

# **Forward Plan of key decisions and Notice of any intention to meet in private**

**Cabinet 17 December 2013**

**Date of publication: 18 November 2013**

# Forward Plan

The Forward Plan is a list of forthcoming decisions to be taken by Medway Council's Leader and Cabinet and any key decisions to be taken by the South Thames Gateway Building Control Joint Committee or an officer under the Council's executive arrangements. Subject to urgency provisions, the law requires the Council to give at least 28 clear days notice ahead of any key decision being taken under executive arrangements so that local people know about them and have an opportunity to read the related report and background papers and submit their views to the decision-maker.

A key decision is one, which is likely:

- to result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates; or
- to be significant in terms of its effects on communities living or working in an area comprising two or more wards in Medway.

For the purpose of determining what is to be regarded as significant expenditure or savings reference is always made to the financial and risk thresholds set out in the relevant parts of the Council's Constitution which clearly set out what must be determined by the Cabinet or full Council. These include the scheme of delegation, the section on financial limits and the financial and contracts rules.

In Medway, key decisions are generally made by the Leader and Cabinet.

The Forward Plan also provides notice of when the Cabinet may decide to exclude the press and public from part of a meeting due to the disclosure of confidential or exempt information and the reasons for this. In these cases Members of the Council and the public may make representations about why a matter should be considered in public by writing to the Head of Democratic Services using the contact details below. The Leader and Cabinet will publish a response to any representations received and, where applicable, further notice of an intention to discuss the matter in private at least five clear days before the Cabinet meeting.

Where it has not been possible to meet the 28 day rule for publication of notice of a key decision or an intention to meet in private the relevant notices will be published in the Forward Plan as soon as possible with a reason for late notification.

The Forward Plan is always available for public inspection at Chatham Community Hub and also on the Council's website ([www.medway.gov.uk](http://www.medway.gov.uk)); click on Cabinet decisions in the menu. Use it to find the details about the decision you are interested in, including:

- the expected date when the decision will be taken and the identity if the decision maker; this will usually be the Cabinet but may be an Joint Committee or an officer of the Council;

- a list of the reports and background papers to be considered by the decision maker before the final decision is taken and how and when you may see copies of these
- the procedure for submitting other documents to the decision maker for consideration and how to see copies of additional documents submitted (if any)

The decision makers referred to throughout this document are as follows:

**Cabinet:**

Councillor Rodney Chambers, Leader  
 Councillor Alan Jarrett, Deputy Leader and Portfolio Holder for Finance  
 Councillor David Brake, Portfolio Holder for Adult Services  
 Councillor Jane Chitty, Portfolio Holder for Strategic Development Economic Growth  
 Councillor Howard Doe, Portfolio Holder for Housing and Community Services  
 Councillor Phil Filmer, Portfolio Holder for Front Line Services  
 Councillor Peter Hicks, Portfolio Holder for Community Safety and Customer Contact  
 Councillor Mike O'Brien, Portfolio Holder for Children's Services  
 Councillor Kelly Tolhurst, Portfolio Holder for Educational Improvement.

**South Thames Gateway Building Control Joint Committee:**

Councillor Lewin (Swale Borough Council) (Chairman)  
 Councillor Burden (Gravesham Borough Council) (Vice-Chairman)  
 Councillor Jane Chitty (Medway Council)

If you wish to submit information to the Cabinet or another decision maker about any of the items in the Forward Plan, request details of those documents or make representations for a discussion to be held in public (where the Cabinet has published a notice of intention to meet in private) you should write to the Head of Democratic Services, Medway Council, Gun Wharf, Dock Road, Chatham, Kent, ME4 4TR Telephone 01634 332760 OR email [democratic.services@medway.gov.uk](mailto:democratic.services@medway.gov.uk)

Advice on the Council's decision- making procedures is available from:

Julie Keith  
 Head of Democratic Services  
 (01634) 332760

Anthony Law  
 Democratic Services Officer  
 (01634) 332008

Wayne Hemingway  
 Democratic Services Officer  
 (01634) 332509

# Medway Council Forward Plan

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Issue Title / Issue Summary / contact Details	Type	Anticipated Decision Date	Decision Maker
<b>Supporting Documents</b>			<b>Portfolio</b>
<b>Council Tax Reduction Scheme</b>	Key (Forward Plan)	17 Dec 2013	Cabinet

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## Summary

This report will provide details of the proposed Council Tax Reduction Scheme which will be presented to Full Council on 23 January 2014 for final approval.

## Access to Information

The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Cabinet. Copies are available on the Council's website or requested from Democratic Services Medway Council, Gun Wharf, Dock Road, Chatham, Kent, ME4 4TR or email [democratic.services@medway.gov.uk](mailto:democratic.services@medway.gov.uk) If you wish to submit information to the Cabinet about the item please also contact Democratic Services.

Relevant Overview and Scrutiny Committee: Business Support

Mick Hayward, Chief Finance Officer, Tel: 01634 332220, Email: [mick.hayward@medway.gov.uk](mailto:mick.hayward@medway.gov.uk)

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Deputy Leader and Portfolio Holder  
for Finance: Jarrett

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# Medway Council Forward Plan

Issue Title / Issue Summary / contact Details	Type	Anticipated Decision Date	Decision Maker
<b>Supporting Documents</b>			<b>Portfolio</b>
<b>Council Plan Monitoring - Quarter 2</b>	Key (Forward Plan)	17 Dec 2013	Cabinet
<b>Summary</b> To report on the latest monitoring position.			
<b>Access to Information</b> The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Cabinet. Copies are available on the Council's website or requested from Democratic Services Medway Council, Gun Wharf, Dock Road, Chatham, Kent, ME4 4TR or email <a href="mailto:democratic.services@medway.gov.uk">democratic.services@medway.gov.uk</a> If you wish to submit information to the Cabinet about the item please also contact Democratic Services.			
Relevant Overview and Scrutiny Committee: Business Support Anthony Lewis, Corporate Performance and Intelligence Manager, Tel: (01634) 332092, Email: <a href="mailto:anthony.lewis@medway.gov.uk">anthony.lewis@medway.gov.uk</a>			
			Deputy Leader and Portfolio Holder for Finance: Jarrett

# Medway Council Forward Plan

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Issue Title / Issue Summary / contact Details	Type	Anticipated Decision Date	Decision Maker
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Supporting Documents			Portfolio
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<b>Expansion of Danecourt Special School by way of Prescribed Alterations</b>	Key (Forward Plan)	17 Dec 2013	Cabinet
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## Summary

This report will provide details of expansion proposals for Danecourt Special School and to seek Cabinet approval to authorise officers to commence a period of informal consultation on the proposals as part of the statutory process; and the commencement of an options appraisal to consider the most appropriate way to physically expand the premises, within the allotted funding and timeframe.

## Access to Information

The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Cabinet. Copies are available on the Council's website or requested from Democratic Services Medway Council, Gun Wharf, Dock Road, Chatham, Kent, ME4 4TR or email [democratic.services@medway.gov.uk](mailto:democratic.services@medway.gov.uk) If you wish to submit information to the Cabinet about the item please also contact Democratic Services.

