

## **MEDWAY COUNCIL**

Proposed Fees & Charges April 2014



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## REGENERATION, COMMUNITY & CULTURE DIRECTORATE

### Front Line Services

### Trading Standards

#### Weights & Measures - General

	Fee 2013/2014 £	Fee 2014/2015 £	Increase %
Call out Charge	120.70	124.30	2.98%
Delays (per hour)	120.70	124.30	2.98%
Hourly rate of Charge - (minimum charge 1 hour)	120.70	124.30	2.98%
Certificate of Errors	78.00	80.30	2.95%
Supply of replacement certificate	37.80	38.90	2.91%

#### Weights & Measures - Weights

Weights exceeding 5kg, 10lb or not exceeding 500mg, 2CM	19.60	20.20	3.06%
Other weights	14.20	14.60	2.82%

#### Weights & Measures - Linear Measures

Linear measures not exceeding 3m or 10ft each scale	21.30	21.90	2.82%
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#### Weights & Measures - Capacity Measures

Capacity measures without diversions not exceeding 1 litre or 1 quart	14.30	14.70	2.80%
Cubic ballast measures (other than brim measures)	234.00	241.00	2.99%
Brim measures (unsubdivided) up to 1 metre	124.10	127.80	2.98%
Liquid capacity measures for making up and checking average quantity packages	50.80	52.30	2.95%

#### Weights & Measures - Weighing Instruments

Not exceeding 30kg - first item	66.90	68.90	2.99%
Not exceeding 30kg - Second and subsequent items	40.30	41.50	2.98%
Exceeding 30kg but not exceeding 1 tonne (1 ton)	57.90	59.60	2.94%
Exceeding 1 tonne but not 10 tonnes (1 ton - 10 tons)	116.40	119.90	3.01%
Exceeding 10 tonnes (10 tons)	281.30	289.70	2.99%
(1) Time on site of 4 hours or less (half day charge)	454.90	468.50	2.99%
(2) Time on site exceeding 4 hours (full day charge)	861.50	887.30	2.99%

#### Weights & Measures - Intoxicating Liquor Measuring Instruments

Not exceeding 5 fl. oz	42.40	43.70	3.07%
Other	53.00	54.60	3.02%

#### Weights & Measures - Liquid Fuel Measuring Instruments

LFLO dispenser per meter/measuring container submitted	112.90	116.30	3.01%
Testing of peripheral electronic equipment on a later occasion than stamping of instrument - per site	112.90	116.30	3.01%
Charge for each credit card acceptor unit tested, irrespective of the number	112.90	116.30	3.01%

## REGENERATION, COMMUNITY & CULTURE DIRECTORATE

### Front Line Services

	Fee 2013/2014 £	Fee 2014/2015 £	Increase %
<b>Weights &amp; Measures - Road Tankers</b>			
Wet hose type with two testing liquids	167.80	172.80	2.98%
Jammed ticket printer (no replacement parts)	83.90	86.40	2.98%
Replacement of parts without effect on calibration	83.90	86.40	2.98%
(1) First or single dipstick	91.00	93.70	2.97%
(2) Each additional dipstick submitted at the same time	43.80	45.10	2.97%
Where the bulk fuel testing van is provided by the Department to enable a meter system to be verified	239.90	247.10	3.00%
<b>Weights &amp; Measures - Other</b>			
Any other metrological testing, goods or equipment (per hour)	120.60	124.20	2.99%
<b>Petroleum</b>			
Petroleum Installation Record Search (per hour)	120.60	124.20	2.99%
Licence & Renewal			
<b>Poisons</b>			
Initial registration (Poisons)	73.95	76.20	3.04%
Change in details (Poisons)	24.25	25.00	3.09%
Re-registration (Poisons)	58.50	60.30	3.08%
<b>Trader approval scheme</b>			
Fair Trader Scheme "Large org. member" (VAT registered)	153.80	240.00	56.05%
Fair Trader Scheme "Small org. member" (NOT VAT registered)	153.80	150.00	-2.47%
Fair Trader Scheme initial application fee		100.00	
<b>Performing Animals</b>			
Performing Animals registration	71.80	74.00	3.06%

## REGENERATION, COMMUNITY & CULTURE DIRECTORATE

### Front Line Services

#### Gillingham Pier

##### Rent of berth:

##### Western Side of slipway

	Fee 2013/2014 £	Fee 2014/2015 £	Increase %
under 30 ft - per month	53.50	55.10	2.99%
under 30 ft - per <b>annum</b>	534.30	550.30	2.99%
30ft to under 40ft - per month	68.10	70.10	2.94%
30ft to under 40ft - per <b>annum</b>	679.50	699.90	3.00%
40 ft and over - per month	98.60	101.60	3.04%
40 ft and over - per <b>annum</b>	992.60	1,022.40	3.00%

##### Pontoon

under 20 ft - per month	53.50	55.10	2.99%
under 20 ft - per <b>annum</b>	534.30	550.30	2.99%
20ft to under 30ft - per month	68.20	70.20	2.93%
20ft to under 30ft - per <b>annum</b>	679.50	699.90	3.00%
30ft to under 40ft - per month	98.60	101.60	3.04%
30ft to under 40ft - per <b>annum</b>	992.60	1,022.40	3.00%
40 ft and over			

##### Mooring Fees

##### Commercial and Casual Mooring

Under 20ft - per day	9.40	9.70	3.19%
20ft to under 30ft - per day	9.70	10.00	3.09%
30ft to under 40ft - per day	13.60	14.00	2.94%
40ft to under 50ft - per day	14.30	14.70	2.80%
50ft to under 60ft - per day	18.90	19.50	3.17%
60ft to under 70ft - per day	27.20	28.00	2.94%
70ft to under 80ft - per day	36.00	37.10	3.06%
80ft to under 90ft - per day	46.10	47.50	3.04%
90ft to under 100ft - per day	56.70	58.40	3.00%
Per additional foot over 100ft per day	1.30	1.30	0.00%

Commercial vessels of 20 tons Grt and over (approx. 50ft) per tonne per day	0.40	0.40	0.00%
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Note - for long term stays 60% discount to be allowed for the second period of seven days and 80% for any subsequent periods of seven days.

Season Tickets per boat	90.90	93.60	2.97%
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## REGENERATION, COMMUNITY & CULTURE DIRECTORATE

### Front Line Services

	Fee 2013/2014 £	Fee 2014/2015 £	Increase %
<b>Slipways</b>			
<b>Painting, repairs etc. daily rate</b>			
Under 30ft	16.80	17.30	2.98%
30ft - 40ft	23.80	24.50	2.94%
40ft - 45ft	35.80	36.90	3.07%
<b>Launching ( launch and haul out)</b>			
under 30ft	14.30	14.70	2.80%
30ft to under 40ft	16.10	16.60	3.11%
40ft to under 45 ft	41.50	42.70	2.89%

### Waste Services

<b>Bulky Collection</b>			
Collection within two working days	30.80	34.00	10.39%
One free collection of three items in any twelve month period.			
Subsequent collections to be charged at:	18.00	18.50	2.78%

### Public Conveniences

Access Key to Disabled Persons' Convenience	4.70	4.70	0.00%
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### Highway Group

#### Vehicle crossings

New / extended crossings (using Term Contractor)	130.00	133.90	3.00%
New / extended crossings (using Private Contractor)	166.00	171.00	3.01%
Charge for TMA notices - Per Notice	4.10	4.20	2.44%
Charge for service plans - Per Site	37.00	38.10	2.97%
Checking legality of crossings	130.00	133.90	3.00%

### Street Naming and numbering Charges

Charge to Developer for Amending Plans previously Named and Numbered and re-sending out again - Per Building	53.30	54.90	3.00%
Charge for Amending a Road Name, i.e. request by local residents etc	591.40	609.10	2.99%
Charge for Registering a New House or Building	59.50	61.30	3.03%
Charge for Registering 2 to 10 Buildings/Properties	177.30	182.60	2.99%
Charge for Registering 11 to 20 Buildings/Properties	N/A	243.35	
Charge for Registering 21 to 30 Buildings/Properties	295.20	304.10	3.01%
Charge for Registering 31 to 50 Buildings/Properties	414.10	426.50	2.99%
Charge for Registering 51 to 60 Buildings/Properties	533.00	549.00	3.00%
Charge for Registering 61 or more Buildings/Properties	650.90	670.40	3.00%
Charge for Amending a House Name/Building Name	59.50	61.30	3.03%
Charge for Amending a House Number	59.50	61.30	3.03%
Charge for Amending Property Details, i.e. a House becoming x no of Flats - Per Flat	53.30	54.90	3.00%
Charge for registering a Hotel	177.30	182.60	2.99%
Charge for Historical Information, i.e. enquiries from Solicitors etc	235.80	242.90	3.01%



## REGENERATION, COMMUNITY & CULTURE DIRECTORATE

### Front Line Services

	Fee 2013/2014 £	Fee 2014/2015 £	Increase %
<b>Highway Search Charges</b>			
Standard Search	16.00	22.00	37.50%
Additional charge per question	5.25	5.40	2.86%
Additional charge for requested A3 size plan	10.50	10.80	2.86%
<b>Public Rights of Way</b>			
Process Application for pre-publication stage	N/A	50.00	
Land Registry Search plus search fee	N/A	20.00	
Site visit	N/A	150.00	
Preparation of Plans	N/A	70.00	
Initial consultation	N/A	100.00	
Responding to consultation replies. (Includes £150 site visit)	N/A	250.00	
Preparation of Committee Report	N/A	220.00	
<b>Order Making Stage</b>			
Prepare Order, Notice and Statement	N/A	170.00	
Distribution of Order	N/A	120.00	
Posting Notices on Site	N/A	110.00	
Advertise Notice of Making of Order. (plus cost of advertisement)	N/A	35.00	
Responding to replies	N/A	100.00	
Site visits as required - per visit	N/A	150.00	
Forwarding documentation to DEFRA	N/A	520.00	
<b>Confirmation of Order</b>			
Site visit	N/A	100.00	
Preparation of Confirmation Notice	N/A	50.00	
Distribution of Confirmed Order	N/A	120.00	
Post Notices on Site	N/A	110.00	
Advertise Notice of Confirmation of Order. (plus cost of advertisement)	N/A	35.00	
Produce LEO, amend Definitive Map and inform OS	N/A	120.00	
Additional letter (to applicants and objectors)	N/A	30.00	
Additional site visit (to check plans, meet objectors etc)	N/A	150.00	
Site visit to check works have been carried out and standard	N/A	150.00	
Certificate Preparation for bringing into force	N/A	50.00	
Advertising of Certificate for bringing into force (plus cost of advertisement)	N/A	35.00	
Distributiion of Certificate	N/A	100.00	

## REGENERATION, COMMUNITY & CULTURE DIRECTORATE

### Front Line Services

### Community Safety & Enforcement

#### Environmental Health

	Fee 2013/2014 £	Fee 2014/2015 £	Increase %
Per basic enquiry (inclusive of VAT)	150.00	154.50	3.00%
Additional information enquiry - per hour (inclusive of VAT)	43.60	44.90	2.98%
Administration Charge - per hour (inclusive of VAT)	43.60	44.90	2.98%
Contaminated Land Searches	150.00	150.00	0.00%

#### Unfit Food

Examination of Food and the issue of Certificates for voluntary surrender	167.80	172.80	2.98%
Officer time per hour over and above the first two hours disposal of unfit food - transportation and tipping charges	43.60	44.90	2.98%

#### Food Hygiene

Level 2 Award in Food Safety in Catering	55.00	55.00	0.00%
Level 3 Award in Supervising Food Safety in Catering	580.20	597.60	3.00%

#### Health and Safety

Basic Health & Safety Course - Per Person	103.90	100.00	-3.75%
Issue of export certificate	111.10	114.40	2.97%
Asbestos Training - Half Day	55.00	55.00	0.00%

#### Register of Food Premises

Charge per Statement (including VAT) Individual Proprietor of Business concerned	183.20	188.70	3.00%
Another enforcement agency - individual or complete			
Other applicants - per page up to a maximum of 10	35.40	36.50	3.11%
Any applicant requiring "single use" type - per page	41.40	42.60	2.90%
Any applicant requiring the complete Register	2067.90	2,129.90	3.00%

## REGENERATION, COMMUNITY & CULTURE DIRECTORATE

### Front Line Services

	Fee 2013/2014 £	Fee 2014/2015 £	Increase %
<b>Pest Control</b>			
Residential treatments - <b>Mice</b> . Max 3 visits within four week period	45.00	46.40	3.11%
Residential treatments - <b>Wasps</b> . Treatment of 1 nest. £15 per additional nest	40.00	41.20	3.00%
Residential treatments - <b>Fleas</b> . 1 treatment for up to two-bed property. Additional bedrooms in property £5 each	50.00	51.50	3.00%
Residential treatments - <b>Bed Bugs</b> . 3 treatments for first room plus £40 each additional room	160.00	160.00	0.00%
Other pests - Priced on individual situation by survey			
Residential missed appointment charge		20.00	
Commercial treatments - Priced on individual situation by survey			
<b>Licensing</b>			
Skin Piercing	261.50	269.30	2.98%
Animal Boarding Establishments	282.40	290.90	3.01%
Dog Breeding Establishments	118.10	121.60	2.96%
Dangerous Wild Animals - to be based on officer time and any external expertise needed.			
Pet Shops	196.40	202.30	3.00%
Pet Shops - Fish only	103.70	106.80	2.99%
Riding Establishments	391.70	403.50	3.01%
Amendment/Replacement of a licence or certificate	43.60	44.90	2.98%
<b>Safer Communities</b>			
Fees for collection and care of stray dogs. £25 Statutory Charge + £36 admin charge. This is discounted to £17.50 for the first offence. Kennelling fees are additional and are paid directly to the contractor, as well as vet fees will be added should they be	42.00	42.50	1.19%
Country Park out of hours vehicle release fee	50.00	51.50	0.00%

## REGENERATION, COMMUNITY & CULTURE DIRECTORATE

### Front Line Services

#### Travel Safety

##### Accident Data Searches:

	Fee 2013/2014 £	Fee 2014/2015 £	Increase %
1 junction - 36 months	49.40	50.90	3.04%
1 junction - 60 months	53.60	55.20	2.99%
2 junctions - 36 months	71.40	73.50	2.94%
2 junctions - 60 months	78.80	81.20	3.05%
3 junctions - 36 months	94.60	97.40	2.96%
3 junctions - 60 months	101.90	105.00	3.04%
4 junctions - 36 months	115.60	119.10	3.03%
4 junctions - 60 months	126.10	129.90	3.01%
5 junctions - 36 months	136.60	140.70	3.00%
5 junctions - 60 months	152.30	156.90	3.02%
6 junctions - 36 months	159.70	164.50	3.01%
6 junctions - 60 months	176.50	181.80	3.00%
7 junctions - 36 months	183.90	189.40	2.99%
7 junctions - 60 months	199.70	205.70	3.00%
8 junctions - 36 months	204.90	211.00	2.98%
8 junctions - 60 months	225.90	232.70	3.01%
9 junctions - 36 months	226.90	233.70	3.00%
9 junctions - 60 months	250.10	257.60	3.00%
10 junctions - 36 months	250.10	257.60	3.00%
10 junctions - 60 months	274.20	282.40	2.99%
11 junctions - 36 months	270.00	278.10	3.00%
11 junctions - 60 months	304.70	313.80	2.99%
12 junctions - 36 months	294.20	303.00	2.99%
12 junctions - 60 months	321.50	331.10	2.99%
13 junctions - 36 months	317.30	326.80	2.99%
13 junctions - 60 months	346.80	357.20	3.00%
14 junctions - 36 months	339.40	349.60	3.01%
14 junctions - 60 months	373.00	384.20	3.00%
15 junctions - 36 months	360.40	371.20	3.00%
15 junctions - 60 months	397.20	409.10	3.00%
16 junctions - 36 months	385.60	397.20	3.01%
16 junctions - 60 months	420.30	432.90	3.00%
17 junctions - 36 months	404.50	416.60	2.99%
17 junctions - 60 months	443.40	456.70	3.00%
18 junctions - 36 months	425.50	438.30	3.01%
18 junctions - 60 months	469.70	483.80	3.00%
19 junctions - 36 months	449.70	463.20	3.00%
19 junctions - 60 months	495.90	510.80	3.00%
20 junctions - 36 months	474.90	489.10	2.99%
20 junctions - 60 months	521.10	536.70	2.99%
21 junctions - 36 months	494.90	509.70	2.99%
21 junctions - 60 months	547.40	563.80	3.00%
22 junctions - 36 months	514.90	530.30	2.99%
22 junctions - 60 months	573.70	590.90	3.00%
23 junctions - 36 months	541.10	557.30	2.99%
23 junctions - 60 months	593.60	611.40	3.00%
24 junctions - 36 months	562.10	579.00	3.01%
24 junctions - 60 months	619.90	638.50	3.00%
25 junctions - 36 months	588.40	606.10	3.01%
25 junctions - 60 months	646.20	665.60	3.00%
26 junctions + will be priced based on the application received			

## REGENERATION, COMMUNITY & CULTURE DIRECTORATE

### Front Line Services

Stage 1 Safety Audit pre-planning application advice (Minimum fee). Full fee upon application

Fee 2013/2014 £	Fee 2014/2015 £	Increase %
500.00	500.00	0.00%

### Traffic Management

Disabled Parking Bays

37.80	38.90	2.91%
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#### Scaffold/ Hoarding Licence

Processing and first inspection

89.30	92.00	3.02%
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Subsequent inspections

47.30	48.70	2.96%
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Keep Clear markings

31.60	32.50	2.85%
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Removal of unauthorised signs (per sign)

78.80	81.20	3.05%
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#### Miscellaneous

Skip licence (first 14 days)

36.80	37.90	2.99%
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Skip licence (next 14 days)

15.80	16.30	3.16%
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Building Material licences

52.60	54.20	3.04%
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Temporary Traffic sign permit / site approval:

Weekday core time (8am - 6pm)

120.80	124.40	2.98%
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Weekdays outside Core time

178.70	184.10	3.02%
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Weekends

236.40	243.50	3.00%
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Table and Chairs permit

29.40	30.30	3.06%
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#### Traffic Counts (survey results)

