

CHILDREN AND YOUNG PEOPLE OVERVIEW AND SCRUTINY COMMITTEE

26 SEPTEMBER 2013

WORK PROGRAMME

Report from: Richard Hicks, Deputy Director, Customer Contact, Leisure, Culture, Democracy and Governance

Author: Teri Reynolds, Democratic Services Officer

Summary

This item advises Members of the current work programme and allows the Committee to adjust it in the light of latest priorities, issues and circumstances. It gives Members the opportunity to shape and direct the Committee's activities over the year.

1. Budget and Policy Framework

- 1.1 Under Chapter 4 – Rules, paragraph 22.1 (v) General terms of reference, each overview and scrutiny committee has the responsibility for setting its own work programme.

2. Background

- 2.1 Appendix 1 to this report sets out the existing work programme for the Committee.

3. Agenda planning meeting

- 3.1 Members will be aware that Overview and Scrutiny Committees hold agenda planning meetings on a regular basis. These give officers guidance on information that Members wish them to provide when scrutinising an issue. An agenda planning meeting took place on Tuesday 10 September 2013.
- 3.2 At the meeting the Members considered the following referrals from the Business Support Overview and Scrutiny Committee. When the committee met on 13 August 2013 it recommended this committee to: -
- (a) consider a report on the £2.2 million overspend within the Children's Care division at its next meeting;
 - (b) consider at its next agenda planning meeting whether to consider a briefing note or a report on the issues of Doncaster Council's children social care services and the impact this could have on the future of Medway's services.

- 3.3 At the pre-agenda meeting it was agreed that in relation to (a), this would be reported to the September meeting of the committee (and is featured as an earlier report on this agenda).
- 3.4 Furthermore, it was agreed that in relation to (b) a briefing note on this issue would be prepared and circulated to Members of the committee.

4. Cabinet Forward Plan

- 4.1 The latest forward plan was published on 2 September 2013. The following items have been added that fall within the remit of this committee. At the pre-agenda meeting it was suggested by the Members present that none of these items be added to the work programme: -

Gateway 1 Procurement Commencement: School Catering Contract 1 October 2013

This Gateway 1 Procurement Commencement report relates to a new school catering contract.

Gateway 4 Procurement Post Project Completion Review: All Faiths Community School, Strood – 1 Oct 2013 1 October 2013

This Gateway 4 procurement post project completion report will provide a review of the building works undertaken at All Faiths Community School, Strood.

Gateway 4 Procurement Post Project Completion Review: Lordswood Infant and Junior Schools 1 October 2013

This Gateway 4 procurement post project completion report will provide a review of the building works undertaken at Lordswood Infant and Junior Schools.

Gateway 4 Procurement Post Project Completion Review: Thames View Infant and Junior Schools 1 October 2013

This Gateway 4 procurement post project completion report will provide a review of the building works undertaken at Thames View Infant and Junior Schools.

Review of Children's Trust and Proposed Future Arrangements 1 October 2013

This report will review the current arrangements and set out proposals for future arrangements.

Gateway 3 Contract Award: Greenvale Infant School Phase 3 29 October 2013

This report will set out proposals for the award of the contract for the Greenvale Infant School Phase 3 works

Gateway 4 Procurement Post Project Completion Review: Elaine Primary School 29 October 2013

This report will set out a review of the works carried out at Elaine Primary School.

Gateway 4 Procurement Post Project Completion Review: Oaklands Primary School 29 October 2013

This report will set out a review of the works carried out at Oaklands Primary School.

Gateway 4 Procurement Post Project Completion Review: Sir Joseph Williamson's Mathematical School 29 October 2013

This report will set out a review of the works carried out at Sir Joseph Williamson's Mathematical School.

Gateway 4 Procurement Post Project Review: Walderslade Primary School 29 October 2013

This report will set out a review of the works carried out at Walderslade Primary School

Outline business case for the expansion of Will Adams PRU 29 October 2013

To expand the school to help address the shortfall on the alternative provision of places in Medway for students excluded from mainstream schools, from September 2014 through a programme of work to be identified at feasibility stage.

Gateway 4 Procurement Post Project Completion Review: Bradfields School 26 November 2013

This report will set out a review of the works carried out at Bradfields School.