Relevant Overview and Scrutiny Committee: Children and Young People

Paul Clarke, School Organisation Officer, Tel: 01634 331031, Email: [paul.clarke@medway.gov.uk](mailto:paul.clarke@medway.gov.uk)

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Lead Portfolio Holder for Children's Services: O'Brien

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# Medway Council Forward Plan

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Issue Title / Issue Summary / contact Details	Type	Anticipated Decision Date	Decision Maker
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Supporting Documents	Portfolio
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**Gateway 3 Contract Award: Hoo Peninsula Wireless Network**    Key (Forward Plan)    17 Dec 2013    Cabinet

## Summary

This report will set out proposals for the award of the procurement of a wireless network solution for schools and academies on the Hoo Peninsula.

## Access to Information

The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Cabinet. Copies are available on the Council's website or requested from Democratic Services Medway Council, Gun Wharf, Dock Road, Chatham, Kent, ME4 4TR or email [democratic.services@medway.gov.uk](mailto:democratic.services@medway.gov.uk) If you wish to submit information to the Cabinet about the item please also contact Democratic Services.

## Notice of Intention to Conduct Business in Private

This report will contain some information which the Cabinet may decide to consider in private. This is because, in the view of the Proper Officer, consideration of the information in public would give rise to the disclosure of exempt information as described in paragraph 3 of Schedule 12A of the Local Government Act 1972 - information relating to the financial or business affairs of any particular person (including the authority holding that information).

Should you wish to make any representation for the discussion of this item to be held in public, you should contact: Democratic Services, Medway Council, Gun Wharf, Dock Road, Chatham, Kent, ME4 4TR or email [democratic.services@medway.gov.uk](mailto:democratic.services@medway.gov.uk)

The Cabinet's response to any representations will be published on 9 December 2013 within the Cabinet Agenda. A final decision on whether this item will be determined in private will be taken during the meeting.

## Relevant Overview and Scrutiny Committee:

Jacqui Moore, Head of Schools' Commissioning & Traded Services, Tel: 01634 338570, Email: [jacqui.moore@medway.gov.uk](mailto:jacqui.moore@medway.gov.uk)

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Portfolio Holder for Community Safety and Customer Contact, Lead Portfolio Holder for Children's Services: Hicks, O'Brien

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# Medway Council Forward Plan

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Issue Title / Issue Summary / contact Details	Type	Anticipated Decision Date	Decision Maker
Supporting Documents			Portfolio

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# Medway Council Forward Plan

Issue Title / Issue Summary / contact Details	Type	Anticipated Decision Date	Decision Maker
<b>Supporting Documents</b>			<b>Portfolio</b>

<b>Gateway 3 Contract Award: Speech and Language Therapy</b>	Key (Forward Plan)	17 Dec 2013	Cabinet
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## Summary

This report will provide details of the proposal to pool budgets with Medway Clinical Commissioning Group (MCCG) to deliver Speech and Language Therapy (SALT) services to school aged children and young people whose statements of special educational need include SALT, thereby meeting the council's statutory obligations towards these children.

## Access to Information

The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Cabinet. Copies are available on the Council's website or requested from Democratic Services Medway Council, Gun Wharf, Dock Road, Chatham, Kent, ME4 4TR or email [democratic.services@medway.gov.uk](mailto:democratic.services@medway.gov.uk) If you wish to submit information to the Cabinet about the item please also contact Democratic Services.

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The Cabinet's response to any representations will be published on 9 December 2013 within the Cabinet Agenda. A final decision on whether this item will be determined in private will be taken during the meeting.

Relevant Overview and Scrutiny Committee: Children and Young People

Marilyn Roe, Commissioning Manager, Tel: 01634 338696, Email: [marilyn.roe@medway.gov.uk](mailto:marilyn.roe@medway.gov.uk)

Lead Portfolio Holder for Children's Services: O'Brien

# Medway Council Forward Plan

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Issue Title / Issue Summary / contact Details	Type	Anticipated Decision Date	Decision Maker
Supporting Documents			Portfolio

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# Medway Council Forward Plan

Issue Title / Issue Summary / contact Details	Type	Anticipated Decision Date	Decision Maker
<b>Supporting Documents</b>			<b>Portfolio</b>
<b>Gateway 4 Procurement Post Project Completion Review: Homecare and Extra Care Services</b>	Key (Forward Plan)	17 Dec 2013	Cabinet
<b>Summary</b> This report will review the progress of the Homecare contract and seek approval to continue this termed contract for remainder of the contract duration.			
<b>Access to Information</b> The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Cabinet. Copies are available on the Council's website or requested from Democratic Services Medway Council, Gun Wharf, Dock Road, Chatham, Kent, ME4 4TR or email <a href="mailto:democratic.services@medway.gov.uk">democratic.services@medway.gov.uk</a> If you wish to submit information to the Cabinet about the item please also contact Democratic Services.			
<b>Notice of Intention to Conduct Business in Private</b> This report will contain some information which the Cabinet may decide to consider in private. This is because, in the view of the Proper Officer, consideration of the information in public would give rise to the disclosure of exempt information as described in paragraph 3 of Schedule 12A of the Local Government Act 1972 - information relating to the financial or business affairs of any particular person (including the authority holding that information). Should you wish to make any representation for the discussion of this item to be held in public, you should contact: Democratic Services, Medway Council, Gun Wharf, Dock Road, Chatham, Kent, ME4 4TR or email <a href="mailto:democratic.services@medway.gov.uk">democratic.services@medway.gov.uk</a>			
The Cabinet's response to any representations will be published on 9 December 2013 within the Cabinet Agenda. A final decision on whether this item will be determined in private will be taken during the meeting.			
Relevant Overview and Scrutiny Committee: Health and Adult Social Care Lauren Gibson, Acting Procurement Support Officer, Tel: 01634 337083, Email: <a href="mailto:lauren.gibson@medway.gov.uk">lauren.gibson@medway.gov.uk</a>			
			Portfolio Holder for Adult Services: Brake

# Medway Council Forward Plan

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Issue Title / Issue Summary / contact Details	Type	Anticipated Decision Date	Decision Maker
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Supporting Documents			Portfolio
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**Gateway 5 Procurement Contract Management Report: Medway Highways Contract**

Key (Forward Plan)

17 Dec 2013

Cabinet

**Summary**

This report will provide details of an annual review of the Medway Highways contract including the Key Performance Indicators of the contract.

**Access to Information**

The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Cabinet. Copies are available on the Council's website or requested from Democratic Services Medway Council, Gun Wharf, Dock Road, Chatham, Kent, ME4 4TR or email [democratic.services@medway.gov.uk](mailto:democratic.services@medway.gov.uk) If you wish to submit information to the Cabinet about the item please also contact Democratic Services.

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The Cabinet's response to any representations will be published on 9 December 2013 within the Cabinet Agenda. A final decision on whether this item will be determined in private will be taken during the meeting.

Relevant Overview and Scrutiny Committee: Regeneration, Community and Culture

Michael Kelly, Procurement Support Officer, Tel: (01634) 332284, Email: [michael.kelly@medway.gov.uk](mailto:michael.kelly@medway.gov.uk)

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Portfolio Holder for Front Line Services: Filmer

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# Medway Council Forward Plan

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Issue Title / Issue Summary / contact Details	Type	Anticipated Decision Date	Decision Maker
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Supporting Documents			Portfolio
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## Gateway 5 Procurement Contract Management Report: Household Waste Recycling Contract

Key (Forward Plan)

17 Dec 2013

Cabinet

### Summary

This report will provide details of the annual review of the above contract.