Up to 2 years old

74.50	76.70	2.95%
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Older than 2 years

37.50	38.60	2.93%
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Licence for private Service in the Highway

143.40	147.70	3.00%
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#### Temporary road closures

Emergency Closures 14(2)

855.00	880.70	3.01%
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Planned closures 14(1)

1103.20	1,136.30	3.00%
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Town and Police Closure orders

New	65.00	
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## REGENERATION, COMMUNITY & CULTURE DIRECTORATE

### Front Line Services

#### Parking (Excluding Pay and Display)

##### Permit Type

	Fee 2013/2014 £	Fee 2014/2015 £	Increase %
Resident	25.00	25.00	0.00%
Visitor	30.00	31.00	3.33%
Daily visitor vouchers each	0.60	0.70	16.67%
Season Ticket Medway Residents	477.00	490.00	2.73%
Season Ticket Medway Residents Quarterly	138.00	142.00	2.90%
Season Ticket Non Medway Resident	546.00	562.00	2.93%
Season Ticket Non Medway Resident Quarterly	150.00	155.00	3.33%
Shoppers Season Ticket	524.00	540.00	3.05%
Shoppers Season Ticket Quarterly	150.00	155.00	3.33%
Single Car Park	370.00	381.00	2.97%
Cared for Permit (Individual)	16.00	16.50	3.13%
Business	126.00	130.00	3.17%
Special Business	130.00	134.00	3.08%
Late Night	30.00	31.00	3.33%
Worship Permit	30.00	31.00	3.33%
Jezreels	80.00	82.00	2.50%
Dispensations per day	3.70	3.80	2.70%
Suspended Bays per bay per day	19.00	20.00	5.26%
Blue Badge application fee administration charge per badge	10.00	10.00	0.00%

#### Traffic Management Act 2004 - Notification of Penalty Charge Notice Rates

Full charge PCN Serious Offences	70.00	70.00	0.00%
Full charge PCN Less Serious Offences	50.00	50.00	0.00%
Reduced rate (if paid within 14 days) Serious Offences	35.00	35.00	0.00%
Reduced rate (if paid within 14 days) Less Serious Offences	25.00	25.00	0.00%

#### Transport Act 2000 - Notification of Penalty Charge Notice Rates

Bus Lane Enforcement - paid within 14 days	30.00	30.00	0.00%
Bus Lane Enforcement - paid after 14 days	60.00	60.00	0.00%

**REGENERATION, COMMUNITY & CULTURE DIRECTORATE**

Private Clientel	Weekly Cost 13/14	Monthly 2013/14	Annual Cost 2013/14	Weekly Cost 14/15	Monthly 2014/15	Annual Cost 2014/15
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**Rental Equipment**

	New Product Range	New Product Range	New Product Range			
Lifeline Vi+ & My Amie				£5.53	£23.97	£287.64
Individual Telecare+ Unit	New Product Range	New Product Range	New Product Range	£4.98	£21.59	£259.04
Lifeline Vi & My Amie	£4.97	£21.54	£258.44	£4.97	£21.55	£258.64
Individual Telecare Unit	New Product Range	New Product Range	New Product Range	£4.48	£19.43	£233.16
Lifeline GSM & My Amie	New Product Range	New Product Range	New Product Range	£6.90	£29.89	£358.64
Arm/Disalarm Trigger (Intruder system)	New Product Range	New Product Range	New Product Range	£0.82	£3.56	£42.67
Bed Pad	£1.03	£4.46	£53.56	£1.64	£7.10	£85.20
Bogus Caller/Panic Button	£0.76	£3.29	£39.52	£0.86	£3.75	£44.97
Care Assist	£2.10	£9.10	£109.20	£2.10	£9.08	£109.00
Chair Pad	£1.02	£4.42	£53.04	£1.37	£5.93	£71.20
Carbon Monoxide Detector	£1.04	£4.51	£54.08	£1.65	£7.16	£85.95
DDA Door Bell (internal transmitter)	New Product Range	New Product Range	New Product Range	£0.85	£3.68	£44.20
DDA Flashing Beacon (transmitter needed)	New Product Range	New Product Range	New Product Range	£1.35	£5.85	£70.20
DDA Pager Pack (Inc pillow pad, charger & transmitter)	£4.23	£18.33	£219.96	£4.33	£18.77	£225.20
DDA Sounder Beacon (tranmitter needed)	New Product Range	New Product Range	New Product Range	£1.45	£6.27	£75.20
DDA transmitter	New Product Range	New Product Range	New Product Range	£1.41	£6.10	£73.20
DDA Vibrating Pillow Pad	New Product Range	New Product Range	New Product Range	£0.31	£1.35	£16.20

Private Clientel	Weekly Cost 13/14	Monthly 2013/14	Annual Cost 2013/14	Weekly Cost 14/15	Monthly 2014/15	Annual Cost 2014/15
DDA Wrist Pager Pack (incl charger and pillow pad)	New Product Range	New Product Range	New Product Range	£2.75	£11.93	£143.20
Electrical Usage Sensor	New Product Range	New Product Range	New Product Range	£2.79	£12.10	£145.20
Enuresis Sensor Kit	£1.44	£6.24	£74.88	£2.62	£11.35	£136.20
Epilepsy Sensor Kit	£2.69	£11.66	£139.88	£5.48	£23.77	£285.20
Falls Detector	£0.96	£4.16	£49.92	£1.54	£6.68	£80.20
Flood Detector	£0.87	£3.77	£45.24	£1.41	£6.10	£73.20
Gas (Natural) Detector	£2.10	£9.10	£109.20	£3.00	£13.02	£156.20
Heat Detector	New Product Range	New Product Range	New Product Range	£1.16	£5.04	£60.45
Medication Dispenser	£1.38	£5.98	£71.76	£2.52	£10.93	£131.20
Pendant (Additional or Bogus)	£0.72	£3.12	£37.44	£0.82	£3.56	£42.67
PIR	£0.79	£3.42	£41.08	£0.79	£3.43	£41.20
Pressure Mat (universal sensor needed)	New Product Range	New Product Range	New Product Range	£0.26	£1.14	£13.63
Property Exit Kit (Includes SCU & PIR)	£2.12	£9.19	£110.24	£4.33	£18.77	£225.20
Pull Cord	£0.78	£3.38	£40.56	£1.08	£4.68	£56.20
Smoke Detector	£0.73	£3.16	£37.96	£0.88	£3.83	£46.00
Temperature Extremes Sensor	£0.85	£3.68	£44.20	£1.16	£5.04	£60.45
TIM/SCU Unit	£1.07	£4.64	£55.64	£1.77	£7.67	£92.00
Universal sensor	£1.15	£4.98	£59.80	£1.15	£5.00	£60.00
X-10 Lamp Module Controller	£0.67	£2.90	£34.84	£0.77	£3.35	£40.20
X-10 Main Controller	£0.86	£3.73	£44.72	£1.18	£5.10	£61.20
X-10 Wall Mounted Appliance Kit	£0.81	£3.51	£42.12	£0.91	£3.93	£47.20
X-10 Wall Mounted Dimmer Switch	£0.81	£3.51	£42.12	£0.91	£3.93	£47.20
Zoning Button	New Product Range	New Product Range	New Product Range	£0.86	£3.75	£44.97



Private Clientel	Weekly Cost 13/14	Monthly 2013/14	Annual Cost 2013/14	Weekly Cost 14/15	Monthly 2014/15	Annual Cost 2014/15
<b>Bundles (Rental)</b>						
Basic (LL & 2 Smoke Detectors)	New Product Range	New Product Range	New Product Range	£5.39	£23.38	£280.51
Falls Support Package (LL, Falls Detector, Bed Sensor Kit)	New Product Range	New Product Range	New Product Range	£7.94	£34.40	£412.83
Dementia Support Package (LL, Property Exit System, Smoke Detector)	New Product Range	New Product Range	New Product Range	£8.15	£35.32	£423.87

<b>One Of Costs</b>						
Replacement Pendant	New Product Range	New Product Range	New Product Range	£50.00		
Key Safe	New Product Range	New Product Range	New Product Range	£49.16		

<b>Installation Costs</b>						
Standard Installation (1 hour)	£40.50			£40.50		
Standard Installation & Sensors (1.5 hour)	£60.00			£60.00		
Hourly rate (every additional hour)	New Product Range	New Product Range	New Product Range	£25.00		
Additional Sensors at later date	New Product Range	New Product Range	New Product Range	£40.50		
Additional Sensors whilst on site	New Product Range	New Product Range	New Product Range	£19.50		
Key Safe Installation	New Product Range	New Product Range	New Product Range	£25.00		
Key safe (re-install of existing Key Safe)	New Product Range	New Product Range	New Product Range	£25.00		

<b>CCTV Commercial</b>						
New Infrastructure	New Product Range	New Product Range	New Product Range	Upon Application		
Monitoring	New Product Range	New Product Range	New Product Range	Upon Application		

## Car Parks - Proposed Prices 2014/2015 Pay and Display

### Chatham Short Stay - Includes: James Street, Rhode Street, Sir John Hawkins, The Paddock, Globe Lane, Medway Street and Church Street

Medway Street forms part of Globe Lane car park  
Only one ticket may be purchased during any 24 hour period

Existing Tariff Band	Existing Prices	2014/15 Prices	% Increase
0-1	90p	90p	0.00%
1-2	130p	130p	0.00%
2-3	140p	140p	0.00%
3-4	150p	150p	0.00%
4-5	160p	160p	0.00%
5+	520p	520p	0.00%

### Chatham Long Stay - Includes: Riverside, Whiffens Avenue, Whiffens Ave HGV, Queen Street, Slicketts Hill, Union Place, Upper Mount, Old Road, Town Hall & Market Hall. Gun Wharf - weekends and bank holidays only.

Existing Tariff Band	Existing Prices	2014/15 Prices	% Increase
0-1	90p	90p	0.00%
1-2	130p	130p	0.00%
2-4	150p	150p	0.00%
4-6	190p	190p	0.00%
6-8	270p	270p	0.00%
8+	340p	340p	0.00%

### Rochester Short Stay - Includes: Blue Boar Lane, Cathedral, Almon Place & Boley Hill

Max 5 hours stay No return within 2 hours of the expiry of your first

Existing Tariff Band	Existing Prices	2014/15 Prices	% Increase
0-1	70p	70p	0.00%
1-2	120p	120p	0.00%
2-4	140p	140p	0.00%
4-5	150p	150p	0.00%

## Car Parks - Proposed Prices 2014/2015 Pay and Display

**Rochester / Strood Long Stay - Includes High Street 1, High Street 2, Berkeley House, Easons Yard, King Street, Union Street, Corporation St, The Common, Commercial Rd & Temple St, Civic Centre .**

Existing Tariff Band	Existing Prices	2014/15 Prices	% Increase
0-0.5	40p	40p	0.00%
0-1	70p	70p	0.00%
1-2	120p	120p	0.00%
2-4	140p	140p	0.00%
4-6	170p	170p	0.00%
6-8	260p	260p	0.00%
8+	330p	330p	0.00%

**Gillingham Short Stay - Includes: Balmoral Gardens & Britton Farm**

Max 4 hours stay, no return within 2 hours of the expiry of your first

Existing Tariff Band	Existing Prices	2014/15 Prices	% Increase
0-1	70p	70p	0.00%
1-2	120p	120p	0.00%
2-3	130p	130p	0.00%
3-4	140p	140p	0.00%

**Gillingham Short Stay - Includes: Jeffrey Street & Littlewoods**

Max 2 hours stay no return within 2 hours of the expiry of your first

Existing Tariff Band	Existing Prices	2014/15 Prices	% Increase
0-0.5	40p	40p	0.00%
0-1	70p	70p	0.00%
1-2	120p	120p	0.00%

**Specials - Includes: Croneens & Grove Rd.**

Tariff Band	Existing Prices	2014/15 Prices	% Increase
0-1	70p	70p	0.00%
1-2	120p	120p	0.00%
2-4	140p	140p	0.00%
4-6	170p	170p	0.00%
8+ 6+	250p	250p	0.00%
2 day ticket	480p	480p	0.00%

## Car Parks - Proposed Prices 2014/2015 Pay and Display

<b>Easons Yard -Short Stay</b>	0-1	70p	70p	0.00%
	1-2	120p	120p	0.00%
	2-4	140p	140p	0.00%
	5	150p	150p	0.00%

<b>Easons Yard - Long Stay</b>	4-6	170p	170p	0.00%
	6+	250p	250p	0.00%
	2 day ticket	480p	480p	0.00%

<b>Rainham Short Stay - Includes: Longley Road &amp; Cricketers</b>	<b>Tariff Band</b>	<b>Existing Prices</b>	<b>2014/15 Prices</b>	<b>% Increase</b>
Max 4 hours stay, no return within 2 hours of the expiry of your first	0-0.5	40p	40p	0.00%
	0-1	70p	70p	0.00%
	1-2	110p	110p	0.00%
	2-4	120p	120p	0.00%

<b>Rainham Long Stay - Includes: Station Road &amp; Birling Avenue</b>	<b>Tariff Band</b>	<b>Existing Prices</b>	<b>2014/15 Prices</b>	<b>% Increase</b>
	0 - 0.5	40p	40p	0.00%
	0-1	70p	70p	0.00%
	1-2	120p	120p	0.00%
	2-4	140p	140p	0.00%
	4-6	170p	170p	0.00%
	6-8	260p	260p	0.00%
	8+	330p	330p	0.00%
	2 Days	640p	640p	0.00%

## Car Parks - Proposed Prices 2014/2015 Pay and Display

	<b>Tariff Band</b>	<b>Existing Prices</b>	<b>2014/15 Prices</b>	<b>% Increase</b>	
<b>Rainham - High Street</b>	0-0.5	40p	40p	0.00%	
	0-1	70p	70p	0.00%	
	1-2	110p	110p	0.00%	
	2-4	140p	140p	0.00%	
	4-6	170p	170p	0.00%	
	6+	250p	250p	0.00%	
	<b>Nelson Terrace</b>	0-1	50p	50p	0.00%
1-2		100p	100p	0.00%	
2-4		120p	120p	0.00%	
4-5		160p	160p	0.00%	
5+		520p	520p	0.00%	
<b>Medway Park Long Stay</b>		0-1	80p	80p	0.00%
	Grassed area May-Oct inclusive	1-2	110p	110p	0.00%
	Main Car Park Sat & Sun Only	2-4	140p	140p	0.00%
		4-6	170p	170p	0.00%
		6-8	260p	260p	0.00%
		8+	300p	300p	0.00%

## Car Parks - Proposed Prices 2014/2015 Pay and Display

	<b>Tariff Band</b>	<b>Existing Prices</b>	<b>2014/15 Prices</b>	<b>% Increase</b>
<b>Medway Park Short stay</b>				
	0-1	80p	80p	0.00%
Main Car Park Mon - Friday	1-2	110p	110p	0.00%
Max 4 hours stay, no return within 24 hours of the expiry of your fir	2-4	140p	140p	0.00%

<b>THE BROOK MULTI STOREY</b>	<b>Tariff Band</b>	<b>Existing Prices</b>	<b>2014/15 Prices</b>	<b>% Increase</b>
	0-1	90p	90p	0.00%
	1-2	130p	130p	0.00%
	2-3	140p	140p	0.00%
	3-4	150p	150p	0.00%
	4-5	170p	170p	0.00%
	5+	520p	520p	0.00%
	Lost Ticket	520p	520p	0.00%

<b>MARKET HALL MULTI STOREY</b>	<b>Tariff Band</b>	<b>Existing Prices</b>	<b>2014/15 Prices</b>	<b>% Increase</b>
	0-1	80p	80p	0.00%
	1-2	120p	120p	0.00%
	2-4	130p	130p	0.00%
	4-6	150p	150p	0.00%
	6-8	230p	230p	0.00%
	8+	310p	310p	0.00%
	Lost Ticket	310p	310p	0.00%

## Car Parks - Proposed Prices 2014/2015 Pay and Display

### ON STREET - Rochester, Strood and Gillingham

Tariff Band	Existing Prices	2014/15 Prices	% Increase
0-1	80p	80p	0.00%
1-2	110p	110p	0.00%
2-4	140p	140p	0.00%
4-6	170p	170p	0.00%
6-8	260p	260p	0.00%
8+	300p	300p	0.00%

### ON STREET - Chatham

Tariff Band	Existing Prices	2014/15 Prices	% Increase
0-1	100p	100p	0.00%
1-2	120p	120p	0.00%
2-4	150p	150p	0.00%
4-6	180p	180p	0.00%
6-8	270p	270p	0.00%
8+	310p	310p	0.00%

### ON STREET - Gillingham 1 hour Max stay

Tariff Band	Existing Prices	2014/15 Prices	% Increase
0.5	40p	40p	0.00%
1	80p	80p	0.00%

### ON STREET - Gillingham 2 hour Max stay

Tariff Band	Existing Prices	2014/15 Prices	% Increase
0-1	80p	80p	0.00%
1-2	110p	110p	0.00%

## REGENERATION, COMMUNITY AND CULTURE

### HOUSING & REGENERATION

#### DEVELOPMENT MANAGEMENT

VAT to be added where applicable

	Fee 2013/2014 £	Fee 2014/2015 £	Increase %
Weekly list of applications	153.50	158.10	3.00%
Photocopying (per page)	0.10	0.10	0.00%
Plan copying (A0 per plan)	13.20	13.60	3.03%
Plan copying (A1 per plan)	6.65	6.80	2.26%
Plan copying (A2 per plan)	3.35	3.50	4.48%
Plan copying (A3 per plan)	1.65	1.70	3.03%
Plan copying (A4 per plan)	0.90	0.90	0.00%
Ordnance Survey site locations plans of 6 A4 block plan scale 1:500	27.70	28.50	2.89%
Ordnance Survey site locations plans of 6 A4 site plan scale 1:1250	27.70	28.50	2.89%
Ordnance Survey site locations plans of 6 A4 site plan scale 1:250	55.10	56.80	3.09%
Decision notices (copies of per page plus postage & packing)	0.10	0.10	0.00%
Section 106 agreements (copies of per page plus postage & packing)	0.10	0.10	0.00%
Research for private property sales/purchases (up to one hour)	29.50	30.40	3.05%
Research for private property sales/purchases (per hour thereafter)	29.50	30.40	3.05%
Search of adjoining land/property up to 200m - (plus research fee as above)	39.00	40.20	3.08%

