

REGENERATION, COMMUNITY AND CULTURE OVERVIEW AND SCRUTINY COMMITTEE

30 JANUARY 2014

WORK PROGRAMME

Report from: Neil Davies, Chief Executive

Author: Anthony Law, Democratic Services Officer

Summary

This item advises Members of the current work programme and allows them to adjust it in the light of latest priorities, issues and circumstances. It gives Members the opportunity to shape and direct the Committee's activities over the year.

1. Budget and Policy Framework

1.1 Under Chapter 4 – Rules, paragraph 22.1 (v) General terms of reference, each overview and scrutiny committee has the responsibility for setting its own work programme.

2. Background

2.1. Appendix A to this report sets out the existing work programme for this Committee.

3. Agenda planning meeting

3.1 Members will be aware that Overview and Scrutiny Committees hold agenda planning meetings on a regular basis. These give officers guidance on information Members wish them to provide when scrutinising an issue. An agenda planning meeting was held on 14 January 2014.

3.2 At this meeting Members were updated on the Committee's current work programme and advised on the reports to be submitted to this meeting. During this discussion Members agreed to reschedule the report reviewing average journey times across Medway. The report would now be scheduled for submission to the June Committee meeting, to enable changes to the automatic number plate recognition camera system and the subsequent monitoring to take place.

3.3 At the meeting the Members also agreed the following additions to the work programme: -

- Rochester Riverside Masterplan

Following initial consideration by the Cabinet on 8 April 2014 the report would be submitted to the Committee as part of the consultation process during the June cycle of meetings.

- Update on Guide to Developer Contributions – June

Following initial consideration by the Cabinet on 8 April 2014 the report would be submitted to the Committee following the consultation process during the June cycle of meetings.

4. Cabinet Forward Plan

4.1 The current Cabinet Forward Plan was published on 13 January 2014. The new items within the remit of this committee are:

4.1.1 Flood and Water Management Act 2010: Roles and responsibilities – 11 February

The Flood Risk Regulations 2009 established Medway Council as a Lead Local Flood Authority. The 2009 Regulations and the Flood and Water Management Act 2010 set out a number of legislative roles and responsibilities with respect to the management of local flood risk (i.e. from surface water, groundwater and 'ordinary watercourses'), which will be set out within this report for inclusion within the Constitution. The report will include a copy of the draft Local Flood Risk Management Strategy for consideration and agreement to proceed to formal public consultation.

(This report will be considered by Cabinet before the next meeting of this committee, so cannot be added to the work programme as pre-decision scrutiny)

4.1.2 Gateway 3 Contract Award: Strood Community Hub

This report will set out proposals for the award of the contract for the Strood Community Hub works.

(This report will be considered by Cabinet before the next meeting of this committee, so cannot be added to the work programme as pre-decision scrutiny)

4.1.3 Rochester Riverside Masterplan – 8 April 2014

This report will bring forward proposals for a Rochester Riverside Masterplan. The item is scheduled for consideration by Cabinet on 8 April 2014 and will be considered by the Committee as part of the consultation process during the June cycle of meetings.

4.1.4 Planning for Health – Obesity (Planning Guidance Note): Consultation – 13 May 2014

This report will set out the outcome of consultation on a draft planning guidance note dealing with the health implications of planning, specifically focused on obesity issues. The draft guidance note will be initially presented to Cabinet on 11 March 2014 and, given the cross cutting nature of this document, will be reported to the Business Support Overview and Scrutiny Committee on 19 March 2014.

5. Financial and legal implications

5.1. There are no financial or legal implications arising from this report.

6. Recommendations

6.1. The Committee is asked to note the current work programme, the changes set out in paragraphs 3.2 and 3.3 above and to identify any additional items for inclusion.

Background papers

None.

Lead officer contact

Anthony Law, Democratic Services Officer

Telephone: 01634 332008 Email: anthony.law@medway.gov.uk

Work Programme
Regeneration, Community and Culture Overview and Scrutiny Committee

Policy framework documents: Community Safety Plan, Local Transport Plan and plans and other strategies which together comprise the Development Plan