### Access to Information

The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Cabinet. Copies are available on the Council's website or requested from Democratic Services Medway Council, Gun Wharf, Dock Road, Chatham, Kent, ME4 4TR or email [democratic.services@medway.gov.uk](mailto:democratic.services@medway.gov.uk) If you wish to submit information to the Cabinet about the item please also contact Democratic Services.

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Should you wish to make any representation for the discussion of this item to be held in public, you should contact: Democratic Services, Medway Council, Gun Wharf, Dock Road, Chatham, Kent, ME4 4TR or email [democratic.services@medway.gov.uk](mailto:democratic.services@medway.gov.uk)

The Cabinet's response to any representations will be published on 9 December 2013 within the Cabinet Agenda. A final decision on whether this item will be determined in private will be taken during the meeting.

Relevant Overview and Scrutiny Committee: Regeneration, Community and Culture  
Jack Moss, Category Specialist, Tel: 01634 338551, Email: [jack.moss@medway.gov.uk](mailto:jack.moss@medway.gov.uk)

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Portfolio Holder for Front Line  
Services: Filmer

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# Medway Council Forward Plan

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Issue Title / Issue Summary / contact Details	Type	Anticipated Decision Date	Decision Maker
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Supporting Documents			Portfolio
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## Gateway 5 Contract Management Report: Waste Collection and Disposal Contract

Key (Forward Plan)

17 Dec 2013

Cabinet

### Summary

This report will provide an annual review of the above contract.

### Access to Information

The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Cabinet. Copies are available on the Council's website or requested from Democratic Services Medway Council, Gun Wharf, Dock Road, Chatham, Kent, ME4 4TR or email [democratic.services@medway.gov.uk](mailto:democratic.services@medway.gov.uk) If you wish to submit information to the Cabinet about the item please also contact Democratic Services.

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This report will contain some information which the Cabinet may decide to consider in private. This is because, in the view of the Proper Officer, consideration of the information in public would give rise to the disclosure of exempt information as described in paragraph 3 of Schedule 12A of the Local Government Act 1972 - information relating to the financial or business affairs of any particular person (including the authority holding that information).

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The Cabinet's response to any representations will be published on 9 December 2013 within the Cabinet Agenda. A final decision on whether this item will be determined in private will be taken during the meeting.

Relevant Overview and Scrutiny Committee: Regeneration, Community and Culture  
Jack Moss, Category Specialist, Tel: 01634 338551, Email: [jack.moss@medway.gov.uk](mailto:jack.moss@medway.gov.uk)

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Portfolio Holder for Front Line  
Services: Filmer

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# Medway Council Forward Plan

Issue Title / Issue Summary / contact Details	Type	Anticipated Decision Date	Decision Maker
<b>Supporting Documents</b>			<b>Portfolio</b>
<b>Gateway 5 Procurement Contract Management Report: Tree Maintenance</b>	Key (Forward Plan)	17 Dec 2013	Cabinet
<b>Summary</b> This report will provide an annual review of the above contract.			
<b>Access to Information</b> The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Cabinet. Copies are available on the Council's website or requested from Democratic Services Medway Council, Gun Wharf, Dock Road, Chatham, Kent, ME4 4TR or email <a href="mailto:democratic.services@medway.gov.uk">democratic.services@medway.gov.uk</a> If you wish to submit information to the Cabinet about the item please also contact Democratic Services.			
<b>Notice of Intention to Conduct Business in Private</b> This report will contain some information which the Cabinet may decide to consider in private. This is because, in the view of the Proper Officer, consideration of the information in public would give rise to the disclosure of exempt information as described in paragraph 3 of Schedule 12A of the Local Government Act 1972 - information relating to the financial or business affairs of any particular person (including the authority holding that information). Should you wish to make any representation for the discussion of this item to be held in public, you should contact: Democratic Services, Medway Council, Gun Wharf, Dock Road, Chatham, Kent, ME4 4TR or email <a href="mailto:democratic.services@medway.gov.uk">democratic.services@medway.gov.uk</a>			
The Cabinet's response to any representations will be published on 9 December 2013 within the Cabinet Agenda. A final decision on whether this item will be determined in private will be taken during the meeting.			
Relevant Overview and Scrutiny Committee: Regeneration, Community and Culture Michael Kelly, Procurement Support Officer, Tel: (01634) 332284, Email: <a href="mailto:michael.kelly@medway.gov.uk">michael.kelly@medway.gov.uk</a>			
			Portfolio Holder for Housing and Community Services: Doe

# Medway Council Forward Plan

Issue Title / Issue Summary / contact Details	Type	Anticipated Decision Date	Decision Maker
<b>Supporting Documents</b>			<b>Portfolio</b>
<b>Housing Strategy Review 2013</b>	Key (Forward Plan)	17 Dec 2013	Cabinet
<b>Summary</b> This report will bring forward the Housing Strategy Annual Review for consideration following initial consideration by the Business Support Overview and Scrutiny Committee on 5 December 2013.			
<b>Access to Information</b> The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Cabinet. Copies are available on the Council's website or requested from Democratic Services Medway Council, Gun Wharf, Dock Road, Chatham, Kent, ME4 4TR or email <a href="mailto:democratic.services@medway.gov.uk">democratic.services@medway.gov.uk</a> If you wish to submit information to the Cabinet about the item please also contact Democratic Services.			
Relevant Overview and Scrutiny Committee: Business Support Matthew Gough, Housing Strategy Manager, Tel: 01634 333177, Email: <a href="mailto:matthew.gough@medway.gov.uk">matthew.gough@medway.gov.uk</a>			
			Portfolio Holder for Housing and Community Services: Doe



# Medway Council Forward Plan

Issue Title / Issue Summary / contact Details	Type	Anticipated Decision Date	Decision Maker
<b>Supporting Documents</b>		<b>Portfolio</b>	
<b>Local Development Framework Annual Monitoring Report</b>	Key (Forward Plan)	17 Dec 2013	Cabinet
<b>Summary</b>			
This report will set out the annual monitoring report on the Local Development Framework.			
<b>Access to Information</b>			
The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Cabinet. Copies are available on the Council's website or requested from Democratic Services Medway Council, Gun Wharf, Dock Road, Chatham, Kent, ME4 4TR or email <a href="mailto:democratic.services@medway.gov.uk">democratic.services@medway.gov.uk</a> If you wish to submit information to the Cabinet about the item please also contact Democratic Services.			
Relevant Overview and Scrutiny Committee: Regeneration, Community and Culture Brian McCutcheon, Planning Policy and Design Manager, Tel: 01634 331149, Email: <a href="mailto:brian.mccutcheon@medway.gov.uk">brian.mccutcheon@medway.gov.uk</a>			
			Portfolio Holder for Strategic Development and Economic Growth: Chitty

## Medway Council Forward Plan

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Issue Title / Issue Summary / contact Details	Type	Anticipated Decision Date	Decision Maker
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### Supporting Documents

### Portfolio

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<b>Ofsted Looked After Children Inspection - Update</b>	Key (Forward Plan)	17 Dec 2013	Cabinet
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#### Summary

On 3 September 2013 the Cabinet considered a report that provided Members with the findings from the July 2013 Ofsted unannounced inspection into the arrangements for looked after children in Medway. This report will update Cabinet on the progress, particularly in relation to the immediate actions required.