#### Pre Application

#### Major Developments

Pre-application meeting including pre meeting research, with follow up written advice	983.40	1,012.90	3.00%
Written advice only	737.60	759.70	3.00%
Hourly rates: Assistant Director	109.30	112.60	3.02%
Hourly rates: Head of Service	92.90	95.70	3.01%
Hourly rates: Group Manager / Principal Planner	82.00	84.50	3.05%
Hourly rates: Senior Planner / Senior Arboriculture Officer	71.00	73.10	2.96%
Hourly rates: EHO / Highways Officer / Conservation Officer	65.60	67.60	3.05%
Hourly rates: Planners	54.60	56.20	2.93%
Charge for pre application site visits	105.10	108.33	3.07%
Charge for Presentations to Members	525.30	541.10	3.01%



## REGENERATION, COMMUNITY AND CULTURE

<b>HOUSING &amp; REGENERATION</b>	<b>Fee 2013/2014 £</b>	<b>Fee 2014/2015 £</b>	<b>Increase %</b>
<b><u>DEVELOPMENT MANAGEMENT</u></b>			
<b>VAT to be added where applicable</b>			
<b><u>Minor Developments</u></b>			
Written Advice only	105.10	108.33	3.07%
Meeting at Council office plus follow up letter - adjacent fee plus hourly charge for office time (as set out above)	105.10	108.33	3.07%
Meeting on site plus follow up letter	210.10	216.40	3.00%
Meeting on site only	105.10	108.33	3.07%
<b><u>Other Developments</u></b>			
Written Advice only	52.60	54.20	3.04%
Meeting at Council office plus follow up letter - adjacent fee plus hourly charge for office time (as set out above)	52.60	54.20	3.04%
Meeting on site plus follow up letter	157.60	162.30	2.98%
Meeting on site only	105.10	108.33	3.07%
Householder office meeting for one site up to 1hour	54.60	56.67	3.79%
Householder office meeting for every additional site	34.20	35.20	2.92%
Tree Preservation Order advice: Senior Arboriculture Officer per hour (or part of hour)	71	73.33	3.28%
<b><u>Section 106 - Post Resolution Preparation - Charge For Planning Officer Time</u></b>			
Hourly rates: Head of Service	92.90	95.70	3.01%
Hourly rates: Principal Planner	82.00	84.50	3.05%
Hourly rates: Senior Planner	71.00	73.10	2.96%
Hourly rates: Planners	54.60	56.20	2.93%

## REGENERATION, COMMUNITY AND CULTURE

HOUSING & REGENERATION	Fee 2013/2014 £	Fee 2014/2015 £	Increase %
<b><u>ECONOMIC DEVELOPMENT</u></b>			
<b>Innovation Centre Medway</b>			
<b>VAT to be added where applicable</b>			
<b><u>Room Hire</u></b>			
<b><i>NB: Rates for all rooms negotiable for introductory, long-term and regular bookings</i></b>			
<b>Charity and Public Sector</b>			
Darwin Room (per hour)	35.00	36.00	2.86%
Darwin Room (per half day - 4 hours)	125.00	129.00	3.20%
Darwin Room (per day - 8 hours)	210.00	216.00	2.86%
Swan Room (per hour)	20.00	21.00	5.00%
Swan Room (per half day - 4 hours)	75.00	77.00	2.67%
Swan Room (per day - 8 hours)	105.00	108.00	2.86%
G3 Room (per hour)	20.00	21.00	5.00%
G3 Room (per half day - 4 hours)	75.00	77.00	2.67%
G3 Room (per day - 8 hours)	105.00	108.00	2.86%
G5 Room (per hour)	20.00	21.00	5.00%
G5 Room (per half day - 4 hours)	75.00	77.00	2.67%
G5 Room (per day - 8 hours)	105.00	108.00	2.86%
<b>Non-Tenants</b>			
Darwin Room - per hour	70.00	70.00	0.00%
Darwin Room (per half day - 4 hours)	250.00	250.00	0.00%
Darwin Room (per day - 8 hours)	420.00	420.00	0.00%
Swan Room (per hour)	40.00	40.00	0.00%
Swan Room (per half day - 4 hours)	150.00	150.00	0.00%
Swan Room (per day - 8 hours)	210.00	210.00	0.00%
G3 Room (per hour)	40.00	40.00	0.00%
G3 Room (per half day - 4 hours)	150.00	150.00	0.00%
G3 Room (per day - 8 hours)	210.00	210.00	0.00%
G5 Room (per hour)	40.00	40.00	0.00%
G5 Room (per half day - 4 hours)	150.00	150.00	0.00%
G5 Room (per day - 8 hours)	210.00	210.00	0.00%

## REGENERATION, COMMUNITY AND CULTURE

<b>HOUSING &amp; REGENERATION</b>	<b>Fee 2013/2014 £</b>	<b>Fee 2014/2015 £</b>	<b>Increase %</b>
<b><u>ECONOMIC DEVELOPMENT</u></b>			
<b>Innovation Centre Medway</b>			
<b>VAT to be added where applicable</b>			
<b><u>Data Centre</u></b>			
<b>Internal Tenants</b>			
Data Centre space (per "U" of space per month)	11.00	11.00	0.00%
Data Centre space (per half rack of space per month)	220.00	227.00	3.18%
Data Centre space (per 1 rack of space per month)	360.00	371.00	3.06%
Data Centre power (per KWh per month)	0.15	0.15	0.00%
<b>Non-Tenants</b>			
Data Centre space (per "U" of space per month)	17.00	18.00	5.88%
Data Centre space (per half rack of space per month)	250.00	258.00	3.20%
Data Centre space (per 1 rack of space per month)	390.00	402.00	3.08%
Data Centre power (per KWh per month)	0.15	0.15	0.00%
<b><u>Bandwidth</u></b>			
Starting from 10mb			
<b>Internal Tenants</b>			
Per mb per month	0	9.50	
<b>Non-Tenants</b>			
Per mb per month	0	12.00	
<b><u>Other Charges</u></b>			
Office set up fee	80.00	82.00	2.50%
Floor box moving fee - per box	25.00	26.00	4.00%
Floor box power usage for individual offices (per KWh per month)	0.11	0.15	36.36%
Printing/copying per copy black and white	0.05	0.05	0.00%
Printing/copying per copy colour	0.10	0.10	0.00%
Telephone hire per handset per month	10.00	10.00	0.00%
Telephone calls Local per minute	0.03	0.03	0.00%
Telephone calls National per minute	0.07	0.07	0.00%
Telephone calls International to be charged at standard tariff from supplier			
Franking per Royal Mail charges			

## REGENERATION, COMMUNITY AND CULTURE

FRONT LINE SERVICES	Fee 2013/2014 £	Fee 2014/2015 £	Increase %
<b><u>INTEGRATED TRANSPORT</u></b>			
<b>Subsidised Bus Services</b>			
Bus Contract Deductions for Administration (per hour)	110.30	113.60	2.99%
Yellow Bus Fares - charge for one term - to come into effect for the new academic year	42.00	45.00	7.14%
Yellow Bus Fares - charge for two terms - to come into effect for the new academic year	81.00	85.00	4.94%
Yellow Bus Fares - charge for one year - to come into effect for the new academic year	230.00	239.00	3.91%
Replacement of Medway Scholar pass (except Arriva)	10.00	10.30	3.00%
Replacement of Medway School Yellow Bus pass	5.00	5.20	4.00%
<b>Concessionary Fares</b>			
Application fee for young persons half fare bus pass. Fee to come into effect July for new academic year.	5.70	5.90	3.51%
Replacement of lost bus pass - elderly and disabled persons concession (no charge if crime number given)	5.70	5.90	3.51%
Replacement of lost bus pass - young persons half fare concession (no charge if crime number given). Fee to come into effect July.	5.70	5.90	3.51%
<b>Local Transport Plan</b>			
Information from existing automatic traffic count (per site)	45.50	46.90	3.08%
Information from existing manual traffic count (per site)	136.30	140.40	3.01%
<b>Chatham Waterfront Bus Station</b>			
Charge per bus service departure	0.70	0.70	0.00%
<b>The Villager</b>			
Annual membership	10.00	10.00	0.00%
Annual family membership (2 adults + 2 children up to 16 years of age)	20.00	20.00	0.00%
Annual group membership	25.00	25.00	0.00%
Group hire price	80.00	80.00	0.00%
Mileage to be charged per mile at a variable rate depending on journey distance			

## REGENERATION, COMMUNITY AND CULTURE

	Fee 2013/2014 £	Proposed Fee 2014/2015 £	Increase %
<b>HOUSING &amp; REGENERATION</b>			
<b><u>SOCIAL REGENERATION</u></b>			
<b><u>COMMUNITY CENTRES</u></b>			
<i>NB: Rates for all rooms negotiable for long-term, regular and community group bookings</i>			
<b><u>HOOK MEADOW COMMUNITY CENTRE</u></b>			
<b><u>MAIN HALL (Bank holidays, New Year's Eve &amp; Christmas on application)</u></b>			
<b><u>Regular User Groups</u></b>			
Hall hire daytime rate (per hour)	13.30	13.70	3.01%
Hall hire evening rate (per hour)	16.40	16.90	3.05%
<b><u>Non Regular Users</u></b>			
Hall hire Monday to Friday day (per hour)	18.80	19.40	3.19%
Hall hire Monday to Friday evening (per hour)	26.80	27.60	2.99%
Hall hire Monday to Friday after midnight (per hour)	43.50	44.80	2.99%
Hall hire Saturday & Sunday day (per hour)	20.70	21.30	2.90%
Hall hire Saturday & Sunday evening (per hour)	37.10	38.20	2.96%
Hall hire Saturday & Sunday after midnight (per hour)	53.50	55.10	2.99%
Large Kitchen day (per booking)	30.00	30.90	3.00%
Large Kitchen evening (per booking)	30.00	30.90	3.00%
Small Kitchen day (per booking)	13.80	14.20	2.90%
Small Kitchen evening (per booking)	14.90	15.30	2.68%
<b><u>LARGE ROOM (Weddings &amp; functions room hire only)</u></b>			
<b><u>Regular User Groups</u></b>			
Hall hire daytime rate (per hour)	10.30	10.60	2.91%
Hall hire evening rate (per hour)	11.30	11.60	2.65%
<b><u>Non Regular Users</u></b>			
Room hire Monday to Friday day (per hour)	12.50	12.90	3.20%
Room hire Monday to Friday evening (per hour)	14.10	14.50	2.84%
Room hire Monday to Friday after midnight (per hour)	30.80	31.70	2.92%
Room hire Saturday & Sunday day (per hour)	11.90	12.30	3.36%
Room hire Saturday & Sunday evening (per hour)	22.70	23.40	3.08%
Room hire Saturday & Sunday after midnight (per hour)	37.80	38.90	2.91%

## REGENERATION, COMMUNITY AND CULTURE

	Fee 2013/2014 £	Proposed Fee 2014/2015 £	Increase %
<b>HOUSING &amp; REGENERATION</b>			
<b><u>SOCIAL REGENERATION</u></b>			
<b><u>COMMUNITY CENTRES</u></b>			
<i>NB: Rates for all rooms negotiable for long-term, regular and community group bookings</i>			
<b><u>SMALL ROOM (Room hire only)</u></b>			
<b><u>Regular User Groups</u></b>			
Hall hire daytime rate (per hour)	5.60	5.80	3.57%
Hall hire evening rate (per hour)	5.80	6.00	3.45%
<b><u>Non Regular Users</u></b>			
Room hire Monday to Friday day (per hour)	6.30	6.50	3.17%
Room hire Monday to Friday evening (per hour)	6.50	6.70	3.08%
Room hire Monday to Friday after midnight (per hour)	24.80	25.50	2.82%
Room hire Saturday & Sunday day (per hour)	11.10	11.40	2.70%
Room hire Saturday & Sunday evening (per hour)	11.80	12.20	3.39%
Room hire Saturday & Sunday after midnight (per hour)	30.10	31.00	2.99%
<b><u>COMPUTER SUITE</u></b>			
Regular User Groups - day or evening (per hour)	10.30	10.60	2.91%
Non Regular Users - day or evening (per hour)	10.60	10.90	2.83%
My Desk - Individual desk work space (per month)	100.00	100.00	0.00%

## REGENERATION, COMMUNITY AND CULTURE

	Fee 2013/2014 £	Proposed Fee 2014/2015 £	Increase %
<b>HOUSING &amp; REGENERATION</b>			
<b><u>SOCIAL REGENERATION</u></b>			
<b><u>COMMUNITY CENTRES</u></b>			
<i>NB: Rates for all rooms negotiable for long-term, regular and community group bookings</i>			
<b><u>WOODSIDE COMMUNITY CENTRE</u></b>			
<b><u>MAIN HALL</u> (Bank Holidays, New Year's Eve &amp; Christmas On Application)</b>			
<b><u>Regular User Groups</u></b>			
Hall hire daytime rate (per hour)	13.30	13.30	0.00%
Hall hire evening rate (per hour)	16.40	16.90	3.05%
<b><u>Non Regular Users</u></b>			
Hall hire Monday to Friday day (per hour)	13.70	14.10	2.92%
Hall hire Monday to Friday evening (per hour)	26.80	27.60	2.99%
Hall hire Monday to Friday after midnight (per hour)	43.50	44.80	2.99%
Hall hire Saturday & Sunday day (per hour)	20.70	21.30	2.90%
Hall hire Saturday & Sunday evening (per hour)	37.10	38.20	2.96%
Hall hire Saturday & Sunday after midnight (per hour)	53.50	55.10	2.99%
Kitchen day (per booking)	13.80	14.20	2.90%
Kitchen evening (per booking)	14.90	15.30	2.68%
<b><u>ONE TO ONE ROOM</u></b>			
Regular User Groups - day or evening (per hour)	8.20	8.40	2.44%
Non Regular Users - day or evening (per hour)	9.30	9.60	3.23%
<b><u>COMPUTER SUITE</u></b>			
Regular User Groups - day or evening (per hour)	9.70	10.00	3.09%
Non Regular Users - day or evening (per hour)	11.30	11.60	2.65%
My Desk - Individual desk work space (per month)	100.00	100.00	0.00%
<b><u>WHITE ROAD COMMUNITY CENTRE</u></b>			
<b><u>Regular User Groups</u></b>			
Main Hall hire day or evening (per hour)	12.30	12.50	1.63%
One To One Room hire day or evening (per hour)	12.30	12.50	1.63%
<b><u>Non Regular Users</u></b>			
Main Hall hire day or evening (per hour)	13.70	14.10	2.92%
One To One Room hire day or evening (per hour)	13.30	13.70	3.01%
Family Room hire day or evening (per hour)	10.60	10.90	2.83%

## REGENERATION, COMMUNITY AND CULTURE

HOUSING & REGENERATION	Fee 2013/2014 £	Proposed Fee 2014/2015 £	Increase %
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### SOCIAL REGENERATION

#### COMMUNITY CENTRES

*NB: Rates for all rooms negotiable for long-term, regular and community group bookings*

#### CHATTENDEN COMMUNITY CENTRE

##### MAIN COMMUNITY BUILDING

###### Regular User Groups

Main Hall hire day or evening (per hour)	12.30	12.50	1.63%
Creche hire day or evening (per hour)	12.30	12.50	1.63%
One to One Room day or evening (per hour)	12.30	12.50	1.63%
Computer Suite day or evening (per hour)	12.30	12.50	1.63%

###### Non Regular Users

Main Hall hire Monday to Friday day or evening (per hour)	18.80	19.40	3.19%
Main Hall hire Saturday & Sunday day (per hour)	20.20	20.80	2.97%
Main Hall hire Saturday & Sunday evening (per hour)	22.00	22.70	3.18%
Creche hire day or evening (per hour)	12.70	13.10	3.15%
One to One Room day or evening (per hour)	12.70	13.10	3.15%
Computer Suite day or evening (per hour)	12.70	13.10	3.15%
My Desk - Individual desk work space (per month)	100.00	100.00	0.00%

##### LARGE HALL

###### Regular User Groups

Hall hire day or evening (per hour)	17.40	16.50	-5.17%
End Hall hire day or evening (per hour)	12.30	11.00	-10.57%
Back Office hire day or evening (per hour)	12.30	12.70	3.25%

###### Non Regular Users

Hall hire Monday to Friday day or evening (per hour)	23.30	19.40	-16.74%
Hall hire Saturday & Sunday day (per hour)	24.90	22.00	-11.65%
Hall hire Saturday & Sunday evening (per hour)	27.20	28.00	2.94%
End Hall hire day or evening (per hour)	12.70	13.10	3.15%
Back Office hire day or evening (per hour)	12.70	13.10	3.15%



## REGENERATION, COMMUNITY & CULTURE DIRECTORATE

	Fee 2013/2014 £	Fee 2014/2015 £	Increase %	Off Peak 2013/2014 £	Off Peak 2014/2015 £	Increase %
<b>LEISURE FACILITIES</b>						
All sites where applicable (Excluding Splashes & Strand)						
<b><u>Lesson Rate - price per lesson</u></b>						
Adult non member	7.40	7.50	1.35%			
Adult member	5.90	5.90	0.00%			
Junior/Senior non member	6.90	6.90	0.00%			
Junior/Senior member	5.80	5.80	0.00%			
<b>Membership Fees - 1 years membership</b>						
Adult Individual	38.30	39.50	3.13%			
Family	54.60	56.50	3.48%			
Jnr	19.90	20.50	3.02%			
Senior	19.90	20.50	3.02%			
<b>Day Membership Admission Fee</b>						
Adult	1.70	1.80	5.88%			
Jnr	1.20	1.30	8.33%			
Senior	1.20	1.30	8.33%			
<b>Wet Side / Swimming</b>						
Adult	2.90	3.00	3.45%			
Jnr	1.80	1.90	5.56%			
Senior	1.80	1.90	5.56%			
(Children under 3 years of age admitted free of charge)						
Book of 12 tickets - adult (12 for 10)	29.00	30.00	3.45%			
Book of 12 tickets - jnr/snr (12 for 10)	18.00	19.00	5.56%			
<b>Hire of Equipment (Returnable deposit may be required)</b>						

