Performance 2012/13
- Members Item: Traffic Flow in Chatham
- De-cluttering streets task group report
- HRA Business Plan 2012-2042
- Implications of Localism Act-Landlord Services Complaints
- Petitions
- Annual Scrutiny of Community Safety Partnership

14 August 2013

- Rochester Airport Masterplan consultation
- Petitions
- Attendance of the Portfolio Holder for Front Line services
- 2013/14 Q1 Performance Monitoring
- Kent Downs Area of Outstanding Natural Beauty (AONB) Management Plan

3 October 2013

- Attendance of the Portfolio Holder for Strategic Development and Economic Growth
- Member's Item: Use of bus lane in Canal Road, Strood
- Rochester Airport Masterplan Consultation – update
- Member's Item: Parking
- Darnley Arches
- Review of NI167 – Measurement of transport corridors
- Petitions

12 December 2013

- Supplementary Planning Document: Chatham Dockyard and its Defences World Heritage Site Nominations
- Portfolio Holder for Housing and Community Services
- Council Plan Monitoring 2013/14 – Quarter 2
- Annual update, domestic abuse
- Use of Canal Road, Strood
- Cycle Action Plan
- Draft Capital and Revenue Budgets 2014/15
- Kent and Medway Fire Rescue Authority's Safety Plan 2013

30 January 2014

- Petitions
- Portfolio Holder for Community Safety and Customer Contact
- Bus Station Chatham Waterfront

- Annual Review of Waste Contracts: Year 3
- Traffic Flow: Chatham
- Cultural Activities Programme
- Parking Permit Zones

10 April 2014

- Attendance of the Leader
- Suggestion form Member – Possible Snow Angels Project
- Smart Ticketing Update
- Actions Update of Fair Access to Credit Task Group Review
- 2013/14 Quarter 3 Performance Monitoring
- Petitions