#### Access to Information

The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Cabinet. Copies are available on the Council's website or requested from Democratic Services Medway Council, Gun Wharf, Dock Road, Chatham, Kent, ME4 4TR or email [democratic.services@medway.gov.uk](mailto:democratic.services@medway.gov.uk) If you wish to submit information to the Cabinet about the item please also contact Democratic Services.

Relevant Overview and Scrutiny Committee: Children and Young People Overview and Scrutiny Committee  
Barbara Peacock, Director of Children and Adult Services, Tel: 01634 331012, Email: [barbara.peacock@medway.gov.uk](mailto:barbara.peacock@medway.gov.uk)

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Lead Portfolio Holder for Children's Services: O'Brien

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## Medway Council Forward Plan

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Issue Title / Issue Summary / contact Details	Type	Anticipated Decision Date	Decision Maker
<b>Supporting Documents</b>			<b>Portfolio</b>
<b>Provisional Local Government Finance Settlement</b>	Key (Forward Plan)	17 Dec 2013	Cabinet

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### Summary

This report will provide details of the provisional local government finance settlement.

### Access to Information

The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Cabinet. Copies are available on the Council's website or requested from Democratic Services Medway Council, Gun Wharf, Dock Road, Chatham, Kent, ME4 4TR or email [democratic.services@medway.gov.uk](mailto:democratic.services@medway.gov.uk) If you wish to submit information to the Cabinet about the item please also contact Democratic Services.

Relevant Overview and Scrutiny Committee: Business Support

Andy Larkin, Finance Support Manager, Tel: 01634 332317, Email: [andrew.larkin@medway.gov.uk](mailto:andrew.larkin@medway.gov.uk)

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Deputy Leader and Portfolio Holder  
for Finance: Jarrett

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## Medway Council Forward Plan

Issue Title / Issue Summary / contact Details	Type	Anticipated Decision Date	Decision Maker
<b>Supporting Documents</b>			<b>Portfolio</b>
<b>Recruitment Freeze</b>	Key (Forward Plan)	17 Dec 2013	Cabinet
<b>Summary</b> This report will bring forward vacant posts for Members' approval in accordance with the process approved by the Cabinet on 7 January 2003.			
<b>Access to Information</b> The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Cabinet. Copies are available on the Council's website or requested from Democratic Services Medway Council, Gun Wharf, Dock Road, Chatham, Kent, ME4 4TR or email <a href="mailto:democratic.services@medway.gov.uk">democratic.services@medway.gov.uk</a> If you wish to submit information to the Cabinet about the item please also contact Democratic Services.			
Relevant Overview and Scrutiny Committee: Busines Support Tricia Palmer, Assistant Director, Organisational Services, Tel: 01634 332343, Email: <a href="mailto:tricia.palmer@medway.gov.uk">tricia.palmer@medway.gov.uk</a>			
			Deputy Leader and Portfolio Holder for Finance: Jarrett

# Medway Council Forward Plan

Issue Title / Issue Summary / contact Details	Type	Anticipated Decision Date	Decision Maker
<b>Supporting Documents</b>			<b>Portfolio</b>
<b>Treasury Management Strategy Mid-Year Review 2013/2014</b>	Key (Forward Plan)	17 Dec 2013	Cabinet
<b>Summary</b> This report will set out the mid year review of the Council's Treasury Management Strategy prior to consideration at Council in January 2014.			
<b>Access to Information</b> The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Cabinet. Copies are available on the Council's website or requested from Democratic Services Medway Council, Gun Wharf, Dock Road, Chatham, Kent, ME4 4TR or email <a href="mailto:democratic.services@medway.gov.uk">democratic.services@medway.gov.uk</a> If you wish to submit information to the Cabinet about the item please also contact Democratic Services.			
Relevant Overview and Scrutiny Committee: Business Support Andy Larkin, Finance Support Manager, Tel: 01634 332317, Email: <a href="mailto:andrew.larkin@medway.gov.uk">andrew.larkin@medway.gov.uk</a>			
			Deputy Leader and Portfolio Holder for Finance: Jarrett

## Medway Council Forward Plan

Issue Title / Issue Summary / contact Details	Type	Anticipated Decision Date	Decision Maker
<b>Supporting Documents</b>			<b>Portfolio</b>
<b>Youth Justice Plan</b>	Key (Forward Plan)	17 Dec 2013	Cabinet
<b>Summary</b> This report will provide details of a refresh of the Youth Justice Plan.			
<b>Access to Information</b> The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Cabinet. Copies are available on the Council's website or requested from Democratic Services Medway Council, Gun Wharf, Dock Road, Chatham, Kent, ME4 4TR or email <a href="mailto:democratic.services@medway.gov.uk">democratic.services@medway.gov.uk</a> If you wish to submit information to the Cabinet about the item please also contact Democratic Services.			
Relevant Overview and Scrutiny Committee: Children and Young People David Dowie, Integrated Youth Support Services Manager, Tel: 01634 334408, Email: david.dowie@medway.gov.uk			
			Lead Portfolio Holder for Children's Services: O'Brien

# Medway Council Forward Plan

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Issue Title / Issue Summary / contact Details	Type	Anticipated Decision Date	Decision Maker
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Supporting Documents			Portfolio
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<b>Day Services for Older People Ineligible Clients</b>	Key (Forward Plan)	14 Jan 2014	Cabinet
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## Summary

This report relates to the provision of day services for older people Ineligible Clients.

## Access to Information

The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Cabinet. Copies are available on the Council's website or requested from Democratic Services Medway Council, Gun Wharf, Dock Road, Chatham, Kent, ME4 4TR or email [democratic.services@medway.gov.uk](mailto:democratic.services@medway.gov.uk) If you wish to submit information to the Cabinet about the item please also contact Democratic Services.

## Notice of Intention to Conduct Business in Private

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The Cabinet's response to any representations will be published on 6 January 2014 within the Cabinet Agenda. A final decision on whether this item will be determined in private will be taken during the meeting.

Relevant Overview and Scrutiny Committee: Health and Adult Social Care

Jane Love, Interim Head of Commissioning (Adult Social Care), Tel: (01634) 333099, Email: [jane.love@medway.gov.uk](mailto:jane.love@medway.gov.uk)

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Portfolio Holder for Adult Services:  
Brake

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# Medway Council Forward Plan

Issue Title / Issue Summary / contact Details	Type	Anticipated Decision Date	Decision Maker
<b>Supporting Documents</b>			<b>Portfolio</b>
<b>Annual Public Health Report</b>	Key (Forward Plan)	14 Jan 2014	Cabinet
<b>Summary</b> This report will provide details of the Annual Public Health Report for Cabinet's consideration following initial consideration by the Children and Young People and Health and Adult Social Care Overview and Scrutiny Committees.			
<b>Access to Information</b> The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Cabinet. Copies are available on the Council's website or requested from Democratic Services Medway Council, Gun Wharf, Dock Road, Chatham, Kent, ME4 4TR or email <a href="mailto:democratic.services@medway.gov.uk">democratic.services@medway.gov.uk</a> If you wish to submit information to the Cabinet about the item please also contact Democratic Services.			
Relevant Overview and Scrutiny Committee: Children and Young People and Health and Adult Social Care Dr Alison Barnett, Director of Public Health, Tel: 01634 334308, Email: <a href="mailto:alison.barnett@medway.gov.uk">alison.barnett@medway.gov.uk</a>			
			Portfolio Holder for Adult Services, Lead Portfolio Holder for Children's Services: Brake, O'Brien



# Medway Council Forward Plan

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Issue Title / Issue Summary / contact Details	Type	Anticipated Decision Date	Decision Maker
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Supporting Documents			Portfolio
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**Gateway 1 Procurement Commencement: Will Adams Centre**

Key (Forward Plan)

14 Jan 2014

Cabinet

**Summary**

This report relates to the commencement of the procurement process for the proposed expansion of the Will Adams Centre.