## REGENERATION, COMMUNITY & CULTURE DIRECTORATE

	Fee 2013/2014 £	Fee 2014/2015 £	Increase %	Off Peak 2013/2014 £	Off Peak 2014/2015 £	Increase %
<b>LEISURE FACILITIES</b>						
Racquets	2.40	2.50	4.17%			
Table Tennis Bats	1.40	1.50	7.14%			
Footballs/Netballs	3.00	3.50	16.67%			
<b>Commercial Hirings and Community</b>						
Events - Fees to be negotiated individually, using the following basic charges						
Squash - 40 minutes	6.70	6.90	2.99%	5.30	5.50	3.77%
Badminton - per hour	7.80	8.20	5.13%	5.90	6.25	5.93%
<b>Hall pricing based on multiples of badminton courts</b>						
<b>School Swim</b>	2.10	2.20	4.76%			
Fitness Classes		<b>Member</b> 5.25			<b>Non-Member</b> 6.95	
<b>Medway Park</b>						
<b>Hire of Pool (per hour)</b>						
Large Pool	77.60	80.00	3.09%			
Training Pool	32.50	33.50	3.08%			
Diving Pool	27.20	28.00	2.94%			
All Pools	137.10	142.00	3.57%			
Gala (including timing)	378.70	390.00	2.98%			
Gala hourly rate (including timing)	155.00	160.00	3.23%			
General Recreation (2 hours)	5.10	5.30	3.92%			
Over 50s	3.00	3.10	3.33%			
Schools charge, per session	5.40	5.60	3.70%			
<b>CONFERENCE ROOM</b>						

## REGENERATION, COMMUNITY & CULTURE DIRECTORATE

	Fee 2013/2014 £	Fee 2014/2015 £	Increase %	Off Peak 2013/2014 £	Off Peak 2014/2015 £	Increase %
<b>LEISURE FACILITIES</b>						
Per Hour	16.30	17.00	4.29%			
Per Half Day	54.10	56.00	3.51%			
Per Day	86.60	90.00	3.93%			
<b>Dance Studios</b>						
Hourly rate per studio	25.00	30.00	20.00%	25.00	26.00	4.00%
<b>Athletics Track</b>						
Clubs per hour	48.70	50.00	2.67%			
Floodlights per hour	16.30	17.00	4.29%			
<b>SPLASHES</b>						
<b>Admissions</b>						
Adult Swim	4.90	5.20	6.12%			
Child / Senior	4.30	4.50	4.65%			
Family Swim Ticket	14.20	14.80	4.23%			
Spectators	1.60	1.70	6.25%			
Under Fives	1.20	1.25	4.17%			
Under Threes (no charge)	0.00	0.00	0.00%			
Group of 20+ Adults	4.40	4.50	2.27%			
Group of 20+ Children	3.20	3.40	6.25%			
<b>Special Sessions</b>						
Adult Swim	4.30	4.50	4.65%			
Child/Senior/disab	3.30	3.50	6.06%			
3 years to 5 years	1.20	1.25	4.17%			
<b>Fins Club</b>						
Annual Member	11.30	11.60	2.65%			

**REGENERATION, COMMUNITY & CULTURE DIRECTORATE**

	<b>Fee 2013/2014 £</b>	<b>Fee 2014/2015 £</b>	<b>Increase %</b>	<b>Off Peak 2013/2014 £</b>	<b>Off Peak 2014/2015 £</b>	<b>Increase %</b>
<b>LEISURE FACILITIES</b>						
Member	3.10	3.20	3.23%			
<b>School Swim</b>						
With Instruction	2.20	2.30	4.55%			
Without Instruction	2.50	2.60	4.00%			
Swim / Fitness Room	9.30	9.60	3.23%			
<b>Parties</b>						
Saturday Special	9.20	9.50	3.26%			
Palm Tree	8.70	9.00	3.45%			
Invitations	2.60	2.70	3.85%			
Adults Swimming	3.00	3.10	3.33%			
<b>STRAND LEISURE PARK</b>						
<b>Summer Season</b>						
<b>Admissions</b>						
Adult	4.40	4.70	6.82%			
Jnr	2.80	2.90	3.57%			
Senior	2.80	2.90	3.57%			
<b>Crazy Golf</b>						
Adult	2.60	2.70	3.85%			
Jnr	1.90	2.00	5.26%			
Senior	1.90	2.00	5.26%			
Family	5.40	5.60	3.70%			

**REGENERATION, COMMUNITY & CULTURE DIRECTORATE**

	<b>Fee 2013/2014 £</b>	<b>Fee 2014/2015 £</b>	<b>Increase %</b>	<b>Off Peak 2013/2014 £</b>	<b>Off Peak 2014/2015 £</b>	<b>Increase %</b>
<b>LEISURE FACILITIES</b>						
<b>Netball</b>						
5-a-side (per session)	17.70	18.50	4.52%			
<b>Par 3 Golf</b>						
Adult 9 holes	5.90	6.10	3.39%			
Jnr 9 holes	3.70	3.90	5.41%			
Senior 9 holes	3.90	4.20	7.69%			
<b>Tennis (per hour)</b>						
Adult	3.10	3.20	3.23%			
Jnr	1.70	1.80	5.88%			
Senior	1.90	2.00	5.26%			
Racquet Hire	2.10	2.50	19.05%			
Ball Hire (2 balls)	2.20	2.30	4.55%			
Racquet Deposit	6.90	7.50	8.70%			
Minature Railway - per person	1.00	1.00	0.00%			

**REGENERATION, COMMUNITY & CULTURE DIRECTORATE**

	<b>Fee 2013/2014 £</b>	<b>Fee 2014/2015 £</b>	<b>Increase %</b>	<b>Off Peak 2013/2014 £</b>	<b>Off Peak 2014/2015 £</b>	<b>Increase %</b>
<b>LEISURE FACILITIES</b>						
<b>STROOD SPORTS CENTRE &amp; HUNDRED OF HOO SWIMMING POOL</b>						
<b>Dry Side</b>						
<b>Charges per hour</b>						
Badminton Court - Jnr/Pass. to Leisure				2.80	2.90	3.57%
<b>Per Session etc</b>						
Dance & Movement - Junior	3.40	3.50	2.94%	2.60	2.70	3.85%
Jnr/Passport to Leisure				2.70	2.80	3.70%
Soft Play under 5's	1.00	1.40	40.00%	1.00	2.20	120.00%
Soft Play 5 and over	2.00	2.20	10.00%	2.00	3.20	60.00%
<b>Room Hire</b>						
Per Hour	22.00	23.00	4.55%	22.00	23.00	4.55%
<b>Wet Side</b>						
Parties school children/half hour	19.80	20.50	3.54%			
Club hire per hour (whole pool)						
pro rata charge - Strood	61.50	63.50	3.25%			
pro rata charge - Hoo	53.30	55.00	3.19%			
Hydrotherapy pool-commercial per hour	49.00	50.00	2.04%			

## REGENERATION, COMMUNITY & CULTURE DIRECTORATE

	Fee 2013/2014 £	Fee 2014/2015 £	Increase %	Off Peak 2013/2014 £	Off Peak 2014/2015 £	Increase %
<b>LEISURE FACILITIES</b>						
<b>MEDWAY LEISURE ECHOES GYMS</b>						
Memberships below will include centre membership, an increased number of fitness classes & allow access to all Echoes Gyms in Medway						
<b>Increased prices will apply to new members only as existing members have 'price for life.'</b>						
Single Membership - Advance annual payment	377.50	431.50	14.30%			
Couple - Advance annual payment	669.60	755.50	12.83%			
Single Off Peak Membership - Advance Annual Payment		323.50				
Single Membership - Monthly (12 month contract)	34.95	39.95	14.31%			
Couple - Monthly (12 month contract)	62.00	69.95	12.82%			
Single Off Peak Membership - (12 month contract)		29.95				
Single membership - Monthly (open contract)	40.00	47.50	18.75%			
Couple membership - Monthly (open contract)	72.00	82.00	13.89%			
Single Off Peak Membership - Monthly (open contract)		37.50				
Echoes Gym Non Member Casual	6.95	7.20	3.60%	6.30	6.50	3.17%

## REGENERATION, COMMUNITY & CULTURE DIRECTORATE

	Fee 2013/2014 £	Fee 2014/2015 £	Increase %	Off Peak 2013/2014 £	Off Peak 2014/2015 £	Increase %
<b>LEISURE FACILITIES</b>						
<b>KICKS - STROOD LEISURE CENTRE</b>						
<b>Peak times Monday - Thursday after 5pm.</b>						
5-a-side Hire	45.00	45.00	0.00%			
7-a-side Hire	62.00	62.00	0.00%			
Off Peak times						
<b>Monday - Thursday before 4pm, all day Fri., Sat. &amp; Sun. EXCLUDING LEAGUE MATCHES</b>						
5-a-side Hire	26.00	26.00	0.00%			
7-a-side Hire	42.00	42.00	0.00%			
Per team game = £35 (40mins)	70.00	70.00	0.00%			
<b>DEANGATE Golf</b>						
	<b>Adult</b>	<b>Adult</b>	<b>Adult</b>	<b>Junior</b>	<b>Junior</b>	<b>Junior</b>
<b>Increased prices will apply to new members only as existing members have 'price for life.'</b>						
7 day General Membership (12 months)	669.00	744.00	11.21%			
5 day General Membership (Mon - Fri 12 months)	549.00	624.00	13.66%			
5 day Off Peak (after 11am) Membership (Mon - Fri 12 months)		384.00				
5 day senior membership (Mon - Fri)	484.00	498.00	2.89%			
Under 18s 7 Day Membership				99.00	99.00	0.00%
Intermediate Membership: 18 years Old				150.00	150.00	0.00%
Intermediate Membership: 19 years Old				250.00	250.00	0.00%
Intermediate Membership: 20 years Old				350.00	350.00	0.00%
21-24 membership					475.00	
Pay & Play Weekday peak (7 a.m. - 11 a.m.)	17.50	18.50	5.71%		10.00	
Pay & Play Weekday off peak (11 a.m. - Close)	14.00	14.50	3.57%	9.70	10.00	3.09%
Pay & Play Weekend & Bank Holidays all times	22.50	23.50	4.44%	12.30	13.00	5.69%



## REGENERATION, COMMUNITY & CULTURE DIRECTORATE

	Fee 2013/2014 £	Fee 2014/2015 £	Increase %	Off Peak 2013/2014 £	Off Peak 2014/2015 £	Increase %
<b>LEISURE FACILITIES</b>						
Week day twilight (last 3 hrs of light)	9.50	10.50	10.53%	9.20	6.00	-34.78%
Weekend twilight (last 3 hrs of light)	11.50	13.00	13.04%	11.30	7.00	-38.05%
9 HOLE Pay & Play weekday peak (7 a.m. - 11 a.m)	10.50	10.50	0.00%	5.60	6.00	7.14%
9 HOLE Pay & Play weekday off peak (11 a.m. - twilight)	8.50	9.00	5.88%	5.60	6.00	7.14%
9 HOLE Pay & Play weekend & bank holidays all times	12.50	13.00	4.00%	6.70	7.00	4.48%
<b>Driving Range</b>						
Per basket (small)	1.50	1.50	0.00%			
Per basket (large)	3.00	3.00	0.00%			
<b>Pitch &amp; Putt</b>						
Round with Clubs	4.60	5.00	8.70%			
Round with own clubs	2.80	3.00	7.14%			
Deposit on Clubs	3.50	3.70	5.71%			
<b>Athletics Track</b>						
Club Use						
Monday-Friday up to 2 hrs	28.40	29.30	3.17%			
After 2hrs, per hour or part thereof	14.40	14.80	2.78%			
Saturday up to 2 hrs	53.30	54.90	3.00%			
After 2hrs, per hour or part thereof	28.30	29.10	2.83%			
Sunday, Bank Hols up to 2 hrs	76.90	79.20	2.99%			
After 2hrs, per hour or part thereof	37.90	39.00	2.90%			
Training per session	21.30	21.90	2.82%			
<b>Individual use</b>						
Use of dressing room & track	2.90	3.00	3.45%			
Education - by negotiation (basic price)						
Floodlight per hour or part	10.30	10.60	2.91%			

**REGENERATION, COMMUNITY & CULTURE DIRECTORATE**

	<b>Fee 2013/2014 £</b>	<b>Fee 2014/2015 £</b>	<b>Increase %</b>	<b>Off Peak 2013/2014 £</b>	<b>Off Peak 2014/2015 £</b>	<b>Increase %</b>
<b>LEISURE FACILITIES</b>						
<b>Tennis - per hour</b>						
Per person	3.60	3.70	2.78%			
Parties of School children per court						
<b>Bowls</b>						
Casual Users per half hour	1.80	1.90	5.56%			
<b>Club Hire (max 8 players)</b>						
2.5 hours	20.30	20.90	2.96%			
3 hours	24.30	25.00	2.88%			
Hire of woods	0.60	0.60	0.00%			
Locker hire per session	5.00	5.20	4.00%			
Locker hire per session	4.90	5.00	2.04%			

## REGENERATION, COMMUNITY & CULTURE DIRECTORATE

### GREENSPACE SERVICES

	Fee 2013/2014 £	Fee 2014/2015 £	Increase %
<b>Country Parks</b>			
<b>Fishing</b>			
Day ticket (no night fishing) adult	9.50	9.50	0.00%
Day ticket (no night fishing) Junior/+60	6.00	6.00	0.00%
Half day ticket (after 1pm) adult	6.00	6.00	0.00%
Half day ticket (after 1pm) Junior/+60	5.00	5.00	0.00%
Pre-booked club outings	150.00	150.00	0.00%
<b>Caravan Site Min of 20 units - Max Of 60</b>			
<b>Caravan Rallies</b>			
Vehicle & Trailer (per unit, per night)	8.50	8.50	0.00%
Motorised Van (per unit, per night)	8.50	8.50	0.00%
Tent (per unit, per night)	4.50	4.50	0.00%
<b>Orienteering</b>			
Orienteering / price per visit per child	1.80	2.00	11.11%
<b>Room Hire (Both Sites)</b>			
Cost for 1st Hour (75% to be charged to reg. charities/ self led school groups)	20.00	20.00	0.00%
Cost per hour thereafter (75% to be charged to reg. charities/self led school groups)	20.00	20.00	0.00%
<b>Other Activities</b>			
Children's activity sessions	3.30	3.00	-9.09%
Guided walks	3.30	3.00	-9.09%
Education visits by Medway schools/ price per visit per child for ranger led sessions	2.30	2.50	8.70%
Forest School Visit - price per child	3.40	3.50	2.94%
Fishing teach ins for children	10.80	11.00	1.85%
Large unbooked events (Country Fair, Kites etc) entrance fee			
Independent food vendors/day			

## REGENERATION, COMMUNITY & CULTURE DIRECTORATE

### GREENSPACE SERVICES

	Fee 2013/2014 £	Fee 2014/2015 £	Increase %
<b>Event Site Hire - All Green Spaces (price per event)</b>			
Up to 500 People	250.00	258.00	3.20%
501 to 1,000 people	470.00	484.00	2.98%
1001 to 5000 people	940.00	968.00	2.98%
More than 5000 people	2,900.00	2,987.00	3.00%
Deposit against damage - £500 to £1000 (subject to proposed			
25% discount for registered charities on all the above			
Price includes total number of people over the duration of the entire			
Toilet cleaning charge post external event hire (cleaning costs only)	50.00	51.50	3.00%
<b>Allotment Rental - Charge per sq metre</b>			
Plot and water	0.1833	0.1888	3.02%
Plot only	0.1404	0.1446	2.97%
Flat rate per shed	15.00	15.00	0.00%
Flat rate use of container	5.00	5.20	4.00%
Bloor Lane Church Allotment	15.30	15.80	3.27%
<b>Miscellaneous Recreation</b>			
Playhut - Playgroups - per 3 hours	17.10	17.60	2.92%
<b>Circus Visits &amp; Fairs</b>			
Circus & Fairs Daily Hire Fee	507.50	522.70	3.00%
Deposit Against damage	1,134.70	1,200.00	5.75%
Deposit against fly posting 10m rad.	1,134.70	1,200.00	5.75%
<b>Recreation Grounds - With Pavilion</b>			
Per Season - Adult - 18 matches (with pavilion)	512.50	527.90	3.00%
Per Season - Junior / 60+ - 18 matches (with pavilion)	181.40	186.80	2.98%
<b>Recreation Grounds - Without Pavilion</b>			
Per Season - Adult - 18 matches (without pavilion)	323.90	333.60	2.99%
Per Season - Junior /60+ - 18 matches (without pavilion)	90.90	93.60	2.97%
<b>Casual Use with Pavilion</b>			
Adults (casual use)	82.00	84.50	3.05%
Junior / 60+ (casual use)	76.90	79.20	2.99%

## REGENERATION, COMMUNITY & CULTURE DIRECTORATE

### GREENSPACE SERVICES

	Fee 2013/2014 £	Fee 2014/2015 £	Increase %
<b>Casual Use without Pavilion</b>			
Adults (casual use/without pavilion)	43.30	44.60	3.00%
Junior / 60+ (casual use/ without pavilion)	25.00	25.80	3.20%
School Parties with Pavilion	113.70	117.10	2.99%
School Parties without Pavilion	62.50	64.40	3.04%
<b>Maidstone Road Sports Ground</b>			
Chatham Town Grounds Casual Use per Match Adult	118.40	122.00	3.04%
Chatham Town Grounds Casual Use per Match Junior / 60+	71.80	74.00	3.06%
<b>Pitch &amp; Putt</b>			
Round with Clubs Adult	7.20	7.40	2.78%
Round with Clubs Junior/60+	3.60	3.70	2.78%
Round with own Clubs Adult	4.80	4.90	2.08%
Round with own Clubs Junior/60+	2.50	2.60	4.00%
Broken Club	29.70	30.60	3.03%
Lost Ball	3.60	3.70	2.78%
Deposit on Club	11.30	11.60	2.65%
<b>Cricket Pitch Hire - from 10 am to 6 pm</b>			
Per day - Adult	71.80	74.00	3.06%
<b>Outdoor Bowls Season Ticket</b>			
Adults	81.00	83.40	2.96%
Junior / 60+	40.50	41.70	2.96%
Outdoor Bowls - Priority use of rinks granted to Clubs (per rink per season)	104.00	107.10	2.98%
<b>Rugby Pitch</b>			
Anchorians fee for hire of rugby pitch per season	2,000.00	2,060.00	3.00%

