

REGENERATION, COMMUNITY AND CULTURE OVERVIEW AND SCRUTINY COMMITTEE

12 DECEMBER 2013

WORK PROGRAMME

Report from: Neil Davies, Chief Executive

Author: Daniel Kalley, Democratic Services Officer

Summary

This item advises Members of the current work programme and allows them to adjust it in the light of latest priorities, issues and circumstances. It gives Members the opportunity to shape and direct the Committee's activities over the year.

1. Budget and Policy Framework

1.1 Under Chapter 4 – Rules, paragraph 22.1 (v) General terms of reference, each overview and scrutiny committee has the responsibility for setting its own work programme.

2. Background

2.1. Appendix A to this report sets out the existing work programme for this committee.

3. Agenda planning meeting

3.1 Members will be aware that Overview and Scrutiny Committees hold agenda planning meetings on a regular basis. These give officers guidance on information Members wish them to provide when scrutinising an issue. An agenda planning meeting was held on 26 November 2013.

3.2 The Vice-Chairman and Spokesperson were updated on the committee's current work programme and advised on the reports to be submitted to this meeting.

3.3 At the meeting Members were informed that a representative of the Kent and Medway Fire and Rescue Authority (KMFRA) was prepared to brief the Committee at the meeting regarding the Safety Plan 2014. Members requested that a representative of KMFRA attend the meeting on 12 December 2013.

3.4 At the meeting the Members requested the following additions to the work programme: -

- Decision on whether to review proposals on parking permit zones in Chatham – January/April meeting

3.5 Members agreed to move the report on Chatham Waterfront Bus Station to 30 January 2014 following a site visit on 25 November 2013.

4. Cabinet Forward Plan

4.1 The current Cabinet Forward Plan was published on 18 November 2013. There are no new items within the remit of this committee, which are not already on the work programme:

5. Financial and legal implications

5.1. There are no financial or legal implications arising from this report.

6. Recommendations

6.1. The Committee is asked to note the current work programme and identify any additional items for inclusion in the work programme.

Background papers

None.

Lead officer contact

Daniel Kalley, Democratic Services Officer

Telephone: 01634 332013 Email: daniel.kalley@medway.gov.uk

Work Programme
Regeneration, Community and Culture Overview and Scrutiny Committee

Policy framework documents: Community Safety Plan, Local Transport Plan and plans and other strategies which together comprise the Development Plan

Item	Work type	Responsible officer	Objectives	Timescale
Supplementary Planning Document: Chatham Dockyard and its Defences World Heritage Site Nominations	Pre-Decision Scrutiny	Joanne Cable, Chatham World Heritage Manager, Stephen Gaimster, Assistant Director, Housing and Regeneration	Consult on proposals to develop a supplementary planning document (SPD) in respect of Chatham Dockyard and its defences in relation to a world heritage nomination.	12 December 2013
Portfolio Holder for Housing and Community Services	Holding to account		The Portfolio Holder will be invited to give a presentation on work carried out, in his portfolio in the remit of this committee, and answer any questions	12 December 2013
Council Plan Monitoring 2013/14 – Quarter 2	Scrutiny of Performance	Anne-Marie Lawrence Lovell, Performance Manager	Consider performance against the Council's Key Measures of Success for the second quarter of 2013/2014	12 December 2013
Annual update domestic abuse	Community Issues	Tim England, Head of Safer Communities	Consider the annual update report on domestic abuse	12 December 2013
Use of Canal Road Strood	Community Issues	Andy McGrath, Assistant Director Frontline Services	Update on responses and plans on the use of the bus lane in Canal Road, Strood	12 December 2013
Cycle Action Plan	Policy Development	Steve Hewlett, Head of Integrated Transport	Update on consultation on proposed Cycle Action Plan	12 December 2013