**Access to Information**

The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Cabinet. Copies are available on the Council's website or requested from Democratic Services Medway Council, Gun Wharf, Dock Road, Chatham, Kent, ME4 4TR or email [democratic.services@medway.gov.uk](mailto:democratic.services@medway.gov.uk) If you wish to submit information to the Cabinet about the item please also contact Democratic Services.

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The Cabinet's response to any representations will be published on 6 January 2014 within the Cabinet Agenda. A final decision on whether this item will be determined in private will be taken during the meeting.

Relevant Overview and Scrutiny Committee: Children and Young People

Chris McKenzie, Performance Intelligence and Strategic Manager, Tel: 01634 334013, Email: [chris.mckenzie@medway.gov.uk](mailto:chris.mckenzie@medway.gov.uk)

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Lead Portfolio Holder for Children's Services: O'Brien

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# Medway Council Forward Plan

Issue Title / Issue Summary / contact Details	Type	Anticipated Decision Date	Decision Maker
<b>Supporting Documents</b>			<b>Portfolio</b>
<b>Gateway 3 Contract Award: Saxon Way Primary School</b>	Key (Forward Plan)	14 Jan 2014	Cabinet
<b>Summary</b> This report will set out the outcome of the tender process for the award of the contract for works at Saxon Way Primary School, Gillingham.			
<b>Access to Information</b> The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Cabinet. Copies are available on the Council's website or requested from Democratic Services Medway Council, Gun Wharf, Dock Road, Chatham, Kent, ME4 4TR or email <a href="mailto:democratic.services@medway.gov.uk">democratic.services@medway.gov.uk</a> If you wish to submit information to the Cabinet about the item please also contact Democratic Services.			
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The Cabinet's response to any representations will be published on 6 January 2013 within the Cabinet Agenda. A final decision on whether this item will be determined in private will be taken during the meeting.			
Relevant Overview and Scrutiny Committee: Children and Young People Phil Tucker, Capital Project Manager, Tel: (01634) 332116, Email: <a href="mailto:phil.tucker@medway.gov.uk">phil.tucker@medway.gov.uk</a>			
Background Papers		Lead Portfolio Holder for Children's Services: O'Brien	

# Medway Council Forward Plan

Issue Title / Issue Summary / contact Details	Type	Anticipated Decision Date	Decision Maker
<b>Supporting Documents</b>			<b>Portfolio</b>
<b>Gateway 4 Procurement Post Project Review: Homecare Services</b>	Key (Forward Plan)	14 Jan 2014	Cabinet
<b>Summary</b> This report will set out a review of the Homecare Services contract.			
<b>Access to Information</b> The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Cabinet. Copies are available on the Council's website or requested from Democratic Services Medway Council, Gun Wharf, Dock Road, Chatham, Kent, ME4 4TR or email <a href="mailto:democratic.services@medway.gov.uk">democratic.services@medway.gov.uk</a> If you wish to submit information to the Cabinet about the item please also contact Democratic Services.			
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The Cabinet's response to any representations will be published on 6 January 2014 within the Cabinet Agenda. A final decision on whether this item will be determined in private will be taken during the meeting.			
Relevant Overview and Scrutiny Committee: Jane Bratley, Category Lead - People, Tel: 01634 337092, Email: <a href="mailto:jane.bratley@medway.gov.uk">jane.bratley@medway.gov.uk</a>			
			Portfolio Holder for Adult Services: Brake

# Medway Council Forward Plan

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Issue Title / Issue Summary / contact Details	Type	Anticipated Decision Date	Decision Maker
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Supporting Documents			Portfolio
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**Gateway 4 Procurement Post Project Completion Review: Wainscott Primary School and Twydall School**

Key (Forward Plan)

14 Jan 2014

Cabinet

**Summary**

This report will set out a review of the works carried out at Wainscott Primary School and Twydall Primary School.

**Access to Information**

The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Cabinet. Copies are available on the Council's website or requested from Democratic Services Medway Council, Gun Wharf, Dock Road, Chatham, Kent, ME4 4TR or email [democratic.services@medway.gov.uk](mailto:democratic.services@medway.gov.uk) If you wish to submit information to the Cabinet about the item please also contact Democratic Services.

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The Cabinet's response to any representations will be published on 6 January 2014 within the Cabinet Agenda. A final decision on whether this item will be determined in private will be taken during the meeting.

Relevant Overview and Scrutiny Committee: Children and Young People

Michael Kelly, Procurement Support Officer, Tel: (01634) 332284, Email: [michael.kelly@medway.gov.uk](mailto:michael.kelly@medway.gov.uk)

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Lead Portfolio Holder for Children's Services: O'Brien

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# Medway Council Forward Plan

Issue Title / Issue Summary / contact Details	Type	Anticipated Decision Date	Decision Maker
<b>Supporting Documents</b>			<b>Portfolio</b>
<b>Mental Health Overview and Scrutiny Task Group Review</b>	Key (Forward Plan)	14 Jan 2014	Cabinet
<b>Summary</b> This report will set out the findings of the Overview and Scrutiny Task Group with a view to improving outcomes and experiences of service users of mental health services and their carers.			
<b>Access to Information</b> The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Cabinet. Copies are available on the Council's website or requested from Democratic Services Medway Council, Gun Wharf, Dock Road, Chatham, Kent, ME4 4TR or email <a href="mailto:democratic.services@medway.gov.uk">democratic.services@medway.gov.uk</a> If you wish to submit information to the Cabinet about the item please also contact Democratic Services			
Relevant Overview and Scrutiny Committee: Health and Adult Social Care David Quirke-Thornton, Deputy Director, Children and Adults Services, Teri Reynolds, Democratic Services Officer, Tel: (01634) 331212, Tel: 01634 332104, Email: david.quirkethornton@medway.gov.uk, democratic.services@medway.gov.uk			
			Portfolio Holder for Adult Services: Brake