## REGENERATION, COMMUNITY & CULTURE DIRECTORATE

	Fee 2013/2014 £	Fee 2014/2015 £	Increase %
<b><i>Entrance fees for castles are set in conjunction with English Heritage.</i></b>			
<b><u>ROCHESTER CASTLE</u></b>			
Per Person (Adult)	5.80	6.00	3.45%
Per Person (Jnr/60+)	3.70	3.80	2.70%
Family - 2 adult and 1 child	15.30	15.80	3.27%
English Heritage membership including corporate		Free	
Group 11+ people (Adult)		5.10	
Group 11+ people (Child)		3.23	
Audioguide		1.00	
<b><u>UPNOR CASTLE</u></b>			
Per Person (Adult)	5.80	6.00	3.45%
Per Person (Jnr/60+)	3.70	3.80	2.70%
Family - 2 adult and 1 child	15.30	15.80	3.27%
Group 11+ people (Adult). 15% discount		5.10	
Group 11+ people (Child) 15% discount		3.23	
English Heritage membership including corporate		Free	
Audioguide		1.00	
Wedding (Friday & Saturday)	800.00	800.00	0.00%
Midweek wedding (Monday-Thursday)	550.00	550.00	0.00%
Wedding late booking discount (6 month prior to date) -25%			
<b><i>Discretionary entry fee discounts to maximise marketing - Head of Service authorised</i></b>			
Buy -one-get one free			
Free admission for charity/school raffles			
50% discount			
Kids go free			
Big day out participation			
<b><u>GUILDHALL MUSEUM</u></b>			
Admission	0.00	0.00	0.00%
Hire of Members room to Oyster Fisheries	36.00	37.10	3.06%
Hire of Members room per hour	36.00	37.10	3.06%
Hire of Guildhall Chamber per hour	61.50	63.30	2.93%
Education Visits - Medway Schools - Morning	125.00	128.80	3.04%
Education Visits - Medway Schools - Whole day	175.00	175.00	0.00%
University of the Third Age (U3A) - Cost per person	5.00	5.00	0.00%
Weddings	380.00	391.40	3.00%
<b><u>Event site hire</u></b>			
Charity event per day		250	
Daytime hire per day		500	
Evening hire each evening		1000	
<b><u>Filming/Photo shoots</u></b>			
<i>By negotiation and sign-off by Head of Service</i>			
Photo shoot minimum charge (commercial)		50	
Filming minimum charge (commercial)		100	

## REGENERATION, COMMUNITY & CULTURE DIRECTORATE

### MEDWAY ARCHIVES, LOCAL STUDIES CENTRE

	Fee 2013/2014 £	Fee 2014/2015 £	Increase %
Photocopying (Local Studies) A4	0.32	0.30	-4.82%
Photocopying (Local Studies) A3	0.53	0.50	-4.82%
Photocopying (Archives original doc) A4	0.84	0.80	-4.82%
Photocopying (Archives original doc) A3	1.16	1.10	-4.82%
Computer printing black and white A4 per page	0.11	0.10	-4.82%
Computer printing colour A4 per page	0.79	0.75	-4.82%
Computer printing black and white A3 per page	0.21	0.20	-4.82%
Computer printing colour A3 per page	1.05	1.00	-4.82%
Local Studies Scanning depending on copyright A4 colour	2.94	3.00	1.98%
Local Studies Scanning depending on copyright A3 colour	3.47	3.50	0.95%
Local Studies Scanning depending on copyright A4 black & white	0.74	0.75	1.98%
Local Studies Scanning depending on copyright A3 black & white	0.84	0.85	1.13%
Archive scanning (discretion of archivist) A4 colour	2.94	2.90	-1.42%
Archive scanning (discretion of archivist) A3 colour	3.47	3.40	-1.93%
Microfiche/Microfilm printouts A4	0.74	0.75	1.98%
Microfiche/Microfilm printouts A3	1.05	1.00	-4.82%
Requests for arranging services by professional photographer/microfilming- Photographer's fee plus charge per item		7.50	
Photographs/ slides - non commercial self service full day permit	10.51	10.50	-0.06%
Commercial Users self service photography permit		21.00	
Photocopies sent in response to research enquiries by letter or e- mail (ie handling charge) handling charge + cost of copies + postage	7.35	7.50	1.98%

## REGENERATION, COMMUNITY & CULTURE DIRECTORATE

### MEDWAY ARCHIVES, LOCAL STUDIES CENTRE

	Fee 2013/2014 £	Fee 2014/2015 £	Increase %
<b>Medway Archives - Other Charges</b>			
Baptism Certificate (National charge)	12.61	12.00	-4.82%
Preparations for media visits and filming on premises : per hour	88.25	90.00	1.98%
Issue of conviction certificate copy (magistrates courts)	35.30	36.00	1.98%
Storage of magistrates' court records( per box per annum)	7.77	7.60	-2.25%
Storage of modern records for council departments (per foot/box	7.77	8.00	2.90%
Retrievals of modern records for council departments (per box on	7.04	7.25	2.99%
Retrievals of modern records for council departments(per box off	14.18	14.00	-1.29%
Withdrawal of privately owned records (minimum charge)	59.05	61.00	3.31%
Royalties for reproduction of still photographs (UK)	29.42	30.00	1.98%
Royalties for reproduction of moving images cost per second(running time) used by national & international media	88.57	92.00	3.88%
Talks to external groups (at discretion of staff)	44.13	50.00	13.31%
Talks to groups visiting (excluding school visits and at the	33.09	40.00	20.87%
Research per hour private users (at discretion of Archivist)	27.32	32.00	17.15%
Research per hour commercial users (at discretion of Archivist)	81.95	85.00	3.72%
<b>ROYALTIES - All royalties fees checked as being market rate with similar in</b>		40.00	
Royalties: reproduction of still photographs (UK)	29.42	30.00	1.98%
Royalties: photo (out-Europe)		50.00	
Royalties: photo in TV prog per second		90.00	
Royalties: photo on cover (Europe)		60.00	
Royalties: photo on cover(worldwide)		90.00	
Royalties: photo in e-book		55.00	
Royalties: reproduction of moving images cost per second(running time) used by national & international media (commercial rate)	88.57	92.00	3.88%
Estimates for bulk orders (to deduct from final cost when order placed]		7.50	
Photo facsimile (when scanning not possible)		4.50	



**REGENERATION, COMMUNITY & CULTURE DIRECTORATE**

	<b>Fee 2013/2014</b>	<b>Fee 2014/2015</b>	<b>Increase</b>	<b>per hour excess 2013/2014</b>	<b>Fee 2014/2015</b>	<b>Increase</b>
	<b>£</b>	<b>£</b>	<b>%</b>	<b>£</b>	<b>£</b>	<b>%</b>
<b>THE CENTRAL THEATRE</b>						
<b>SCALE A - Concerts and Entertainments</b>						
Auditorium 6.00 p.m - 11.00 p.m						
Daily Minimum Charge						
Monday - Tuesday	2,200.30	2,266.30	3.00%	158.40	158.40	0.00%
Wednesday - Thursday	2,333.80	2,403.80	3.00%	168.90	168.90	0.00%
Friday/Saturday/Sunday	2,847.00	2,932.40	3.00%	235.10	235.10	0.00%
Bank Holidays	4,136.60	4,260.70	3.00%	269.90	269.90	0.00%
Extra Performance	619.20	637.80	3.00%			
Extra Performance (Bank hols)	794.90	818.70	2.99%			
Rehearsal and fit-up rates						
Minimum of 3 hours on non-show days						
Monday - Tuesday	68.20	70.20	2.93%			
Wednesday - Thursday	75.80	78.10	3.03%			
Friday/Saturday/Sunday	101.10	104.10	2.97%			
Bank Holidays	128.30	132.10	2.96%			
Non-returnable deposit	557.90	574.60	2.99%			
Non-returnable deposit (3 days or more)	1,177.60	1,212.90	3.00%			

**REGENERATION, COMMUNITY & CULTURE DIRECTORATE**

	Fee 2013/2014 £	Fee 2014/2015 £	Increase %	per hour excess 2013/2014 £	Fee 2014/2015 £	Increase %
<b>SCALE C (Formerly Scale B) (Voluntary Organisations/Registered Charities/Non Commercial Organisations)</b>						
Auditorium 6.00 p.m - 11.00 p.m						
Monday - Tuesday	526.80	542.60	3.00%	101.80	104.90	3.05%
Wednesday - Thursday	568.50	585.60	3.01%	142.10	146.40	3.03%
Friday/Saturday/Sunday	1,130.80	1,164.70	3.00%	164.50	169.40	2.98%
Bank Holidays	1,562.10	1,609.00	3.00%	185.40	191.00	3.02%
Extra Performance	443.60	456.90	3.00%			
Extra Performance (bnk hols)	523.00	538.70	3.00%			
Rehearsal and fit-up rates						
Minimum of 3 hours on non-show days						
Monday - Tuesday	44.50	45.80	2.92%			
Wednesday - Thursday	53.60	55.20	2.99%			
Friday/Saturday/Sunday	83.30	85.80	3.00%			
Bank Holidays	116.10	119.60	3.01%			
Non-returnable deposit	247.40	254.80	2.99%			
Non-returnable deposit (3 days or more)	508.40	523.70	3.01%			
Central & Brook Theatre Box Office commission 10% of Gross						
Central & Brook Theatre Credit Card inc. handling charge 3% PRS 3%						
Central & Brook Theatre Basic charge includes mailing list entry, ticket printing and poster display.						
Central & Brook Theatre Extra charges as incurred						

**REGENERATION, COMMUNITY & CULTURE DIRECTORATE**

	Fee 2013/2014 £	Fee 2014/2015 £	Increase %	per hour excess 2013/2014 £	Fee 2014/2015 £	Increase %
<b>THE BROOK THEATRE</b>						
<b>SCALE A - Commercial organisations/Non-Voluntary organisations (non-arts based)</b>						
Main Theatre	80.40	80.40				
Main Theatre Floor events	57.30	57.30				
Mayor's Parlour	25.50	25.50				
Studio Room Hire	38.20	38.20				
Conference Room	25.50	25.50				
Meeting Room	13.90	13.90				
Activity Room	9.80	9.80				
Large Dance Studio	13.50	13.50				
Small Dance Studio	8.90	8.90				
Function Room	15.60	15.60				
Basement Dance Studio	11.10	11.10				
Basement Drama Studio	12.00	12.00				
Non-returnable deposit	260.90	260.90				
Non-returnable deposit (3 days or more)	520.70	520.70				
<b>SCALE B - Professional arts based organisations</b>						
Main Theatre	50.20	50.20				
Main Theatre Floor Events	35.80	35.80				
Mayor's Parlour	16.80	16.80				
Studio Room Hire	24.00	24.00				
Conference Room	16.80	16.80				
Meeting Room	9.30	9.30				
Activity Room	6.40	6.40				
Large Dance Studio	8.90	8.90				
Small Dance Studio	5.60	5.60				
Function Room	11.60	11.60				
Basement Dance Studio	8.60	8.60				

**REGENERATION, COMMUNITY & CULTURE DIRECTORATE**

	<b>Fee 2013/2014</b>	<b>Fee 2014/2015</b>	<b>Increase</b>	<b>per hour excess 2013/2014</b>	<b>Fee 2014/2015</b>	<b>Increase</b>
	<b>£</b>	<b>£</b>	<b>%</b>	<b>£</b>	<b>£</b>	<b>%</b>
Basement Drama Studio	9.10	9.10				
Non-returnable deposit	260.90	260.90				
Non-returnable deposit (3 days or more)	520.70	520.70				
<b>SCALE C - Amateur arts based organisations</b>						
Main Theatre	30.30	30.30				
Main Theatre Floor Events	21.30	21.30				
Mayor's Parlour	11.10	11.10				
Studio Room Hire	16.10	16.10				
Conference Room	11.10	11.10				
Meeting Room	6.10	6.10				
Activity Room	4.40	4.40				
Large Dance Studio	6.00	6.00				
Small Dance Studio	4.10	4.10				
Function Room	7.70	7.70				
Basement Dance Studio	5.50	5.50				
Basement Drama Studio	6.00	6.00				
Non-returnable deposit	197.90	197.90				
Non-returnable deposit (3 days or more)	322.80	322.80				

**REGENERATION, COMMUNITY & CULTURE DIRECTORATE**

**CORN EXCHANGE**

**QUEEN'S HALL**

	Includes			Fee 2013/2014 £	Fee 2014/2015 £	Increase %
	Hall	Bar	Kitchen			
Mon - Thur 12 noon - 12 midnight	✓	✓	✓	962.90	991.80	3.00%
Mon - Thur 6 p.m. - 12 midnight	✓	✓	✓	600.60	618.60	3.00%
Fri 12 noon - 12 midnight	✓	✓	✓	1012.20	1,042.60	3.00%
Fri 6 p.m. - 12 midnight	✓	✓	✓	633.20	652.20	3.00%
Sat 12 noon - 12 midnight	✓	✓	✓	1061.60	1,093.40	3.00%
Sat - 6 p.m. - 12 midnight	✓	✓	✓	666.80	686.80	3.00%
Sun 12 noon - 10.30 p.m.	✓	✓	✓	840.00	865.20	3.00%

**Hall Hire Only**

Mon - Thur 9 a.m. - 12 noon	✓			133.40	137.40	3.00%
Mon - Thur 12 noon - 6 p.m.	✓			177.50	182.80	2.99%
Fri 9 a.m. - 12 noon	✓			146.00	150.40	3.01%
Fri 12 noon - 6p.m.	✓			194.30	200.10	2.99%

Kitchen hire per booking				78.80	81.20	3.05%
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**PRINCES HALL**

**Hall Hire Only**

Prices per hour - Minimum hire - 3 hours

Mon - Thur	✓			36.80	37.90	2.99%
Fri	✓			38.90	40.10	3.08%
Sat - Sun	✓			42.00	43.30	3.10%

## REGENERATION, COMMUNITY & CULTURE DIRECTORATE

	Fee 2013/2014 £	Fee 2014/15 £	Increase %
<b>PRIVATE SECTOR HOUSING</b>			
<b>Enforcement Activity</b>			
Copy of Notices	5.91	6.09	0.03
Service of statutory notice	This will be calculated on a case by case		
<b>Inspections</b>			
Non Statutory Accommodation Inspections	96.00	92.70	-0.03
Licensing of Houses in Multiple Occupation Second or Subsequent Application	927.00	927.00	0.00
Removed cannot change licence holder - must submit a new application	824.00	824.00	0.00
Change of manager	96.40	96.40	0.00
Licence variation	117.80	117.80	0.00
Licence renewal fee - with no significant changes	348.10	348.10	0.00
Licence renewal fee - with significant changes	589.20	589.20	0.00
2nd Reminder Letter for a HMO Licence	35.00	35.00	0.00
Unlicensed HMO Fine	150.00	150.00	0.00
<b>HOUSING SOLUTIONS</b>			
Weekly Cost of Temporary Accommodation			
Shared 1 Bed	116.25	116.25	0.00
1 bed self contained	155.54	157.64	0.00
2 bed self contained*	179.42	182.05	0.00
3 bed self contained*	195	195.00	0.00
4 bed self contained*	236.54	240.42	0.00
5 bed self contained *	319.61	319.61	0.00
<i>*(The above charges are subject to change and will be calculated using 90% of LHA rates plus £60 Management Fee).</i>			
<b>TRAVELLERS PERMANENT ACCOMMODATION</b>			
Weekly Rent Per Pitch	62.65	64.97	0.04
Electricity Pre-paid card Recharged at cost			
<b>General Fund Properties</b>			
27 FIRST AVENUE	120.02	124.46	0.04
3 QUEEN STREET	95.85	0.00	-1.00
85 THE BROOK	86.41	89.61	0.04
87 THE BROOK	86.41	89.61	0.04
7A CUXTON ROAD	142.42	0.00	-1.00
Avenues Lettings	189.27	-	-1.00

<b>REGENERATION, COMMUNITY &amp; CULTURE DIRECTORATE LIBRARIES</b>	<b>Fee 2013/2014</b>	<b>Fee 2014/2015</b>	<b>Increase %</b>
	<b>£</b>	<b>£</b>	
<b>Overdue Charges ( Per item per day)</b>			
Adults( £15 maximum)	0.20	0.20	0.00%
Children (no charge)	0.00	0.00	
Teenagers & Retired aged 60 or over (£2.00 max)	0.05	0.05	0.00%
Overdue items reminder notice	0.80	0.80	0.00%
<b>Reservation Fees</b>			
Reservation fee for any book in stock	0.00	0.00	
Reservation fee for any book not in stock	3.00	3.00	0.00%
<b>Audio Visual Charges</b>			
New DVD rentals 2 day loan	2.50	2.50	0.00%
DVD boxed set 2 week loan	5.00	5.00	0.00%
Console games 1 week loan	4.00	4.00	0.00%
Language courses - 3 month loans	5.25	5.40	2.86%
All other videos, DVDs, CDs	1.10	1.10	0.00%
Ticket Replacement Adults	2.30	2.40	4.35%
<b>Damaged &amp; Lost Books</b>			
All items in print - Full replacement cost			
Antiquarian, unique & out of print material - At discretion of service			
Damaged & Lost Audio Visual Material - At discretion of service			
<b>Photocopying/Printing Charges (all sources)</b>			
Black & White A4 - per page	0.10	0.10	0.00%
Black & White A3 - per page	0.21	0.21	0.00%
Colour A4 - per page	0.77	0.77	0.00%
Colour A3 - per page	1.03	1.03	0.00%
<b>Fax Transmissions</b>			
UK	1.20	1.20	0.00%
Europe and North America	2.25	2.30	2.22%
Rest of World	2.25	2.30	2.22%
Free fax nos.	0.60	0.60	0.00%
Incoming - each	0.60	0.60	0.00%
<b>Meeting room hire Strood Library Hall, Twydall Library and all other library premises.</b>			
<b>Basic Rate</b>			
Inside Library opening hours - per hour	9.50	10.00	5.26%
Outside Library opening hours - per hour	16.00	17.00	6.25%

## BUSINESS SUPPORT DEPARTMENT (BSD)

(All charges include VAT where applicable)

	Fee 2013/14	Fee 2014/2015	increase
<b>BEREAVEMENT SERVICES</b>	£	£	%

### CEMETERIES

**INTERMENTS.** Fee includes preparation and excavation of grave, matting, and attendance by cemetery staff and backfilling on day of service. Subject to a minimum of 3 days notice (additional fees may be required for arrangements made in less than 3 working days). The fee also includes all administration, entries in burial registers and cemetery plan marking. The fees do not include removal of any memorial, planting, shrubs, flowers or trees. Where any request is received to inter in an existing grave the applicants will make arrangements for the removal of anything that has been placed on the grave, at their cost, and that when digging commences anything left remaining (apart from any proper approved memorial) may be properly disposed of. Full fee may be applicable to a person under 17 years of age if interred in full sized adult grave.