Item	Work type	Responsible officer	Objectives	Timescale
Draft Capital and Revenue budgets 2014/15	Pre-decision scrutiny	Chief Finance Officer	To scrutinise the draft capital and revenue budgets 2014/15 following Business Support Overview and Scrutiny Committee.	12 December 2013
Kent and Medway Fire Rescue Authority's Safety Plan 2013			Officers will provide briefings to external partners or members of other authorities on request during the consultation period on the authority's safety plan	12 December 2013
Review of average journey times across Medway	Policy Development	Steve Hewlett, Integrated Transport	Update reviewing changes to measuring average journey times across Medway	30 January 2014
Portfolio Holder for Community Safety and Customer Contact	Holding to account		The Portfolio Holder will be invited to give a presentation on work carried out, in his portfolio in the remit of this committee, and answer any questions	30 January 2014
Bus Station: Chatham Waterfront	Community Issues	Andy McGrath, Assistant Director Frontline Services	Consider the issues with weather protection at Chatham Waterfront bus station	30 January 2014
Annual review of waste contracts: Year 3	Scrutiny of performance/budget	Sarah Dagwell, Head of Waste Services	To review the third year's performance for each of the waste contracts	30 January 2014
Traffic Flow: Chatham	Community Issues	Andy McGrath, Assistant Director Frontline Services	To review meeting of officers and group of councillors on ways to address traffic flow in Chatham	30 January 2014
Cultural Activities Programme	Service Information	Richard Hicks, Deputy Director, Customer First, Leisure, Culture, Democracy and Governance	To consider a report on the cultural programme, including the marketing and promotion of these events	30 January 2014
The Leader of the Council	Holding to account		The Leader of the Council will be invited to give a presentation on work carried out, in his portfolio in the remit of this committee, and answer any questions	10 April 2014

Item	Work type	Responsible officer	Objectives	Timescale
Progress report on Fair Access to Credit	Policy development	Andy McGrath, Assistant Director, Front Line Services	Consider further update of the Fair Access to Credit	10 April 2014 (to be confirmed)
Council Plan Monitoring 2013/14 – Quarter 3	Scrutiny of Performance	Anne-Marie Lawrence Lovell, Performance Manager	Consider performance against the Council's Key Measures of Success for the third quarter of 2013/2014	10 April 2014
Member's Item: Snow Angels Project	Community Issues	Andy McGrath, Assistant Director Frontline Services	To look at how the council could progress the snow angels project.	10 April 2014
Update: De-cluttering Streets Task Group, Strood Pilot	Community Issues	Andy McGrath, Assistant Director, Front Line Services	Report on updating members with the progress and the impact of the pilot scheme in Strood	June 2014
High marginal cost of bus travel	Community issues	Andy McGrath, Assistant Director, Front Line Services	Report on how costs in Medway currently compare with other local authority areas	Date TBC
Community Officer Service	Policy development	Andy McGrath, Assistant Director, Front Line Services	Review of impact of any changes implemented following Better for Less review	Date TBC
Parking Permit Zones	Community Issues	Andy McGrath, Assistant Director Frontline Services	Update on proposals from the informal members working group with regards to Parking Permit Zones	Date TBC
Community Infrastructure Levy	Policy Development	Stephen Gaimster, Assistant Director, Housing and Regeneration	To review the first consultation responses and consider the second consultation.	Date TBC (delayed from October meeting)

(Annual reports and reviews considered by this committee are the Community Safety Plan (April), Scrutiny of the Community Safety Partnership (June), Annual Review of the Waste Contracts (January) and Cultural Activities Programme (January). The annual South Thames Gateway Building Control Partnership Business Plan is circulated via a Briefing Note prior to consideration by the Cabinet).

Future meeting dates:

2013: 3 October, 12 December

2014: 30 January, 10 April.

Work completed in 2013/14:

27 June 2013

- End of Year Performance 2012/13

- Members Item: Traffic Flow in Chatham
- De-cluttering streets task group report
- HRA Business Plan 2012-2042
- Implications of Localism Act-Landlord Services Complaints
- Petitions
- Annual Scrutiny of Community Safety Partnership

14 August 2013

- Rochester Airport Masterplan consultation
- Petitions
- Attendance of the Portfolio Holder for Front Line services
- 2013/14 Q1 Performance Monitoring
- Kent Downs Area of Outstanding Natural Beauty (AONB) Management Plan

3 October

- Attendance of the Portfolio Holder for Strategic Development and Economic Growth
- Member's Item: Use of bus lane in Canal Road, Strood
- Rochester Airport Masterplan Consultation – update
- Member's Item: Parking
- Darnley Arches
- Review of NI167 – Measurement of transport corridors
- Petitions