## Medway Council Forward Plan

Issue Title / Issue Summary / contact Details	Type	Anticipated Decision Date	Decision Maker
<b>Supporting Documents</b>			<b>Portfolio</b>
<b>Outcome of Consultation - Expansion of Brompton Westbrook Primary School</b>	Key (Forward Plan)	14 Jan 2014	Cabinet
<b>Summary</b> This report will set out the outcome of consultation on the proposed expansion of Brompton Westbrook Primary School.			
<b>Access to Information</b> The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Cabinet. Copies are available on the Council's website or requested from Democratic Services Medway Council, Gun Wharf, Dock Road, Chatham, Kent, ME4 4TR or email <a href="mailto:democratic.services@medway.gov.uk">democratic.services@medway.gov.uk</a> If you wish to submit information to the Cabinet about the item please also contact Democratic Services.			
Relevant Overview and Scrutiny Committee: Children and Young People Paul Clarke, School Organisation Officer, Tel: 01634 331031, Email: <a href="mailto:paul.clarke@medway.gov.uk">paul.clarke@medway.gov.uk</a>			
			Lead Portfolio Holder for Children's Services: O'Brien

# Medway Council Forward Plan

Issue Title / Issue Summary / contact Details	Type	Anticipated Decision Date	Decision Maker
<b>Supporting Documents</b>			<b>Portfolio</b>
<b>Planning for Health - Obesity (Planning Guidance Note) - Consultation</b>	Key (Forward Plan)	14 Jan 2014	Cabinet
<p><b>Summary</b> This report will seek approval to go out to consultation on a draft planning guidance note dealing with the health implications of planning, specifically focussed on obesity issues.</p> <p><b>Access to Information</b> The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Cabinet. Copies are available on the Council's website or requested from Democratic Services Medway Council, Gun Wharf, Dock Road, Chatham, Kent, ME4 4TR or email <a href="mailto:democratic.services@medway.gov.uk">democratic.services@medway.gov.uk</a> If you wish to submit information to the Cabinet about the item please also contact Democratic Services.</p> <p>Relevant Overview and Scrutiny Committee: TBC Caroline Allen, Lodge Hill Planning and Project Manager, Tel: 01634 331446, Email: <a href="mailto:caroline.allen@medway.gov.uk">caroline.allen@medway.gov.uk</a></p>			
			Portfolio Holder for Strategic Development and Economic Growth: Chitty

## Medway Council Forward Plan

Issue Title / Issue Summary / contact Details	Type	Anticipated Decision Date	Decision Maker
<b>Supporting Documents</b>			<b>Portfolio</b>
<b>Recruitment Freeze</b>	Key (Forward Plan)	14 Jan 2014	Cabinet
<b>Summary</b> This report will bring forward vacant posts for Members' approval in accordance with the process approved by the Cabinet on 7 January 2003.			
<b>Access to Information</b> The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Cabinet. Copies are available on the Council's website or requested from Democratic Services Medway Council, Gun Wharf, Dock Road, Chatham, Kent, ME4 4TR or email <a href="mailto:democratic.services@medway.gov.uk">democratic.services@medway.gov.uk</a> If you wish to submit information to the Cabinet about the item please also contact Democratic Services.			
Relevant Overview and Scrutiny Committee: Business Support Tricia Palmer, Assistant Director, Organisational Services, Tel: 01634 332343, Email: <a href="mailto:tricia.palmer@medway.gov.uk">tricia.palmer@medway.gov.uk</a>			
			Deputy Leader and Portfolio Holder for Finance: Jarrett



# Medway Council Forward Plan

Issue Title / Issue Summary / contact Details	Type	Anticipated Decision Date	Decision Maker
<b>Supporting Documents</b>		<b>Portfolio</b>	
<b>Supplementary Planning Document: World Heritage Site - Chatham Dockyard and its Defences</b>	Key (Forward Plan)	14 Jan 2014	Cabinet
<b>Summary</b>			
This report will set out the outcome of consultation on the draft Supplementary Planning Document.			
<b>Access to Information</b>			
The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Cabinet. Copies are available on the Council's website or requested from Democratic Services Medway Council, Gun Wharf, Dock Road, Chatham, Kent, ME4 4TR or email <a href="mailto:democratic.services@medway.gov.uk">democratic.services@medway.gov.uk</a> If you wish to submit information to the Cabinet about the item please also contact Democratic Services.			
Relevant Overview and Scrutiny Committee: Regeneration, Community and Culture			
Joanne Cable, Chatham World Heritage Manager, Tel: 01634 331176, Email: <a href="mailto:joanne.cable@medway.gov.uk">joanne.cable@medway.gov.uk</a>			
			Leader, Portfolio Holder for Strategic Development and Economic Growth: Rodney Chambers, Chitty

## Medway Council Forward Plan

Issue Title / Issue Summary / contact Details	Type	Anticipated Decision Date	Decision Maker
<b>Supporting Documents</b>			<b>Portfolio</b>
<b>"A Better Start" Big Lottery Bid</b>	Key (Forward Plan)	11 Feb 2014	Cabinet
<b>Summary</b> This report will set out details of the Big Lottery Bid "A Better Start". The Big Lottery, "A Better Start" programme, aims to improve the physical, emotional and psychological foundations built during a child's first few years.			
<b>Access to Information</b> The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Cabinet. Copies are available on the Council's website or requested from Democratic Services Medway Council, Gun Wharf, Dock Road, Chatham, Kent, ME4 4TR or email <a href="mailto:democratic.services@medway.gov.uk">democratic.services@medway.gov.uk</a> If you wish to submit information to the Cabinet about the item please also contact Democratic Services.			
Relevant Overview and Scrutiny Committee: Health and Adult Social Care and Children and Young People Dr Alison Barnett, Director of Public Health, Tel: 01634 334308, Email: <a href="mailto:alison.barnett@medway.gov.uk">alison.barnett@medway.gov.uk</a>			
			Lead Portfolio Holder for Children's Services: O'Brien

## Medway Council Forward Plan

Issue Title / Issue Summary / contact Details	Type	Anticipated Decision Date	Decision Maker
<b>Supporting Documents</b>			<b>Portfolio</b>
<b>Capital and Revenue Budgets - 2014/2015</b>	Key (Forward Plan)	11 Feb 2014	Cabinet
<b>Summary</b> This report will provide details of the Council's budget proposals for 2014/2015 for recommendation to Full Council on 20 February 2014 for approval.			
<b>Access to Information</b> The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Cabinet. Copies are available on the Council's website or requested from Democratic Services Medway Council, Gun Wharf, Dock Road, Chatham, Kent, ME4 4TR or email <a href="mailto:democratic.services@medway.gov.uk">democratic.services@medway.gov.uk</a> If you wish to submit information to the Cabinet about the item please also contact Democratic Services.			
Relevant Overview and Scrutiny Committee: Business Support / All Mick Hayward, Chief Finance Officer, Tel: 01634 332220, Email: <a href="mailto:mick.hayward@medway.gov.uk">mick.hayward@medway.gov.uk</a>			
			Deputy Leader and Portfolio Holder for Finance: Jarrett

## Medway Council Forward Plan

Issue Title / Issue Summary / contact Details	Type	Anticipated Decision Date	Decision Maker
<b>Supporting Documents</b>			<b>Portfolio</b>
<b>Capital Budget Monitoring - Quarter 3</b>	Key (Forward Plan)	11 Feb 2014	Cabinet
<b>Summary</b> To report on the latest monitoring position.			
<b>Access to Information</b> The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Cabinet. Copies are available on the Council's website or requested from Democratic Services Medway Council, Gun Wharf, Dock Road, Chatham, Kent, ME4 4TR or email <a href="mailto:democratic.services@medway.gov.uk">democratic.services@medway.gov.uk</a> If you wish to submit information to the Cabinet about the item please also contact Democratic Services.			
Relevant Overview and Scrutiny Committee: Business Support Mick Hayward, Chief Finance Officer, Tel: 01634 332220, Email: <a href="mailto:mick.hayward@medway.gov.uk">mick.hayward@medway.gov.uk</a>			
			Deputy Leader and Portfolio Holder for Finance: Jarrett

