

Appendix B

Diversity Impact Assessment: Screening Form

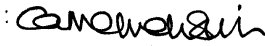
Directorate RCC	Name of Function or Policy or Major Service Change Hot Food Takeaways in Medway: proposed Guidance Note		
Officer responsible for assessment Catherine Smith	Date of assessment 30 December 2013	New or existing? New	
Defining what is being assessed			
1. Briefly describe the purpose and objectives	<p>The council is proposing to produce a guidance note to manage the location of new hot food takeaways in sensitive areas, eg, near schools. This is to be used as a consideration in determining planning applications for new fast food outlets.</p> <p>The guidance aims to improve the health of Medway's population and be one aspect of coordinated action on obesity.</p>		
2. Who is intended to benefit, and in what way?	All of Medway's population, through seeking to create a healthier environment, and contribute to actions to reduce obesity. In considering restrictions in locations close to schools, the proposed guidance will particularly seek to influence improved health in children and young people.		
3. What outcomes are wanted?	Improved health of Medway's population, and a reduction in the levels of obesity, particularly in children.		
4. What factors/forces could contribute/detract from the outcomes?	<p>Contribute</p> <p>Effectiveness of guidance intervention in improving healthier food choices</p>	<p>Detract</p> <p>Existing distribution of fast food outlets and wider influences on nutrition and exercise.</p>	
5. Who are the main stakeholders?	Population of Medway, fast food businesses, schools, and planning agents.		
6. Who implements this and who is responsible?	The guidance will be used by planning officers in considering applications for new hot food takeaways. This information will be included in reports to Planning Committee.		

Assessing impact		
7. Are there concerns that there <u>could</u> be a differential impact due to <i>racial/ethnic groups</i>?	YES	There is the potential that hot food takeaways may have a higher representation of businesses from BME groups. The guidance may therefore have a differential impact.
	NO	
What evidence exists for this?	Assessment of existing hot food takeaway businesses.	
8. Are there concerns that there <u>could</u> be a differential impact due to <i>disability</i>?	YES	The policy seeks to improve health of all community sectors in Medway.
	NO	
What evidence exists for this?		
9. Are there concerns that there <u>could</u> be a differential impact due to <i>gender</i>?	YES	The policy seeks to improve health of all community sectors in Medway.
	NO	
What evidence exists for this?		
10. Are there concerns there <u>could</u> be a differential impact due to <i>sexual orientation</i>?	YES	The policy seeks to improve health of all community sectors in Medway.
	NO	
What evidence exists for this?		
11. Are there concerns there <u>could</u> be a have a differential impact due to <i>religion or belief</i>?	YES	There is the potential that hot food takeaways may have a higher representation of businesses from BME groups, and therefore people from different faiths. The guidance may therefore have a differential impact.
	NO	
What evidence exists for this?	Assessment of existing hot food takeaway businesses.	
12. Are there concerns there <u>could</u> be a differential impact due to people's <i>age</i>?	YES	The policy seeks to improve health of all community sectors in Medway. However, the proposal to control new outlets close to schools seeks to encourage healthier eating in children and young people.
	NO	
What evidence exists for this?	Specific proposal to consider restrictions on new outlets close to schools.	
13. Are there concerns that there <u>could</u> be a differential impact due to <i>being transgendered or transsexual</i>?	YES	The policy seeks to improve health of all community sectors in Medway.
	NO	
What evidence exists for this?		

this?		
14. Are there any <i>other</i> groups that would find it difficult to access/make use of the function (e.g. speakers of other languages; people with caring responsibilities or dependants; those with an offending past; or people living in rural areas)?	YES	The policy seeks to improve health of all community sectors in Medway.
	NO	
What evidence exists for this?		
15. Are there concerns there <u>could</u> be a have a differential impact due to <i>multiple discriminations</i> (e.g. disability <u>and</u> age)?	YES	The policy seeks to improve health of all community sectors in Medway.
	NO	
What evidence exists for this?		

Conclusions & recommendation		
16. Could the differential impacts identified in questions 7-15 amount to there being the potential for adverse impact?	YES	Consideration of potential for differential impact on BME businesses.
	NO	
17. Can the adverse impact be justified on the grounds of promoting equality of opportunity for one group? Or another reason?	YES	The aims to improve the health of Medway's population include wider benefits to BME groups. The guidance would not prohibit the development of new fast food outlets, rather provide clear guidance on locations where planning applications would not be encouraged.
	NO	
Recommendation to proceed to a full impact assessment?		
NO	This function/ policy/ service change complies with the requirements of the legislation and there is evidence to show this is the case.	
NO, BUT ...	What is required to ensure this complies with the requirements of the legislation? (see DIA Guidance Notes)?	Consultation on the proposed guidance will include representatives of BME and faith groups, and small business associations. This will seek to gather information on any differential impact and promote understanding of the guidance.
YES	Give details of key person responsible and target date for carrying out full impact assessment (see DIA Guidance Notes)	

Action plan to make Minor modifications		
Outcome	Actions (with date of completion)	Officer responsible
Ensure engagement with BME communities in developing draft guidance.	<p>Consultation on draft guidance note to include engagement with BME communities and small businesses.</p> <p>Consultation report to set out issues raised and the council's response.</p> <p>Timing of consultation subject to agreement by Cabinet.</p>	Catherine Smith

Planning ahead: Reminders for the next review		
Date of next review	On consideration of final version of guidance note, following consultation.	
Areas to check at next review (e.g. new census information, new legislation due)	Account to be taken of consultation responses received.	
Is there <i>another</i> group (e.g. new communities) that is relevant and ought to be considered next time?		
Signed (completing officer/service manager) : 	Date	30 December 2013
Signed (service manager/Assistant Director)	Date	

NB: Remember to list the evidence (i.e. documents and data sources) used