Where any tree or shrub that cannot be easily and quickly removed remains, the authority reserves the right to cancel or postpone the funeral and/or make an additional charge for the removal of any tree or shrub. Where necessary specialist contractors will be used to remove trees and their costs (plus OH&P) added to any costs that the council might charge. Where any tree or plant is of such a size that removing it would affect the stability of any surrounding memorials or ground, the council reserves the right to recover all reasonable costs in making good, or alternatively refuse any further burial in that grave.



## BUSINESS SUPPORT DEPARTMENT (BSD)

(All charges include VAT where applicable)

### BEREAVEMENT SERVICES

#### CEMETERIES (cont)

	Fee 2013/14		Fee 2014/2015		increase	
	£ Resident	£ Non Resident	£ Resident	£ Non Resident	% Resident	% Non Resident
Not exceeding 1 month	0.00	108.00	0.00	110.00	0.00%	1.85%
Interment and attendance fee: 1 month - 5 years	100.00	200.00	100.00	200.00	0.00%	0.00%
Interment and attendance fee: 6 - 16 years: max grave length 1.8 m (max coffin length is 1.65m).	250.00	500.00	255.00	510.00	2.00%	2.00%
Interment and attendance fee: 17 years and above.	625.00	1250.00	630.00	1,260.00	0.80%	0.80%
Interment and attendance fee: 17 years and above. Treble depth. (Grave for 4 is special request with minimum 7 working days notice. Add £290.00)	675.00	1350.00	700.00	1,400.00	3.70%	3.70%
Two full burials undertaken at same time, add to interment fee:	125.00	250.00	130.00	260.00	4.00%	4.00%
Cremated Remains interment to a maximum depth of 900 mm, additional depths may be necessary if grave is to be re-used: additional depths charged according to depth of method or digging. POA.	130.00	260.00	134.00	268.00	3.08%	3.08%
2 sets of cremated remains at same time to a maximum depth of 900 mm, additional depths may be necessary if grave is to be re-used: additional depths charged according to depth of method or digging POA. Note previously this fee was added to the standard fee for cremated remains - this is now a combined fee)	175.00	350.00	180.00	360.00	2.86%	2.86%
Extra digging for coffins that exceed 26" wide (in total including bar handles etc) or 78" long add	150.00	300.00	150.00	300.00	0.00%	0.00%
Extra digging etc to accommodate internal boarding, framework, covers etc (materials supplied by others). Relocation of spoil away from graveside prior to service / interment. Prices from:	200.00	400.00	206.00	412.00	3.00%	3.00%
Saturday Interment - by arrangement - min 8 working days notice and subject to availability: add	520.00	550.00	536.00	536.00	3.08%	-2.55%

## BUSINESS SUPPORT DEPARTMENT (BSD)

(All charges include VAT where applicable)

	Fee 2013/14		Fee 2014/2015		increase	
	£ Resident	£ Non Resident	£ Resident	£ Non Resident	%	%
<b>BEREAVEMENT SERVICES</b>						
<b><u>CEMETERIES (cont)</u></b>						
Saturday Interment of cremated remains - by arrangement - min 8 days notice and subject to availability: add	120.00	240.00	124.00	248.00	3.33%	3.33%
Services times are 90 minutes - extra service time, per 45 minutes. This cost may be trebled if prior warning not provided.	75.00	75.00	77.00	77.00	2.67%	2.67%
Less than 3 days notice where additional costs are incurred.			150.00	150.00		
<i>GRAVE PURCHASE. Fee includes Exclusive burial rights for the registered owner for the agreed time period, maintenance of any grave space that is not covered by a memorial and the first memorial permit with a 'Right to Erect' a memorial. The fee does not include the rights of ownership of the land, nor any right to place a non-approved memorial. All Rights to Erect are for a maximum period of 30 years (renewable).</i>						
Grave Selection next-in-line	50.00	100.00	52.00	104.00	4.00%	4.00%
Grave Selection	185.00	370.00	191.00	382.00	3.24%	3.24%
Exclusive Right of Burial (<30") Adult graves 30 years - inc memorial permit	665.00	1330.00	700.00	1,400.00	5.26%	5.26%
Exclusive Right of Burial (<30") Adult graves 50 years - inc memorial permit	1080.00	2160.00	1,150.00	2,300.00	6.48%	6.48%
Exclusive Right of Burial (<30") Adult graves 99 years - inc memorial permit	2000.00	4000.00	2,150.00	4,300.00	7.50%	7.50%
Pre Purchased Exclusive Right of Burial (<30") Adult graves 30 years - inc memorial permit and selection fee	950.00	1900.00	985.00	1,970.00	3.68%	3.68%
Pre Purchased Exclusive Right of Burial (<30") Adult graves 50 years - inc memorial permit and selection fee	1600.00	3200.00	1,700.00	3,400.00	6.25%	6.25%
Pre Purchased Exclusive Right of Burial (<30") Adult graves 99 years - inc memorial permit and selection fee	2360.00	4720.00	2,500.00	5,000.00	5.93%	5.93%
Pre-Purchased Exclusive Right of Burial (<30") Adult graves 30 years no selection and memorial permit	645.00	1290.00	665.00	1,330.00	3.10%	3.10%
Child graves 6' x 3' : 50 years inc memorial permit	515.00	1030.00	515.00	1,030.00	0.00%	0.00%
Child graves 6' x 3' : 99 years inc memorial permit	825.00	1650.00	825.00	1,650.00	0.00%	0.00%
Cremated remains 3' x 3': 50 years inc memorial permit	625.00	1250.00	644.00	1,288.00	3.04%	3.04%
Cremated remains 3' x 3': 99 years inc memorial permit	1050.00	2100.00	1,082.00	2,164.00	3.05%	3.05%
Pre purchased Cremated remains (3' x 3') 50 years	795.00	1590.00	819.00	1,638.00	3.02%	3.02%
Pre purchased Cremated remains (3' x 3') 99 years	1200.00	2400.00	1,236.00	2,472.00	3.00%	3.00%

## BUSINESS SUPPORT DEPARTMENT (BSD)

(All charges include VAT where applicable)

### BEREAVEMENT SERVICES

#### MEMORIALS

1. Where more than one item is being undertaken on a grave at any one time, the higher fee only is payable

2. Unless stated otherwise, all permits are for 30 years. Permits are renewable prior to expiry.

	Fee 2013/14		Fee 2014/2015		increase	
	£	£	£	£	%	%
	Resident	Non Resident	Resident	Non Resident		
Extension to EROB's, per 5 year period - max 30 years	105.00	210.00	108.00	216.00	2.86%	2.86%
Permit for a cleaning, planted areas etc.	0.00	0.00	0.00	0.00		
30 Year Permit for Small Inscribed vase or tablet (less than 12", 300mm)	72.00	144.00	74.00	74.00	2.78%	-48.61%
Additional Inscriptions (no charge if undertaken in-situ and memorials not removed or detached from grave)	75.00	150.00	77.00	77.00	2.67%	-48.67%
30 Year Permit for the erection of a memorial/headstone 12" or larger	160.00	320.00	165.00	165.00	3.13%	-48.44%
30 Year Permit for the erection of full kerbs and cover slabs.	230.00	460.00	240.00	240.00	4.35%	-47.83%
30 Year Permit for Memorial/headstone with full kerbs	385.00	770.00	400.00	400.00	3.90%	-48.05%
30 Year Permit for Small kerbs (lawn section/cremated remains) and cover slabs	200.00	400.00	210.00	210.00	5.00%	-47.50%
30 Year Permit Memorial/headstone with small kerbs	300.00	600.00	310.00	310.00	3.33%	-48.33%
1 Year Permit for Wooden cross and other temporary marker	16.00	32.00	16.00	16.00	0.00%	-50.00%
Family maintained grave notice	15.00	30.00	15.00	15.00	0.00%	-50.00%
Transfer of right of exclusive burial and duplicate EROB's (Transfer to spouse - deduct £20.00)	52.00	104.00	52.00	52.00	0.00%	-50.00%
Alterations to Deeds	35.00	70.00	35.00	35.00	0.00%	-50.00%
Genealogical Search fee per name and subject to date of Register entry (assisted searches extra)	15.00	30.00	15.00	15.00	0.00%	-50.00%
Marking / identification of grave prior to visit - special request (min 5 days notice)	15.00	15.00	15.00	15.00	0.00%	0.00%
Quinquennial memorial inspection	36.00	36.00	37.00	37.00	2.78%	2.78%

## BUSINESS SUPPORT DEPARTMENT (BSD)

(All charges include VAT where applicable)

### BEREAVEMENT SERVICES

#### MEMORIALS

1. Where more than one item is being undertaken on a grave at any one time, the higher fee only is payable

2. Unless stated otherwise, all permits are for 30 years. Permits are renewable prior to expiry.

**MEDWAY ECO-SURROUND.** These are intended as being temporary grave surrounds until such time that a formal memorial is erected. The fee includes fitting and removal. Materials are re-cycled.

	Fee 2013/14		Fee 2014/2015		increase	
	£	£	£	£	%	%
	Resident	Non Resident	Resident	Non Resident		
Medway 'Eco-surround' Adult (supply and fix) 1 year hire	124.00	124.00	128.00	128.00	3.23%	3.23%
Medway 'Eco-surround' Child (supply and fix) 1 year hire	119.00	119.00	123.00	123.00	3.36%	3.36%
Medway 'Eco-surround' Cremated Remains (supply and fix) 1 year hire	119.00	119.00	123.00	123.00	3.36%	3.36%
Medway 'Eco-surround' Adult (supply and fix) 5 year hire	165.00	165.00	170.00	170.00	3.03%	3.03%
Medway 'Eco-surround' Child (supply and fix) 5 year hire	137.00	137.00	141.00	141.00	2.92%	2.92%
Medway 'Eco-surround' Cremated Remains (supply and fix) 5 year hire	150.00	150.00	155.00	155.00	3.33%	3.33%
Eco-surround lease renewal 1 year	37.00	37.00	38.00	38.00	2.70%	2.70%
Eco-surround lease renewal 5 year	58.00	58.00	60.00	60.00	3.45%	3.45%

**BUSINESS SUPPORT DEPARTMENT (BSD)**

(All charges include VAT where applicable)

	Fee 2013/14		Fee 2014/2015		increase	
	£ Resident	£ Non Resident	£ Resident	£ Non Resident	%	%
<b>BEREAVEMENT SERVICES</b>						
<b>MISCELLANEOUS</b>						
Arrange funeral under Public Health (Control of Disease) Act 1984, including full property search. From:	500.00	500.00	500.00	515.00	0.00%	3.00%
Arrange funeral under Public Health (Control of Disease) Act 1985. From :	200.00	200.00	200.00	206.00	0.00%	3.00%
Use of Cemetery Chapel (Duration of Service: 45 minutes).	75.00	75.00	77.00	77.00	2.67%	2.67%
Use of Cemetery Chapel (Children up to 5 years)			0.00	0.00		
Private Use of Cemetery Chapel	95.00	95.00	98.00	98.00	3.16%	3.16%
Bench dedications/renewals 10 yr from:	1230.00	1230.00	1,267.00	1,267.00	3.01%	3.01%
Re-open walled grave - from:	240.00	240.00	247.00	247.00	2.92%	2.92%
Exhumation – from:	1060.00	1060.00	1,092.00	1,092.00	3.02%	3.02%
Exhumation of cremated remains – from:	345.00	345.00	355.00	355.00	2.90%	2.90%
Woodland Burial fee - includes exclusive right of burial (99 years) - interment fee and memorial tree (CHATHAM ONLY)	1500.00	3000.00	1,545.00	3,090.00	3.00%	3.00%
Woodland Interment of cremated remains (no tree) includes exclusive right of burial (99 years) and interment fee (CHATHAM ONLY)	750.00	1500.00	773.00	1,545.00	3.07%	3.00%
Woodland Burial pre-purchased (99 years) includes memorial tree (CHATHAM ONLY) - separate interment fee will apply at time of burial	1500.00	3000.00	1,545.00	3,090.00		
Topping up and seeding. From:	50.00	50.00	52.00	52.00	4.00%	4.00%
Woodland burial plaques (10 years). From	195.00	153.75	201.00	158.00	3.08%	2.76%
Grave identification and photograph	35.00	35.00	36.00	36.00	2.86%	2.86%

## BUSINESS SUPPORT DEPARTMENT (BSD)

(All charges include VAT where applicable)

	Fee 2013/14		Fee 2014/2015	increase
	£		£	%
<b>BEREAVEMENT SERVICES</b>				
<b><u>CREMATORIUM</u></b>				
<b><i>Cremation fees to be applied from 1st September 2013</i></b>				
<b>CREMATION FEE.</b> <i>The Cremation fee includes all Medical Referee Fees, use of the Chapel for 30 Minute service, Wesley Music, all attendances after the coffin has been placed on the catafalque, strewing of cremated remains in the Gardens (where the family are not in attendance), and where required a Certificate of Disposal and cremated remains box.</i>			<b>All (Non- resident fee does not apply)</b>	
Adult cremation. Services before 9.40 deduct £25.00. Late cremation (after 15:20 add £35.00, by arrangement only)	535.00	-	555.00	3.74%
Adult Saturday Cremation - subject to availability. Includes facilities to witness the charging of the coffin.	665.00	-	690.00	3.76%
Under 17 Saturday Cremation - subject to availability. Includes facilities to witness the charging of the coffin.	205.00	-	205.00	0.00%
Cremation - NO SERVICE - 8:30 - 9:00. <i>The Cremation fee includes all Medical Referee Fees, all attendances after the coffin has been placed on the catafalque, strewing of cremated remains in the Gardens (where the family are not in attendance), and where required a Certificate of Disposal and cremated remains box.</i>	350.00	-	365.00	4.29%
Joint service/cremations - 2 adults (includes Medway container)	810.00	-	835.00	3.09%
Witness Coffin being committed into Cremator (Services after 9.40 am)	20.00	-	21.00	5.00%
Extra costs for Service Overrun from:	28.00	-	29.00	3.57%
Child - Over 5 years and under 16 years	125.00	-	127.00	1.60%
Child - Over 1 month to Under 5 years	100.00	-	100.00	0.00%
Stillborn - 1 month	25.00	-	25.00	0.00%
Body Parts, blocks and slides (no charge for stillborn etc)	75.00	-	77.00	2.67%
NVF with service, after 9:40	25.00	-	25.00	0.00%
NVF with no service	0.00	-	0.00	0.00%

**BUSINESS SUPPORT DEPARTMENT (BSD)**

(All charges include VAT where applicable)

	Fee 2013/14		Fee 2014/2015		increase
	£		£		%
<b>BEREAVEMENT SERVICES</b>					
<b>MISCELLANEOUS</b>					
Temporary Storage of Remains - per month - (min period of storage = 3 months, payable in advance)	26.00	-	27.00		3.85%
Cancellation within 48 hours (Postponement - no charge)	100.00	-	100.00		0.00%
Receiving cremated remains from elsewhere	50.00	-	52.00		4.00%
Witnessing Strewing (Up to 2 deceased, add £5.00 per person thereafter)	27.00	-	28.00		3.70%
Silent disposal of cremated remains (Up to 2 deceased, add £5.00 per person thereafter) NEW	20.00		20.00		0.00%
Additional Medway Container (Scatter Tube add £8.00)	12.00	-	12.00		0.00%
Metal Urn (with cremation)	23.00	-	24.00		4.35%
Additional Metal Urn	34.00	-	35.00		2.94%
Packaging and Forwarding of Cremated Remains – UK	53.00	-	53.00	for couriers similar	
Additional Chapel Time/Memorial Service	125.00	-	129.00		3.20%
Administration charge to cover requests for information, alterations etc to records. Genealogical searches etc	16.00	-	16.00		0.00%
Additional or replacement Certified Extract, label or other proof of cremation	25.00	-	26.00		4.00%

**BUSINESS SUPPORT DEPARTMENT (BSD)**

(All charges include VAT where applicable)

	Fee 2013/14		Fee 2014/2015		increase
	£		£		%
<b>BEREAVEMENT SERVICES</b>					
<b>CREMATORIUM MEMORIALS</b>					
<b>Book of Remembrance (includes 1 swipe card).</b>					
2 Line Entry	69.00	-	71.00		2.90%
5 Line Entry	120.00	-	124.00		3.33%
8 Line Entry	154.00	-	159.00		3.25%
5 Line Entry with illustration	170.00	-	175.00		2.94%
8 Line Entry with illustration	195.00	-	201.00		3.08%
Additional screens of text, pictures etc (cost per screen)	37.00	-	38.00		2.70%
Swipe cards	17.00	-	18.00		5.88%
<b>Book of Remembrance for Babies (includes 1 swipe card).</b>					
Charge per line	15.00		15.00		0.00%
Charge for illustration	54.00		56.00		3.70%
Additional swipe card for digital book	16.00		16.00		0.00%
<b>Miniature Books (Existing books only)</b>					
Charge Per Line	19.00	-	20.00		5.26%
Charge For illustration	55.00	-	57.00		3.64%
Postage & Packing back to studio	11.00		11.00		0.00%
<b>Bluebell Memorials - 10 year lease (podkin glade and bluebell walk) Subject to availability</b>					
Single memorial - (left or right of a pair) inclusive of ceramic picture if required	895.00		922.00		3.02%
Single memorial - (stand alone) inclusive of ceramic picture if required	1025.00		1,056.00		3.02%
Double memorial - (both sides of a pair) inclusive of ceramic picture if required	1775.00		1,828.00		2.99%
Replacement plate with or without photo	190.00		196.00		3.16%
Replacement plate with or without photo (during first year of lease only)	125.00		129.00		3.20%
Green Vase	New		6.00		
Copper Vase	New		50.00		