## Medway Council Forward Plan

Issue Title / Issue Summary / contact Details	Type	Anticipated Decision Date	Decision Maker
<b>Supporting Documents</b>			<b>Portfolio</b>
<b>Council Plan Monitoring - Quarter 3</b>	Key (Forward Plan)	11 Feb 2014	Cabinet
<b>Summary</b> To report on the latest monitoring position.			
<b>Access to Information</b> The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Cabinet. Copies are available on the Council's website or requested from Democratic Services Medway Council, Gun Wharf, Dock Road, Chatham, Kent, ME4 4TR or email <a href="mailto:democratic.services@medway.gov.uk">democratic.services@medway.gov.uk</a> If you wish to submit information to the Cabinet about the item please also contact Democratic Services.			
Relevant Overview and Scrutiny Committee: All Anthony Lewis, Corporate Performance and Intelligence Manager, Tel: (01634) 332092, Email: <a href="mailto:anthony.lewis@medway.gov.uk">anthony.lewis@medway.gov.uk</a>			
			Deputy Leader and Portfolio Holder for Finance: Jarrett

# Medway Council Forward Plan

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Issue Title / Issue Summary / contact Details	Type	Anticipated Decision Date	Decision Maker
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Supporting Documents			Portfolio
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<b>Council Plan Performance Indicators - 2014/2015 Refresh</b>	Key (Forward Plan)	11 Feb 2014	Cabinet
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## Summary

This report will consider a refresh of the Council Plan Performance Indicators for 2014/2015.

## Access to Information

The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Cabinet. Copies are available on the Council's website or requested from Democratic Services Medway Council, Gun Wharf, Dock Road, Chatham, Kent, ME4 4TR or email [democratic.services@medway.gov.uk](mailto:democratic.services@medway.gov.uk) If you wish to submit information to the Cabinet about the item please also contact Democratic Services.

Relevant Overview and Scrutiny Committee: Business Support

Anthony Lewis, Corporate Performance and Intelligence Manager, Tel: (01634) 332092, Email: [anthony.lewis@medway.gov.uk](mailto:anthony.lewis@medway.gov.uk)

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Deputy Leader and Portfolio Holder  
for Finance: Jarrett

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# Medway Council Forward Plan

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Issue Title / Issue Summary / contact Details	Type	Anticipated Decision Date	Decision Maker
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Supporting Documents			Portfolio
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<b>Gateway 3 Contract Award: Brompton Westbrook Primary School - Expansion to Two Forms of Entry</b>	Key (Forward Plan)	11 Feb 2014	Cabinet
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## Summary

This report will set out proposals for the award of the contract for the Brompton Westbrook Primary School works.

## Access to Information

The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Cabinet. Copies are available on the Council's website or requested from Democratic Services Medway Council, Gun Wharf, Dock Road, Chatham, Kent, ME4 4TR or email [democratic.services@medway.gov.uk](mailto:democratic.services@medway.gov.uk) If you wish to submit information to the Cabinet about the item please also contact Democratic Services.

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Should you wish to make any representation for the discussion of this item to be held in public, you should contact: Democratic Services, Medway Council, Gun Wharf, Dock Road, Chatham, Kent, ME4 4TR or email [democratic.services@medway.gov.uk](mailto:democratic.services@medway.gov.uk)

The Cabinet's response to any representations will be published on 3 February 2014 within the Cabinet Agenda. A final decision on whether this item will be determined in private will be taken during the meeting.

Relevant Overview and Scrutiny Committee: Children and Young People

Phil Tucker, Capital Project Manager, Tel: (01634) 332116, Email: [phil.tucker@medway.gov.uk](mailto:phil.tucker@medway.gov.uk)

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Lead Portfolio Holder for Children's Services: O'Brien

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# Medway Council Forward Plan

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Issue Title / Issue Summary / contact Details	Type	Anticipated Decision Date	Decision Maker
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Supporting Documents			Portfolio
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## Gateway 3 Contract Award: Eastgate House Refurbishment Works

Key (Forward Plan)

11 Feb 2014

Cabinet

### Summary

This report will set out proposals for the award of the contract for refurbishment works at Eastgate House.

### Access to Information

The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Cabinet. Copies are available on the Council's website or requested from Democratic Services Medway Council, Gun Wharf, Dock Road, Chatham, Kent, ME4 4TR or email [democratic.services@medway.gov.uk](mailto:democratic.services@medway.gov.uk) If you wish to submit information to the Cabinet about the item please also contact Democratic Services.

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The Cabinet's response to any representations will be published on 3 February 2014 within the Cabinet Agenda. A final decision on whether this item will be determined in private will be taken during the meeting.

Relevant Overview and Scrutiny Committee: Regeneration, Community and Culture

Bob Dimond, Head of Sport Leisure and Tourism, Tel: (01634) 338238, Email: [bob.dimond@medway.gov.uk](mailto:bob.dimond@medway.gov.uk)

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Portfolio Holder for Housing and Community Services, Deputy Leader and Portfolio Holder for Finance:  
Doe, Jarrett

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# Medway Council Forward Plan

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**Issue Title / Issue Summary / contact Details**

**Type**

**Anticipated  
Decision Date**

**Decision Maker**

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**Supporting Documents**

**Portfolio**

# Medway Council Forward Plan

Issue Title / Issue Summary / contact Details	Type	Anticipated Decision Date	Decision Maker
<b>Supporting Documents</b>			<b>Portfolio</b>
<b>Gateway 3 Contract Award: Housing Revenue Account (HRA) Repairs and Maintenance Contract</b>	Key (Forward Plan)	11 Feb 2014	Cabinet
<b>Summary</b> This report will set out proposals for the award of the contract for the HRA repairs and maintenance contract.			
<b>Access to Information</b> The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Cabinet. Copies are available on the Council's website or requested from Democratic Services Medway Council, Gun Wharf, Dock Road, Chatham, Kent, ME4 4TR or email <a href="mailto:democratic.services@medway.gov.uk">democratic.services@medway.gov.uk</a> If you wish to submit information to the Cabinet about the item please also contact Democratic Services.			
<b>Notice of Intention to Conduct Business in Private</b> This report will contain some information which the Cabinet may decide to consider in private. This is because, in the view of the Proper Officer, consideration of the information in public would give rise to the disclosure of exempt information as described in paragraph 3 of Schedule 12A of the Local Government Act 1972 - information relating to the financial or business affairs of any particular person (including the authority holding that information). Should you wish to make any representation for the discussion of this item to be held in public, you should contact: Democratic Services, Medway Council, Gun Wharf, Dock Road, Chatham, Kent, ME4 4TR or email <a href="mailto:democratic.services@medway.gov.uk">democratic.services@medway.gov.uk</a>			
The Cabinet's response to any representations will be published on 3 February 2014 within the Cabinet Agenda. A final decision on whether this item will be determined in private will be taken during the meeting.			
Relevant Overview and Scrutiny Committee: Business Support Marc Blowers, Head of Housing Management, Tel: 01634 334382, Email: <a href="mailto:marc.blowers@medway.gov.uk">marc.blowers@medway.gov.uk</a>			
			Portfolio Holder for Housing and Community Services: Doe