Gateway 4 Procurement Post Project Completion Review: Greenvale Nursery 26 November 2013

This report will set out a review of the works carried out at Greenvale Nursery.

Gateway 4 Procurement Post Project Completion Review: Twydall School 26 November 2013

This report will set out a review of the works carried out at Twydall Primary School.

Gateway 3 Contract Award: Brompton Westbrook Primary School – expansion to two forms of entry 17 December 2013

This report will set out proposals for the award of the contract for the Brompton Westbrook Primary School works.

Gateway 4 Procurement Post Project Completion Review: Gordon Junior School 17 December 2013

This report will set out a review of the works carried out at Gordon Junior School, Strood.

Gateway 4 Procurement Post Project Completion Review: Napier Community Primary and Nursery School 17 December 2013

This report will set out a review of the works carried out at Napier Community Primary and Nursery School.

Gateway 4 Procurement Post Project Completion Review: Wainscott Primary School 17 December 2013

This report will set out a review of the works carried out at Wainscott Primary School.

Ofsted Inspection of Looked After Children Services (update) 17 December 2013

On 3 September 2013 the Cabinet considered a report that provided Members with the findings from the July 2013 Ofsted unannounced inspection into the

arrangements for looked after children in Medway. This report will update Cabinet on the progress, particularly in relation to the immediate actions required.

Gateway 3 Contract Award: Saxon Way Primary School 14 January 2014

This report will set out the outcome of the tender process or the award of the contract for works at Saxon Way Primary School, Gillingham.

Outcome of consultation – expansion of Brompton Westbrook Primary School 14 January 2014

This report will set out the outcome of consultation on the proposed expansion of Brompton Westbrook Primary School.

5. Health scrutiny

- 5.1 At this committee's meeting on 15 January 2013 it was agreed that more emphasis needed to be placed on the scrutiny of children's health services and it was agreed that a member briefing on children's health issues in Medway would be provided during 2013. It was agreed that this briefing would be provided later in the year and would focus on the priorities within the Health and Wellbeing Strategy and would coincide with the publication of the Annual Public Health Report 2013/14, which will have a particular focus on children's health.
- 5.2 The Annual Public Health Report is now scheduled for consideration by this committee on 10 December 2013 and it is recommended that the Member briefing be held for one hour ahead of the committee's meeting on 10 December 2013.

6. Parent Governor representative

- 6.1 In July 2013 Democratic Services contacted parent governors to invite them to self-nominate for the vacancy of Parent Governor representative on the committee. Unfortunately, no nominations were received. Therefore Democratic Services will repeat the exercise in the next few weeks and will keep the committee informed on progress.

7. Implications for Looked After Children

- 6.1 Scrutinising services and support for looked after children (LAC) is a key aspect of the remit of this committee. Members should ensure they focus attention on the Every Child Matters outcomes for LAC as well as scrutinising every child matters outcomes for all children in Medway.

7. Financial and legal implications

- 7.1 There are no financial implications arising from this report.
- 7.2 Local authorities have power to scrutinise health service in their areas under the Health and Social Care Act 2001. It describes health scrutiny as "reviewing and scrutinising health service matters and making reports and recommendations to NHS bodies on such matters".

8. Recommendations

- 8.1 That, subject to changes made at the meeting, the work programme is agreed as set out at the attached Appendix 1 of the report.
- 8.2 That no items from the Forward Plan, as detailed at section 4 of this report, be added to the committee's work programme for pre-decision scrutiny.
- 8.3 That a member briefing on children's health issues in Medway be held immediately before the committee's meeting on 10 December 2013.

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Background papers:

None

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APPENDIX

Work Programme
Children and Young People Overview and Scrutiny Committee

Policy framework documents – Children and Young People’s Plan and Youth Justice Plan