**BUSINESS SUPPORT DEPARTMENT (BSD)**

(All charges include VAT where applicable)

	<b>Fee 2013/14</b>	<b>Fee 2014/2015</b>	<b>increase</b>
	£	£	%
<b>BEREAVEMENT SERVICES</b>			
<b>CREMATORIUM MEMORIALS (cont)</b>			
<b>Mushrooms - 10 year lease (glades 5 &amp; 18, podkin and 2 area's of bluebell walk)</b>			
Mushroom Plaque	220.00	227.00	3.18%
Replacement Mushroom Plaque	80.00	82.00	2.50%
Extension of lease 10 years without refurbishment	150.00	150.00	0.00%
Extension of lease 10 years with refurbishment	180.00	185.00	2.78%
<b>Sundial - 10 year lease</b>			
Small plaque	225.00	232.00	3.11%
Medium Plaque	240.00	247.00	2.92%
Large Plaque	245.00	252.00	2.86%
Replacement plaque (all sizes)	95.00	98.00	3.16%
Extension of lease 10 years without refurbishment	New	150.00	
Extension of lease 10 years with refurbishment	New	185.00	
<b>Babe in hand - 10 year lease</b>			
Small plaque	221.00	228.00	3.17%
Medium Plaque	231.00	238.00	3.03%
Large Plaque	241.00	248.00	2.90%
Replacement plaque (all sizes)	87.00	90.00	3.45%
All sizes - 20 year lease - we decided not to do!	350.00	361.00	3.14%
Extension of lease (all sizes) 10 years without refurbishment	150.00	150.00	0.00%
Extension of lease (all sizes) 10 years with refurbishment	180.00	185.00	2.78%

**BUSINESS SUPPORT DEPARTMENT (BSD)**

(All charges include VAT where applicable)

	Fee 2013/14	Fee 2014/2015	increase
<b>BEREAVEMENT SERVICES</b>	£	£	%
<b>Wall Columbaria 15 year lease (chapel of meditation walls 4 &amp; 5) subject to availability</b>			
Wall Columbaria without Motif (15 years)	470.00	484.00	2.98%
Wall Columbaria with Motif (15 years)	470.00	484.00	2.98%
Wall Columbaria with own Motif (15 years)	470.00	484.00	2.98%
Wall Columbaria - replacement	110.00	113.00	2.73%
<b>CREMATORIUM MEMORIALS (cont)</b>			
<b>Columbaria</b>			
Columbaria (10 years) Motifs extra (subject to design) – includes first 80 characters	1005.00	1,035.00	2.99%
Columbaria (20 years) Motifs extra (subject to design) – includes first 80 characters	1305.00	1,344.00	2.99%
Granite Niche (20 years)	955.00	984.00	3.04%
Columbaria inscriptions (price per character after the first 80)	1.65	2.00	21.21%
Columbaria Motif (from standard catalogue)	90.00	93.00	3.33%
Columbaria Motif (own design supplied)	105.00	108.00	2.86%
Columbaria Motif/photo (1 face) on ceramic (portrait)	135.00	139.00	2.96%
Columbaria photo (2 faces) on ceramic (landscape)	145.00	149.00	2.76%
Replacement Plate for columbaria - includes 80 character	140.00	144.00	2.86%
Additional Inscription to Columbaria - includes 80 characters	120.00	124.00	3.33%
Postage and packing of columbaria plates - Courier	45.00	46.00	2.22%

**BUSINESS SUPPORT DEPARTMENT (BSD)**

(All charges include VAT where applicable)

	Fee 2013/14	Fee 2014/2015	increase
	£	£	%
<b>BEREAVEMENT SERVICES</b>			
<b>Benches 10 year lease (various locations around the grounds) subject to availability</b>			
Bench renewal lease	855.00	881.00	3.04%
Bench New lease - Including 12" x 21/2" Perspex Plaque	1205.00	1,241.00	2.99%
Additional Perspex Plaque (12" x 21/2")	45.00	46.00	2.22%
Additional Bronze Plaque (12" x 21/2")	140.00	144.00	2.86%
Perspex replacement of alteration to existing plaque including additional name	45.00	46.00	2.22%
Bronze replacement of alteration to existing plaque including additional name	140.00	144.00	2.86%
Bench vases	25.00	26.00	4.00%
Shared bench perspex plaque ( 5" x 3")	167.00	172.00	2.99%
Shared bench perspex plaque ( 5" x 3") replacement or alteration to existing lease including additional name	60.00	62.00	3.33%
<b>CREMATORIUM MEMORIALS (cont)</b>			
<b>Chapel Chair</b>			
Chapel Chair additional plaque (Special requests only)	60.00	62.00	3.33%
Replacement chapel chair plaque (Special requests only)	60.00	62.00	3.33%
<b>Bronze Wall Plaques 10 year lease subject to availability</b>			
Bronze wall plaque - renewal of lease only no new plaque	155.00	160.00	3.23%
Replacement Bronze wall plaques - including alterations, updating & additional names	140.00	145.00	3.57%

**BUSINESS SUPPORT DEPARTMENT (BSD)**

(All charges include VAT where applicable)

	<b>Fee 2013/14</b>	<b>Fee 2014/2015</b>	<b>increase</b>
	£	£	%
<b>BEREAVEMENT SERVICES</b>			
<b>Granite Wall Plaques 10 year lease subject to availability</b>			
Granite wall plaque - inscription only	225.00	232.00	3.11%
Granite wall plaque - inscription & engraved illustration	255.00	263.00	3.14%
Granite wall plaque - inscription & photo	315.00	324.00	2.86%
Granite wall plaque - lease renewal	115.00	118.00	2.61%
Replacement or alteration to existing plaque including additional name - inscription only	180.00	185.00	2.78%
Replacement or alteration to existing plaque including additional name - inscription & illustration.	205.00	211.00	2.93%
Replacement or alteration to existing plaque including additional name - inscription & photo	280.00	288.00	2.86%
<b>FLORIS' Wall Plaques</b>			
Floris Plaque - inscription only	245.00	252.00	2.86%
Floris Plaque - with engraved motif (from standard catalogue	265.00	273.00	3.02%
Floris Plaque - with ceramic motif/photo	320.00	330.00	3.13%
Renewal of lease (New 10 years existing plaque used)	190.00	196.00	3.16%
Replacement Floris plaque - including alterations, updating & additional names	170.00	175.00	2.94%
<b>CREMATORIUM MEMORIALS (cont)</b>			
<b>Dedicated roses - 10 year lease</b>			
Standard rose tree with plaque on stem	225.00	250.00	11.11%
Standard rose tree replacement plaque on stem	65.00	70.00	7.69%
Standard rose tree additional replacement plaque on stem	65.00	70.00	7.69%

**BUSINESS SUPPORT DEPARTMENT (BSD)**

(All charges include VAT where applicable)

	Fee 2013/14	Fee 2014/2015	increase
	£	£	%
<b>BEREAVEMENT SERVICES</b>			
<b>Granite Flower Kerbs - 10 year lease (RWA Glades 32 &amp; 38) subject to availability</b>			
Granite Flower Kerb (grey/black)	465.00	467.00	0.43%
Granite Flower Kerb (gold/black)	465.00	467.00	0.43%
Replacement Flower Kerb Plaques (both colours)	125.00	128.00	2.40%
Granite Flower Kerb (grey/black) Extension of lease without refurbishment		430.00	
Granite Flower Kerb (black/gold) Extension of lease with refurbishment		440.00	
Granite Flower Kerb extension of lease both colours		380.00	
<b>Granite Book - 10 year lease (Entrance to Glade 16 - 6" x 4", and Rear of East Cloisters, 4" x 3" plaque)</b>			
Granite Book Plaque: Glade 16	240.00	247.00	2.92%
Replacement Granite Book Plaque: Glade 16	95.00	98.00	3.16%
Granite Book Plaque: East Chapel	235.00	242.00	2.98%
Replacement Granite Book Plaque: East Chapel	90.00	95.00	5.56%
<b>Memorial Plaques (10 years)</b>			
Perspex Garden Plaque	157.00	159.00	1.27%
Perspex Replacement Garden Plaque including alterations, updating & additional names	60.00	62.00	3.33%
Granite Garden Plaque	205.00	211.00	2.93%
Granite Replacement Garden Plaque including alterations, updating & additional names	105.00	106.00	0.95%

Organist (Private fee not paid to LA)

Other memorials and services available subject to demand and availability. Fees determined as necessary if new products introduced during year.  
 Medical Referee fees are included in the cremation fee - should these fees be increased (usually by NJC), the cremation fee to be increased accordingly.  
 VAT included where applicable.

## BUSINESS SUPPORT DEPARTMENT (BSD)

(All charges include VAT where applicable)

	Fee 2013/14	Fee 2014/15	Increase (%)
	£	£	
<b>Medway Register Office</b>			
<b>ALL CEREMONIES - APPROVED PREMISES</b>			
		inc	
Booking Deposit (additional to Ceremony Fee - non refundable)	50.00	50.00	0.00%
Cancellation fee	50.00	50.00	0.00%
Monday to Friday	415.00	425.00	2.41%
Saturday	485.00	495.00	2.06%
Sunday and Bank Holidays	555.00	565.00	1.80%
<b>ALL CEREMONIES Corn Exchange/Guildhall</b>			
<b>Venues annexed to the Register Office, for up to 60</b>			
<b>Guests. (Larger parties subject to negotiation in context)</b>			
Booking Deposit (additional to Ceremony Fee - non refundable)	20.00	20.00	0.00%
Cancellation fee	50.00	50.00	0.00%
Monday to Friday	185.00	190.00	2.70%
Saturday	225.00	235.00	4.44%
Sunday - Bank Holidays	270.00	280.00	3.70%
<b>Handling Fees for bookings on behalf of other premises</b>			
Personal Citizenship Ceremonies	120.00	125.00	4.17%
Initial licensing/Renewal of a venue	1800.00	1,800.00	0.00%
Request for review	430.00	450.00	4.65%
<b>Sale of Products/Additional Services</b>			
Priority Certificate Production	11.00	10.00	-9.09%
postage 1st	1.00	1.00	0.00%

**BUSINESS SUPPORT DEPARTMENT (BSD)**

**Community Interpreting Service (CIS)**

**Translation Charges**

*Translation can be delivered electronically, by fax or as a hard copy.*

*All prices are excluding VAT*

	Fee 2013/14				Fee 2014/15			
Language	Letters and other simple format documents		Multilingual leaflets, complex or urgent		Letters and other simple format		Multilingual leaflets, complex or urgent	
	Rate/ 1000 words	Minimum 200 words	Rate/ 1000 words	Minimum 200 words	Rate/ 1000 words	Minimum 200 words	Rate/ 1000 words	Minimum 200 words
	£	£	£	£	£	£	£	£
Albanian	130.00	40.00	138.00	40.00	134.00	41.00	142.00	41.00
Arabic	130.00	35.00	155.00	45.00	134.00	36.00	160.00	46.00
Bengali	130.00	35.00	155.25	35.00	134.00	36.00	160.00	36.00
Bosnian/Serbo-Croat	130.00	35.00	155.25	50.00	134.00	36.00	160.00	52.00
Chinese	130.00	40.00	155.25	40.00	134.00	41.00	160.00	41.00
Czech	130.00	35.00	155.25	50.00	134.00	36.00	160.00	52.00
Danish	172.50	50.00	172.50	50.00	178.00	52.00	178.00	52.00
Dutch	130.00	PAO	172.50	PAO	134.00	PAO	178.00	POA
Farsi/Persian	155.25	40.00	155.25	45.00	160.00	41.00	160.00	46.00
French	130.00	35.00	138.00	35.00	134.00	36.00	142.00	36.00
German	130.00	35.00	138.00	35.00	134.00	36.00	142.00	36.00
Greek	130.00	40.00	155.25	35.00	134.00	41.00	160.00	36.00
Gujarati	155.25	35.00	155.25	35.00	160.00	36.00	160.00	36.00
Hindi	155.25	35.00	155.25	35.00	160.00	36.00	160.00	36.00
Hungarian	130.00	40.00	155.25	POA	134.00	41.00	160.00	POA
Italian	130.00	35.00	138.00	35.00	134.00	36.00	142.00	36.00
Japanese	130.00	35.00	172.50	60.00	134.00	36.00	178.00	62.00
Kurdish Kurmanji	172.50	55.00	172.50	55.00	178.00	57.00	178.00	57.00
Kurdish Sorani	172.50	55.00	172.50	55.00	178.00	57.00	178.00	57.00
Latvian	130.00	35.00	155.25	50.00	134.00	36.00	160.00	52.00

**Community Interpreting Service (CIS)**

		Fee 2013/14				Fee 2014/15			
Language	Letters and other simple format documents		Multilingual leaflets, complex or urgent		Letters and other simple format		Multilingual leaflets, complex or urgent		
	Rate/ 1000 words	Minimum 200 words	Rate/ 1000 words	Minimum 200 words	Rate/ 1000 words	Minimum 200 words	Rate/ 1000 words	Minimum 200 words	
		£	£	£	£	£	£	£	
Lithuanian	130.00	40.00	155.25	50.00	134.00	41.00	160.00	52.00	
Nepalese	155.25	50.00	155.25	50.00	160.00	52.00	160.00	52.00	
Polish	130.00	35.00	138.00	35.00	134.00	36.00	142.00	36.00	
Punjabi	155.25	35.00	155.25	35.00	160.00	36.00	160.00	36.00	
Portuguese	130.00	35.00	138.00	45.00	134.00	36.00	142.00	46.00	
Pashto	155.25	40.00	155.25	40.00	160.00	41.00	160.00	41.00	
Romanian	130.00	35.00	155.25	50.00	134.00	36.00	160.00	52.00	
Russian	130.00	35.00	138.00	40.00	134.00	36.00	142.00	41.00	
Somali	138.00	40.00	138.00	40.00	142.00	41.00	142.00	41.00	
Swahili	155.25	50.00	155.25	50.00	160.00	52.00	160.00	52.00	
Tamil	155.00	40.00	155.00	40.00	160.00	41.00	160.00	41.00	
Thai	172.50	40.00	172.50	40.00	178.00	41.00	178.00	41.00	
Turkish	130.00	35.00	138.00	35.00	134.00	36.00	142.00	36.00	
Ukrainian	155.25	40.00	155.25	40.00	160.00	41.00	160.00	41.00	
Vietnamese	138.00	45.00	138.00	35.00	142.00	46.00	142.00	36.00	
Urdu	155.25	35.00	155.25	35.00	160.00	36.00	160.00	36.00	



**Community Interpreting Service (CIS)**

*Other languages available on request*

**Face to Face Interpreting Charges**

*Charges are made in increments of 15 minutes for interpreting and travel time*

	Fee 2013/2014 Charges per hour		Fee 2014/2015 Charges per hour		Increase	Increase
	Travel time	Interpreting	Travel time	Interpreting		
	£	£	£	£	%	%
Mon-Fri 8am-8pm	31.00	34.00	32.00	35.00	3.2%	2.9%
Mon-Fri 8pm-8am	31.00	41.00	32.00	42.00	3.2%	2.4%
Saturdays	31.00	41.00	32.00	42.00	3.2%	2.4%
Sundays & Bank Holidays	31.00	48.00	32.00	49.00	3.2%	2.1%

**Telephone Interpreting Charges**

*Cost per 30 minutes telephone interpreting (minimum charge) + utility charge\* if applicable*

	Fee 2013/2014	Fee 2014/2015	Increase
	£	£	%
Mon-Fri 8am-8pm	27.00	28.00	3.7%
Mon-Fri 8pm-8am	30.00	31.00	3.3%
Saturdays	30.00	31.00	3.3%
Sundays & Bank Holidays	32.50	33.00	1.5%

*\*applies only to calls made by interpreters for the actual duration of telephone interpreting at £0.10/minute for land lines and £0.30 or higher/minute for mobiles.*

**BUSINESS SUPPORT DEPARTMENT (BSD)**

Fee 2013/14 £	Fee 2014/15 £	Increase %
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(All charges include VAT where applicable)

**LOCAL LAND CHARGES**

LLC1 only	25.00	25.00	0.00%
Additional parcel of land	20.00	20.00	0.00%
Standard search incl LLC1 fee	75.00	75.00	0.00%
Additional parcel of land	35.00	35.00	0.00%
Part II printed enquiry - Con29O Questions 4 & 7-21	10.00	10.00	0.00%
Part II printed enquiry - Con29O Questions 5 & 22	15.00	15.00	0.00%
Admin. fee for additional enquiries	10.00	10.00	0.00%
<i>Commercial requests e.g Shopping Centre or New development officially named &amp; numbered - Fee on request</i>	2500.00	2500.00	0.00%
Expedited Service for Standard search - returned electronically within 1-working day	15.00	15.00	0.00%
Updated service for Full search first 3 months - free	0.00	0.00	0.00%
Updated service for Full search - fee imposed for 3-6 months	40.00	40.00	0.00%
Inspection of LLC Register under EIR	0.00	0.00	0.00%
Enhanced personal search service for the LLC Register	11.00	11.00	0.00%
Additional parcel of land	2.50	2.50	0.00%
Enhanced component data service - Con29R Questions 1.1a-e; 1.2 - 3.7 & 3.9 - 3.13	2.50	2.50	0.00%
Enhanced component data service - Con29R Questions 1.1f -h & 3.8	3.00	3.00	0.00%
Registration of a charge in Part 11 of the register			
Filing a definitive certificate of the Lands Tribunal under rule 10(3)	10.00	10.00	0.00%
Filing a judgement, order or application for the variation or cancellation of an entry in Part 11 of the register	20.00	20.00	0.00%
Inspection of documents filed under rule 10 in respect of each parcel of land	5.00	5.00	0.00%
Official search (including issue of official certificate of search): -			
a) In any one part of the register	5.00	5.00	0.00%
b) In the whole of the register			
(i) where the request is made by electronic means in accordance with rule 16; and	25.00	25.00	0.00%
(ii) in any other case	25.00	25.00	0.00%
and in addition, in respect of each parcel of land above one, where under rule 11(3) more than one parcel is included in the same requisition (where the requisition is for a search in the whole or in any part of the register), subject to a maximum of £240	20.00	20.00	0.00%
Office copy of an entry in the register (not including a copy or extract of any plan or document filed pursuant to these Rules)	2.50	2.50	0.00%
Office copy of any plan or other documents filed pursuant to the Rules			