Item	Work type	Responsible officer	Objectives	Timescale
Portfolio Holder for Community Safety and Customer Contact	Holding to account		The Portfolio Holder will be invited to give a presentation on work carried out, in his portfolio in the remit of this committee, and answer any questions	30 January 2014
Bus Station: Chatham Waterfront	Community Issues	Andy McGrath, Assistant Director Frontline Services	Consider the issues with weather protection at Chatham Waterfront bus station	30 January 2014
Annual review of waste contracts: Year 3	Scrutiny of performance/budget	Sarah Dagwell, Head of Waste Services	To review the third year's performance for each of the waste contracts	30 January 2014
Traffic Flow: Chatham	Community Issues	Andy McGrath, Assistant Director Frontline Services	To review meeting of officers and group of councillors on ways to address traffic flow in Chatham	30 January 2014
Cultural Activities Programme	Service Information	Richard Hicks, Deputy Director, Customer Contact, Leisure, Culture, Democracy and Governance	To consider an annual report on the cultural programme	30 January 2014
Parking Permit Zones	Community Issues	Andy McGrath, Assistant Director Frontline Services	Update on proposals from the informal members working group with regards to Parking Permit Zones	30 January 2014
The Leader of the Council	Holding to account		The Leader of the Council will be invited to give a presentation on work carried out, in his portfolio in the remit of this committee, and answer any questions	10 April 2014
Progress report on Fair Access to Credit	Policy development	Andy McGrath, Assistant Director, Front Line Services	Consider further update of the Fair Access to Credit	10 April 2014 (to be confirmed)

Item	Work type	Responsible officer	Objectives	Timescale
Council Plan Monitoring 2013/14 – Quarter 3	Scrutiny of Performance	Anne-Marie Lawrence Lovell, Performance Manager	Consider performance against the Council's Key Measures of Success for the third quarter of 2013/2014	10 April 2014
Member's Item: Snow Angels Project	Community Issues	Andy McGrath, Assistant Director Frontline Services	To look at how the council could progress the snow angels project.	10 April 2014
Review of average journey times across Medway	Policy Development	Steve Hewlett, Integrated Transport	Update reviewing changes to measuring average journey times across Medway	June 2014
Rochester Riverside Masterplan	Policy Development	Kate Greenway, Rochester Riverside Project Manager	To consider proposals for the Rochester Riverside Masterplan	June 2014
Update: De-cluttering Streets Task Group, Strood Pilot	Community Issues	Andy McGrath, Assistant Director, Front Line Services	Report on updating members with the progress and the impact of the pilot scheme in Strood	June 2014
Update on Guide to Developer Contributions	Policy Development	Stephen Gaimster, Assistant Director, Housing and Regeneration	To review consultation responses to proposed revisions to the Guide to Developer Contributions	June 2014
High marginal cost of bus travel	Community issues	Andy McGrath, Assistant Director, Front Line Services	Report on how costs in Medway currently compare with other local authority areas	Date TBC
Community Officer Service	Policy development	Andy McGrath, Assistant Director, Front Line Services	Review of impact of any changes implemented following Better for Less review	Date TBC
Community Infrastructure Levy	Policy Development	Stephen Gaimster, Assistant Director, Housing and Regeneration	To review the first consultation responses and consider the second consultation.	Date TBC (delayed from October meeting)

(Annual reports and reviews considered by this committee are the Community Safety Plan (April), Scrutiny of the Community Safety Partnership (June), Annual Review of the Waste Contracts (January) and Cultural Activities Programme (January). The annual South Thames Gateway Building Control Partnership Business Plan is circulated via a Briefing Note prior to consideration by the Cabinet).

Future meeting dates:

2014: 10 April.

Work completed in 2013/14:

27 June 2013

- End of Year Performance 2012/13
- Members Item: Traffic Flow in Chatham
- De-cluttering streets task group report
- HRA Business Plan 2012-2042
- Implications of Localism Act-Landlord Services Complaints
- Petitions
- Annual Scrutiny of Community Safety Partnership

14 August 2013

- Rochester Airport Masterplan consultation
- Petitions
- Attendance of the Portfolio Holder for Front Line services
- 2013/14 Q1 Performance Monitoring
- Kent Downs Area of Outstanding Natural Beauty (AONB) Management Plan

3 October 2013

- Attendance of the Portfolio Holder for Strategic Development and Economic Growth
- Member's Item: Use of bus lane in Canal Road, Strood
- Rochester Airport Masterplan Consultation – update
- Member's Item: Parking
- Darnley Arches
- Review of NI167 – Measurement of transport corridors
- Petitions

12 December 2013

- Supplementary Planning Document: Chatham Dockyard and its Defences World Heritage Site Nominations
- Portfolio Holder for Housing and Community Services
- Council Plan Monitoring 2013/14 – Quarter 2
- Annual update, domestic abuse
- Use of Canal Road, Strood
- Cycle Action Plan
- Draft Capital and Revenue Budgets 2014/15
- Kent and Medway Fire Rescue Authority's Safety Plan 2013