Item	Work Type	Responsible officer	Objectives	Timescale
SEND Pathfinder	Other	Assistant Director, Inclusion and Improvement	To consider and scrutinise the Special Educational Needs and Disabilities Pathfinder	26 September 2013
Medway Safeguarding Children Board (MSCB)	Holding to account	MSCB Independent Chair	To consider and scrutinise the activity of the MSCB and its Business Plan	26 September 2013
Update on progress against the Ofsted inspection action plan	Performance reviews	Director of Children and Adults	To consider the progress made against the action plan following the unannounced Ofsted inspection of local authority arrangements for the protection of children	26 September 2013
Q1 – Council Plan Monitoring 2013/14	Performance Reviews	Director of Children and Adults	To scrutinise performance against the relevant targets for Council Plan Monitoring 2013/14 – quarter 1	26 September 2013
Ofsted Inspection of Looked After Children Services	Service Review	Director of Children and Adults	To scrutinise the outcome of the Ofsted Inspection of looked after children services	26 September 2013
Test and examination results	Performance reviews	Assistant Director, Inclusion and Improvement	To consider the validated test and examination results for 2013 and progress made against the recommendations of the Key Stage 2 Task Group review	10 December 2013
Children not in education	Other	Assistant Director, Inclusion and Improvement	To scrutinise a report on children not in education. This report will also include information about children in Medway that are educated at home	10 December 2013
Proposed capital and revenue draft budgets 2014/15	Pre-decision scrutiny	Chief Finance Officer	To consider and scrutiny the proposed capital and revenue budgets for 2014/15	10 December 2013
Q2 – Council Plan Monitoring 2013/14	Performance Reviews	Director of Children and Adults	To scrutinise performance against the relevant targets for Council Plan Monitoring 2013/14 – quarter 2	10 December 2013

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Item	Work Type	Responsible officer	Objectives	Timescale
Youth Offending Team Business Plan		Youth Offending Team Manager	To scrutinise the Youth Offending Team's Business Plan	10 December 2013
Annual Public Health Report	Pre-decision scrutiny	Director for Public Health	To scrutinise the Annual Public Health Report	10 December 2013
Attendance of the Portfolio Holder for Children's Services (lead member)	Holding to account		To hold the Portfolio Holder for Children's Services (lead member) to account on performance against his portfolio	14 January 2014
Medway Safeguarding Children Board (MSCB)	Holding to account	MSCB Independent Chair	To consider and scrutinise the activity of the MSCB and its Business Plan	14 January 2014
Youth Service provision/clubs across the authority	Service information	Assistant Director, Inclusion and Improvement	To consider a report which will update the committee on youth service provision and youth clubs across Medway	14 January 2014
School Admission Arrangements 2015	Pre-decision scrutiny	Student Services Manager	To scrutinise the proposed admission arrangements for 2015	14 January 2014
Role of school nursing and its impact on keeping children healthy and safe	Other	Director for Public Health	To scrutinise a report on the role of school nursing and its impact on keeping children healthy and safe	14 January 2014
Attendance of the Portfolio Holder for Educational Improvement in attendance	Holding to account		To hold the Portfolio Holder for Educational Improvement to account on performance against her portfolio	25 March 2014
Attendance of the Portfolio Holder for Adult Services in attendance	Holding to account		To hold the Portfolio Holder for Adult Services to account on performance against his portfolio in relation to the Independent Safeguarding and Review Services	25 March 2014
Update on progress against the Ofsted inspection action plan	Performance reviews	Director of Children and Adults	To consider the progress made against the action plan following the unannounced Ofsted inspection of local authority arrangements for the protection of children	25 March 2014

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Item	Work Type	Responsible officer	Objectives	Timescale
Q3 – Council Plan Monitoring 2013/14	Performance Reviews	Director of Children and Adults	To scrutinise performance against the relevant targets for Council Plan Monitoring 2013/14 – quarter 3	25 March 2014
Adoption services	Other	Assistant Director, Children's Social Care	To consider and scrutinise a report regarding the adoption service	25 March 2014
Future of Sure Start Children's Centres	Other	Early Years Strategy Manager	To scrutinise the future of sure start children centre provision in Medway	Date to be determined

Forthcoming meetings:

2013: 26 September, 10 December

2014: 14 January, 25 March

Work completed in 2013/14:4 June 2013

- Update on the Fostering Service
- Review of School Organisation Plan 2011-16
- Medway Action for Families
- Improving performance at Key Stage 2

16 July 2013

- Review of overnight short breaks
- Petition – sure start nursery and pre-school facilities at Magpie Hall Road and Luton High Street
- Update on Health Visiting Service
- Children's Social Care Complaints and Compliments Annual Report 2012/13
- End of year performance 2012/13