# Medway Council Forward Plan

Issue Title / Issue Summary / contact Details	Type	Anticipated Decision Date	Decision Maker
<b>Supporting Documents</b>		<b>Portfolio</b>	
<b>Homelessness Strategy</b>	Key (Forward Plan)	11 Feb 2014	Cabinet
<b>Summary</b>			
This report will bring forward the Homelessness Strategy for consideration following initial consideration by the Business Support Overview and Scrutiny Committee on 5 December 2013.			
<b>Access to Information</b>			
The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Cabinet. Copies are available on the Council's website or requested from Democratic Services Medway Council, Gun Wharf, Dock Road, Chatham, Kent, ME4 4TR or email <a href="mailto:democratic.services@medway.gov.uk">democratic.services@medway.gov.uk</a> If you wish to submit information to the Cabinet about the item please also contact Democratic Services			
Relevant Overview and Scrutiny Committee: Business Support			
Matthew Gough, Housing Strategy Manager, Tel: 01634 333177, Email: <a href="mailto:matthew.gough@medway.gov.uk">matthew.gough@medway.gov.uk</a>			
			Portfolio Holder for Housing and Community Services: Doe

## Medway Council Forward Plan

Issue Title / Issue Summary / contact Details	Type	Anticipated Decision Date	Decision Maker
<b>Supporting Documents</b>			<b>Portfolio</b>
<b>Housing Revenue Account 2014/2015</b>	Key (Forward Plan)	11 Feb 2014	Cabinet
<b>Summary</b> To report on the proposed Housing Revenue Account budget for 2014/2015, prior to final consideration and approval at Full Council on 20 February 2013.			
<b>Access to Information</b> The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Cabinet. Copies are available on the Council's website or requested from Democratic Services Medway Council, Gun Wharf, Dock Road, Chatham, Kent, ME4 4TR or email <a href="mailto:democratic.services@medway.gov.uk">democratic.services@medway.gov.uk</a> If you wish to submit information to the Cabinet about the item please also contact Democratic Services.			
Relevant Overview and Scrutiny Committee: Business Support Andy McNally-Johnson, Senior Accountant, Tel: (01634) 333552, Email: <a href="mailto:andy.mcnallyjohnson@medway.gov.uk">andy.mcnallyjohnson@medway.gov.uk</a>			
			Portfolio Holder for Housing and Community Services: Doe

## Medway Council Forward Plan

Issue Title / Issue Summary / contact Details	Type	Anticipated Decision Date	Decision Maker
<b>Supporting Documents</b>			<b>Portfolio</b>
<b>Recruitment Freeze</b>	Key (Forward Plan)	11 Feb 2014	Cabinet
<b>Summary</b> This report will bring forward vacant posts for Members' approval in accordance with the process approved by the Cabinet on 7 January 2003.			
<b>Access to Information</b> The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Cabinet. Copies are available on the Council's website or requested from Democratic Services Medway Council, Gun Wharf, Dock Road, Chatham, Kent, ME4 4TR or email <a href="mailto:democratic.services@medway.gov.uk">democratic.services@medway.gov.uk</a> If you wish to submit information to the Cabinet about the item please also contact Democratic Services.			
Relevant Overview and Scrutiny Committee: Business Support Tricia Palmer, Assistant Director, Organisational Services, Tel: 01634 332343, Email: <a href="mailto:tricia.palmer@medway.gov.uk">tricia.palmer@medway.gov.uk</a>			
			Deputy Leader and Portfolio Holder for Finance: Jarrett

## Medway Council Forward Plan

Issue Title / Issue Summary / contact Details	Type	Anticipated Decision Date	Decision Maker
<b>Supporting Documents</b>			<b>Portfolio</b>
<b>Revenue Budget Monitoring - Quarter 3</b>	Key (Forward Plan)	11 Feb 2014	Cabinet
<b>Summary</b> To report on the latest monitoring position.			
<b>Access to Information</b> The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Cabinet. Copies are available on the Council's website or requested from Democratic Services Medway Council, Gun Wharf, Dock Road, Chatham, Kent, ME4 4TR or email <a href="mailto:democratic.services@medway.gov.uk">democratic.services@medway.gov.uk</a> If you wish to submit information to the Cabinet about the item please also contact Democratic Services.			
Relevant Overview and Scrutiny Committee: Business Support Mick Hayward, Chief Finance Officer, Tel: 01634 332220, Email: <a href="mailto:mick.hayward@medway.gov.uk">mick.hayward@medway.gov.uk</a>			
			Deputy Leader and Portfolio Holder for Finance: Jarrett

## Medway Council Forward Plan

Issue Title / Issue Summary / contact Details	Type	Anticipated Decision Date	Decision Maker
<b>Supporting Documents</b>			<b>Portfolio</b>
<b>School Admission Arrangements 2015</b>	Key (Forward Plan)	11 Feb 2014	Cabinet
<b>Summary</b> To seek approval to the School Admission Arrangements for September 2015.			
<b>Access to Information</b> The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Cabinet. Copies are available on the Council's website or requested from Democratic Services Medway Council, Gun Wharf, Dock Road, Chatham, Kent, ME4 4TR or email <a href="mailto:democratic.services@medway.gov.uk">democratic.services@medway.gov.uk</a> If you wish to submit information to the Cabinet about the item please also contact Democratic Services.			
Relevant Overview and Scrutiny Committee: Children and Young People Simon Harrington, Student Services Manager, Tel: (01634) 334014, Email: <a href="mailto:simon.harrington@medway.gov.uk">simon.harrington@medway.gov.uk</a>			
			Lead Portfolio Holder for Children's Services: O'Brien

## Medway Council Forward Plan

Issue Title / Issue Summary / contact Details	Type	Anticipated Decision Date	Decision Maker
<b>Supporting Documents</b>			<b>Portfolio</b>
<b>Treasury Management Strategy 2014/2015</b>	Key (Forward Plan)	11 Feb 2014	Cabinet
<b>Summary</b> This report will provide details of the Treasury Management Strategy 2014/2015 for consideration prior to final approval at Full Council on 20 February 2014.			
<b>Access to Information</b> The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Cabinet. Copies are available on the Council's website or requested from Democratic Services Medway Council, Gun Wharf, Dock Road, Chatham, Kent, ME4 4TR or email <a href="mailto:democratic.services@medway.gov.uk">democratic.services@medway.gov.uk</a> If you wish to submit information to the Cabinet about the item please also contact Democratic Services.			
Relevant Overview and Scrutiny Committee: Business Support Andy Larkin, Finance Support Manager, Tel: 01634 332317, Email: <a href="mailto:andrew.larkin@medway.gov.uk">andrew.larkin@medway.gov.uk</a>			
			Deputy Leader and Portfolio Holder for Finance: Jarrett



# Medway Council Forward Plan

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Issue Title / Issue Summary / contact Details	Type	Anticipated Decision Date	Decision Maker
Supporting Documents			Portfolio

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