**BUSINESS SUPPORT DEPARTMENT (BSD)**

	Fee 2013/14 £	Fee 2014/15 £	Increase %
(All charges include VAT where applicable)			
<b>LICENSING</b>			
<b><i>Pleasure Boat</i></b>	125.00	125.00	0.00%
<b><i>Sex Shop &amp; Sex Cinema</i></b>			
- New	4300.00	4300.00	0.00%
- Renewal and transfer	2700.00	2700.00	0.00%
<b><i>Sexual Entertainment Venues</i></b>			
- New	4300.00	4300.00	0.00%
- Renewal (dealt with in the same way as new application)	4300.00	4300.00	0.00%
<b><i>Street Trading</i></b>			
Street Trading Licence	0.00	0.00	0.00%
Street Trading Consent	280.00	280.00	0.00%
Street Trading Consent – Festivals (per day)	50.00	50.00	0.00%
<b><i>Motor Salvage Operator</i></b>			
Individual	75.00	0.00	-100.00%
Partnership	90.00	0.00	-100.00%
Limited Company	125.00	0.00	-100.00%
<b><i>Hackney Carriage and Private Hire Fees</i></b>			
Vehicle Licence Fees (press notice needed)			
- Vehicles under 3 years old	80.00	80.00	0.00%
- Vehicles 3 – 5years old	130.00	130.00	0.00%
- Vehicles over 5years old	140.00	140.00	0.00%
Drivers Licence (3 year)	160.00	160.00	0.00%
Knowledge Test	65.00	65.00	0.00%
Operators Fees (press notice needed)			
Operators Licence A (1-6 vehicles)	90.00	90.00	0.00%
Operators Licence B (7-12 vehicles)	200.00	200.00	0.00%
Operators Licence C (over 12 vehicles)	315.00	315.00	0.00%
Plate Replacements &	25.00	25.00	0.00%
Non attendance to an appointment	25.00	25.00	0.00%
Transfer of Ownership	25.00	25.00	0.00%
Driver licence badge replacement	5.00	5.00	0.00%
Application Fee	25.00	25.00	0.00%
Duplicate Licence Fee	10.50	10.50	0.00%

***Licensing Act 2003 New fees and Charges (Set by Government)***

## BUSINESS SUPPORT DEPARTMENT (BSD)

Fee 2013/14 £	Fee 2014/15 £	Increase %
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(All charges include VAT where applicable)

### ***Premises License, Club Premises Certificate, variation and conversion Fees***

New premises fees structure is based on NNDR values

New Applications for premises licence, Club premises certificate, Variation (not changes of name and address etc or change of designated premises supervisor), including grandfather conversion and variations in transition period.

BAND A £ 0 - £4,300	100.00	100.00	0.00%
BAND B £4301-£33000	190.00	190.00	0.00%
BAND C £33001-£87000	315.00	315.00	0.00%
BAND D £87001-£125000	450.00	450.00	0.00%
BAND E £125001 and over	635.00	635.00	0.00%

Fee per band annual charge for premises licences and club premises certificates

BAND A £ 0 - £4,300	70.00	70.00	0.00%
BAND B £4301-£33000	180.00	180.00	0.00%
BAND C £33001-£87000	295.00	295.00	0.00%
BAND D £87001-£125000	320.00	320.00	0.00%
BAND E £125001 and over	350.00	350.00	0.00%

Additional Fee for exceptionally large scale events requiring premises licenses, based on occupancy.

Number of Occupants

5000-9999	1000.00	1000.00	0.00%
10000-14999	2000.00	2000.00	0.00%
15000-19999	4000.00	4000.00	0.00%
20000-29999	8000.00	8000.00	0.00%
30000-39999	16000.00	16000.00	0.00%
40000-49999	24000.00	24000.00	0.00%
50000-59999	32000.00	32000.00	0.00%
60000-69999	40000.00	40000.00	0.00%
70000-79999	48000.00	48000.00	0.00%
80000-89999	56000.00	56000.00	0.00%
90000 and over	64000.00	64000.00	0.00%

**BUSINESS SUPPORT DEPARTMENT (BSD)**

	<b>Fee 2013/14 £</b>	<b>Fee 2014/15 £</b>	<b>Increase %</b>
(All charges include VAT where applicable)			
<b><i>Licensing Act 2003 New fees and Charges (Set by Government) (cont)</i></b>			
Additional Annual Fee for exceptionally large scale events requiring premises licenses, based on occupancy.			
Number of Occupants			
5000-9999	500.00	500.00	0.00%
10000-14999	1000.00	1000.00	0.00%
15000-19999	2000.00	2000.00	0.00%
20000-29999	4000.00	4000.00	0.00%
30000-39999	8000.00	8000.00	0.00%
40000-49999	12000.00	12000.00	0.00%
50000-59999	16000.00	16000.00	0.00%
60000-69999	20000.00	20000.00	0.00%
70000-79999	24000.00	24000.00	0.00%
80000-89999	28000.00	28000.00	0.00%
90000 and over	32000.00	32000.00	0.00%
 Minor Variation Application - Premises Licence	 89.00	 89.00	 0.00%
<b><i>Personal Licences</i></b>			
Personal fee	37.00	37.00	0.00%
<b><i>Miscellaneous Licence fees and charges</i></b>			
Application for copy of licence or summary on theft, loss etc of premises licence or summary	10.50	10.50	0.00%
notification of change of name or address (holder of premise licence)	10.50	10.50	0.00%
Application to vary /specify individual as premises supervisor	23.00	23.00	0.00%
Application to transfer premises licence	23.00	23.00	0.00%
Interim authority notice	23.00	23.00	0.00%
Application for making a provisional statement	315.00	315.00	0.00%
Application for copy of certificate or summary on theft, loss etc of certificate or summary	10.50	10.50	0.00%
notification of change of name or alteration of club rules	10.50	10.50	0.00%
Change of relevant registered address of club	10.50	10.50	0.00%
Temporary event notices	21.00	21.00	0.00%
Application for copy of notice on theft, loss etc of temporary event notice	10.50	10.50	0.00%
Application for copy of licence on theft, loss etc of personal	10.50	10.50	0.00%
notification of change of name or address (personal licence)	10.50	10.50	0.00%
notice of interest in any premises	21.00	21.00	0.00%
Right of freeholder etc. to be notified of licensing matters	21.00	21.00	0.00%

**BUSINESS SUPPORT DEPARTMENT (BSD)**

Fee 2013/14 £	Fee 2014/15 £	Increase %
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(All charges include VAT where applicable)

**Amusement with Prize Machines****GAMBLING ACT 2005**

Premises Licence (Maximum Fee set by Government - local authorities have discretion to set fees based on cost)

***Variation Applications***

Betting (Track)	975.00	975.00	0.00%
Betting (Other)	1230.00	1230.00	0.00%
Family Entertainment Centre	925.00	925.00	0.00%
Adult Gaming Centre	925.00	925.00	0.00%
Bingo	1550.00	1550.00	0.00%

***Non Conversion Applications (New Premises) and Provisional Applications (New)***

Betting (Track)	1800.00	1800.00	0.00%
Betting (Other)	2550.00	2550.00	0.00%
Family Entertainment Centre	1550.00	1550.00	0.00%
Adult Gaming Centre	1550.00	1550.00	0.00%
Bingo	3050.00	3050.00	0.00%

***Non-Conversion Fee in respect of Provisional Statement Premises***

Betting (Track)	950.00	950.00	0.00%
Betting (Other)	1200.00	1200.00	0.00%
Family Entertainment Centre	925.00	925.00	0.00%
Adult Gaming Centre	925.00	925.00	0.00%
Bingo	925.00	925.00	0.00%
Copy of a Licence (Government maximum fee)	25.00	25.00	0.00%
Change of Circumstances (Government maximum fee)	50.00	50.00	0.00%

***Transfer/Reinstatement of Licence***

Betting (Track)	925.00	925.00	0.00%
Betting (Other)	925.00	925.00	0.00%
Family Entertainment Centre	585.00	585.00	0.00%
Adult Gaming Centre	870.00	870.00	0.00%
Bingo	870.00	870.00	0.00%

***Annual Fee***

Betting (Track)	975.00	975.00	0.00%
Betting (Other)	450.00	450.00	0.00%
Family Entertainment Centre	585.00	585.00	0.00%
Adult Gaming Centre	925.00	925.00	0.00%
Bingo	925.00	925.00	0.00%

**BUSINESS SUPPORT DEPARTMENT (BSD)**

	Fee 2013/14 £	Fee 2014/15 £	Increase %
(All charges include VAT where applicable)			
<b>PERMITS (Set by Government - No discretion for local authorities)</b>			
<b><i>Licensed Premises Gaming Machine Permit</i></b>			
Grant	150.00	150.00	0.00%
Existing operator grant	100.00	100.00	0.00%
Variation	100.00	100.00	0.00%
Transfer	25.00	25.00	0.00%
Annual Fee	50.00	50.00	0.00%
Change of Name	25.00	25.00	0.00%
Copy of Permit	15.00	15.00	0.00%
<b><i>Licensed Premises Automatic notification Process (2 or less gaming machines)</i></b>			
On notification	51.00	51.00	0.00%
Copy of notification	10.50	10.50	0.00%
<b><i>Club Gaming Permits</i></b>			
Grant	200.00	200.00	0.00%
Grant (Club Premises Certificate holder)	100.00	100.00	0.00%
Existing Operator Grant	100.00	100.00	0.00%
Variation	100.00	100.00	0.00%
Renewal	200.00	200.00	0.00%
Renewal (Club Premises Certificate holder)	100.00	100.00	0.00%
Annual Fee	50.00	50.00	0.00%
Copy of Permit	15.00	15.00	0.00%
<b><i>Club Machine Permits</i></b>			
Grant	200.00	200.00	0.00%
Grant (Club Premises Certificate holder)	100.00	100.00	0.00%
Existing Operator Grant	100.00	100.00	0.00%
Variation	100.00	100.00	0.00%
Renewal	200.00	200.00	0.00%
Renewal (Club Premises Certificate holder)	100.00	100.00	0.00%
Annual Fee	50.00	50.00	0.00%
Copy of Permit	15.00	15.00	0.00%
<b><i>Family Entertainment Centre Gaming Machine Permits</i></b>			
Grant	300.00	300.00	0.00%
Renewal	300.00	300.00	0.00%
Existing Operator Grant	100.00	100.00	0.00%
Change of Name	25.00	25.00	0.00%
Copy of Permit	15.00	15.00	0.00%
<b><i>Prize Gaming Permits</i></b>			
Grant	300.00	300.00	0.00%
Renewal	300.00	300.00	0.00%
Existing Operator Grant	100.00	100.00	0.00%
Change of Name	25.00	25.00	0.00%
Copy of Permit	15.00	15.00	0.00%
<b><i>Small Lottery Registration</i></b>			
Grant	40.00	40.00	0.00%
Annual Fee	20.00	20.00	0.00%

## BUSINESS SUPPORT DEPARTMENT (BSD)

Fee 2013/14 £	Fee 2014/15 £	Increase %
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(All charges include VAT where applicable)

### St George's Centre Hall Hire rates

*(Bank Holidays, New Years Eve, Christmas On Application)*

#### Monday - Thursday

Half Day 9am - 12.30pm or 1.30pm to 5pm

- Charity/Community Groups	265.00	273.00	3.02%
- All Others	325.00	335.00	3.08%

Full Day 9am - 5pm

- Charity/Community Groups	490.00	505.00	3.06%
- All Others	610.00	628.00	2.95%

Evening 6pm - 12 midnight

- Charity/Community Groups	345.00	355.00	2.90%
- All Others	435.00	448.00	2.99%

#### Friday, Saturday or Sunday

Half Day 9am - 12.30pm or 1.30pm to 5pm

- Charity/Community Groups	265.00	273.00	3.02%
- All Others	325.00	335.00	3.08%

Full Day 9am - 5pm

- Charity/Community Groups	490.00	505.00	3.06%
- All Others	610.00	628.00	2.95%

Evening 6pm - 12 midnight

- Charity/Community Groups	525.00	541.00	3.05%
- All Others	660.00	680.00	3.03%

#### Audio Visual Equipment

Half Day 9am - 12.30pm or 1.30pm to 5pm

- Charity/Community Groups	90.00	93.00	3.33%
- All Others	110.00	113.00	2.73%

Full Day 9am - 5pm

- Charity/Community Groups	160.00	165.00	3.13%
- All Others	195.00	201.00	3.08%

Evening 6pm - 12 midnight

- Charity/Community Groups	135.00	139.00	2.96%
- All Others	170.00	175.00	2.94%

#### Use of Catering Kitchen

Half Day 9am - 12.30pm or 1.30pm to 5pm

- Charity/Community Groups	35.00	36.00	2.86%
- All Others	45.00	46.00	2.22%

Full Day 9am - 5pm

- Charity/Community Groups	65.00	67.00	3.08%
- All Others	80.00	82.00	2.50%

Evening 6pm - 12 midnight

- Charity/Community Groups	85.00	88.00	3.53%
- All Others	105.00	108.00	2.86%



**BUSINESS SUPPORT DEPARTMENT (BSD)**

**Medway Community Learning**

**Academic Year Charges (from 1 August 2014)**

	<b>Full Fee incl Reg fee 2013/2014 £</b>	<b>Concessionary Fee (70%) incl Reg fee 2013/2014 £</b>	<b>Full Fee incl Reg fee 2014/2015</b>	<b>Concessionary Fee (70%) incl Reg fee 2014/2015</b>	<b>Increase %</b>
<b>Registration fee - applies to all courses</b>					
<b>Registration fee (charge varies according to length of course):</b>					
1-9 hours		5.0 not applicable	5.00	not applicable	0.0%
10-19 hours		7.0 not applicable	7.00	not applicable	0.0%
20+ hours		9.0 not applicable	9.00	not applicable	0.0%
<b>Adult Skills Courses - tuition fees only</b>					
<i>Academic Year £ (per hour):</i>	2.9	2.0	2.95	2.07	2.9%
<b>Community Learning Courses - tuition fees only</b>					
<i>Academic Year £ (per hour):</i>	3.0	2.1	3.09	2.16	2.8%
<b>Commercial rate courses (non-SFA funded)</b>					
<i>Academic Year £ (per hour):</i>	3.5		3.64		3.1%

Additional charges - will be levied on individual courses to reflect costs of materials, examination fees and venue hire for external venues.  
Please refer to the directory of adult learning courses for the definitive price for particular courses.

**BUSINESS SUPPORT DEPARTMENT (BSD)**

	<b>Fee</b> <b>2013/14</b> <b>£</b>	<b>Fee</b> <b>2014/2015</b> <b>£</b>	<b>Increase</b> <b>%</b>
<b>SALE OF AGENDAS</b>			
Annual charge per committee	74.83	77.10	3.04%
<b>INSPECTION OF FILES CHARGE</b>			
Each subject matter or set of background papers (Up to 100 pages. Extra pages at 10p each)			
<b>PHOTOCOPYING CHARGE</b>			
Admin charge	980.06	2014/15 fees will be	
Each copy up to 20 copies	311.00	subject to the 2014	
Minimum charge (admin plus one copy)	611.05	published Register	
Each copy over 20	200.00		
<b>REGISTER OF ELECTORS (Statutory)</b>			
Full Register (restricted sales to credit agencies only) as at 1 December.			
Full register - paper format	1014.75	1,045.20	3.00%
Full register - data format	345.94	356.30	3.00%
Edited register - paper format	425.38	438.10	2.99%
Edited register - data format	179.89	185.30	3.01%
Postage & packing	22.55	23.20	2.88%
Street Index	12.30	12.70	3.25%
Sale of Medway ward map	12.30	12.70	3.25%
Letter of confirmation on Register of Electors	6.15	6.30	2.44%
<del>Sale of Medway ward map</del>	<del>12.30</del>	<del>12.70</del>	<del>3.25%</del>

## CHILDREN AND ADULTS DIRECTORATE

	Fee 2013/2014 £	Proposed Fee 2014/2015 £	Increase %
<b><u>SOCIAL CARE</u></b>			
<b><u>Charges for Meals and Snacks at Internal Services*</u></b>			
Mid Morning/Afternoon Tea/Coffee Toast & Biscuits	1.70	1.80	5.88%
Midday Meals and am/pm Snacks	5.70	5.90	3.51%
Midday Meal Charge	4.00	4.10	2.50%
<b><u>Meals Delivery Service*</u></b>			
NB: Income collected directly by supplier who bills for a net amount	4.00	4.10	2.50%
<b><u>Apointee Service</u></b>			
Service user savings			
Under £3,000		No charge	
£3,000 - £9,999		£5 per week	
£10,000 - £15,999		3% annual charge	
£16.000 and over		£585 annual charge	
<b><u>Adoption</u></b>			
<b><u>Inter-country adoption assessments</u></b>			
First Assessment	5,075.00	5,227.30	3.00%
Second Assessment	2,535.00	2,611.10	3.00%
Placement Report	28.60	29.50	3.15%
<i>BAAF National Charging Arrangement</i>			
<b><u>Parklands</u></b>			
After School Club (per child per session)	8.00	8.20	2.50%
Youth Group (per child per session)	8.00	8.20	2.50%
Half Term (per child per session)	16.00	16.50	3.13%
Easter and Summer Play Schemes (per child per session)	16.00	16.50	3.13%
Saturday Club (per child per session)	16.00	16.50	3.13%
<b><u>Fostering</u></b>			
Independent Fostering Agencies/Other Local Authorities foster carer	40.00	41.20	3.00%
<b><u>HOME TO SCHOOL/COLLEGE TRANSPORT</u></b>			
Vacant Seats Payment	543.00	559.30	3.00%