Medway COUNCIL
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LICENSING HEARING PANEL

3 SEPTEMBER 2013

LICENSING ACT 2003
NEW APPLICATION FOR A PREMISES LICENCE

BANQUETING, CONFERENCE ROOMS, BOARD ROOMS AND PLAYERS AREA, PRIESTFIELD STADIUM, REDFERN AVENUE, GILLINGHAM, KENT ME7 4DD

Report from: Perry Holmes, Assistant Director Legal and Corporate Services

Author: Alison Poulson, Licensing & Local Land Charges Manager

Summary

The applicant for the Banqueting, Conference Rooms, Board Rooms and Players Area at Priestfield Stadium has applied for a new Premises Licence.

The site of the Blues Rock Café, Banqueting Hall & Suite, Conference Suites, Board Room, Players Lounge, Executive Boxes and Tea Bars form part of an existing premises licence for Gillingham Football Club Ltd

Representations have been received from Environmental Protection and to date no agreement has been reached.

1. The application

1.1 In accordance with the Licensing Act 2003, the council has received a new application for a premises licence in respect of the Banqueting, Conference Rooms, Board Rooms and Players Area, Priestfield Stadium, Redfern Avenue, Gillingham, Kent ME7 4DD.

1.2 The premises are currently licensed under an existing licence under premises licence number MEDWAY-05-PREM-0598 - Gillingham Football Club for: -
Sale of alcohol by retail – (Banqueting Hall & Suites) 10:00 to 00:00 Sunday to Thursday and 10:00 to 0100 Friday & Saturday with non standard times for Christmas Eve of 10:00 to 02:00 and New Years Eve of

10:00 to New Years Day of 02:00. (Conference Suites, Board Room, Players Lounge & Executive Boxes) 10:00 to 00:00 Monday to Sunday with non standard times for New Years Eve of 10:00 to New Years Day of 24:00. (Tea Bars) 10:00 to 00:00 Monday to Sunday.

Live music, recorded music and films - (Banqueting Hall & Suites) 10:00 to 24:00 Sunday to Thursday and 10:00 to 0100 Friday & Saturday with non standard times for Christmas Eve of 10:00 to 02:00 and New Years Eve of 10:00 to New Years Day of 02:00. (Conference Suites, Board Room, Players Lounge & Executive Boxes) 10:00 to 00:00 Monday to Sunday.

Dancing - (Banqueting Hall & Suites) 10:00 to 00:00 Sunday to Thursday and 10:00 to 0100 Friday & Saturday with non standard times for Christmas Eve of 10:00 to 02:00 and New Years Eve of 10:00 to New Years Day of 02:00. (Conference Suites, Board Room, Players Lounge & Executive Boxes) 10:00 to 00:00 Monday to Sunday with non-standard of 10:00 to 02:00 and New Years Eve of 10:00 to New Years Day of 00:00.

Late night refreshments – (Banqueting Hall & Suite, Conference Suites, Board Room, Players Lounge, Executive Boxes and Tea Bars) 23:00 to 00:30 Monday to Sunday

Plays - (Banqueting Hall & Suite, Conference Suites, Board Room, Players Lounge and Executive Boxes) 18:00 to 00:00 Monday to Sunday

Indoor Sporting Events - (Banqueting Hall & Suite, Conference Suites, Board Room, Players Lounge and Executive Boxes) 10:00 to 00:00 Monday to Sunday

1.3 The details of the new application are as follows:

<u>Provisions of plays, films, indoor sporting events live music, recorded music and performance of dance - indoor</u>

Sunday to Wednesday	10:00 to 00:00
Thursday to Saturday	10:00 to 01:00
Christmas Eve	10:00 to 02:00
Wednesdays in December (other than Christmas Eve & New Years Eve	10:00 to 01:00
New Years Eve through New Years Day	10:00 to 02:00

<u>Anything of a similar description to that falling in live music, recorded music and performance of dance - indoor</u>

Sunday to Wednesday	10:00 to 00:00
Thursday to Saturday	10:00 to 01:00
Christmas Eve	10:00 to 02:00
Wednesdays in December (other than Christmas Eve & New Years Eve	10:00 to 01:00
New Years Eve through New Years Day	10:00 to 03:00

<u>Late night refreshment - indoors</u>

Monday to Wednesday	23:00 to 00:00
Thursday to Sunday	23:00 to 01:00
Christmas Eve	10:00 to 02:00
Wednesdays in December (other than	

Christmas Eve & New Years Eve	10:00 to 01:00
New Years Eve through New Years Day	10:00 to 03:00

Supply of alcohol – both on & off the premises

Sunday to Wednesday	10:00 to 00:00
Thursday to Saturday	10:00 to 01:00
Christmas Eve	10:00 to 02:00
Wednesdays in December (other than Christmas Eve & New Years Eve	10:00 to 01:00
New Years Eve through New Years Day	10:00 to 02:00

Hours premises are open to the public

Sunday to Wednesday	08:00 to 00:30
Thursday to Saturday	08:00 to 01:30
Christmas Eve	08:00 to 02:30
Wednesdays in December (other than Christmas Eve & New Years Eve	08:00 to 01:30
New Years Eve through New Years Day	08:00 to 02:30

A copy of the application as submitted is at Appendix A.

The application has been correctly advertised in the local press and notices displayed on the premises for the required period.

A copy of a plan showing the location of the premises is at Appendix B.

2. Background

2.1 As stated at 1.1 above the premises are currently licensed under the Licensing Act 2003. This application is one of three for the different sections of Gillingham Football Club currently covered by the one licence.

3. Promotion of Licensing Objectives

3.1 The applicant is expected to demonstrate that they have dealt with the promotion of the four licensing objectives, where appropriate. Members are referred to Section M (annex 1) of the application at Appendix A where the applicant has referred to this issue.

3.2 The four licensing objectives are:

- the prevention of crime and disorder
- public safety
- the prevention of public nuisance
- the protection of children from harm.

4. Relevant Representations

4.1 This matter has been put to the Licensing Hearing Panel because the council has received relevant representations from Environmental Protection. A copy of the representation is attached at Appendix C.

5. Policy Considerations

5.1 Medway Council has published its Statement of Licensing Policy, which it will consider alongside the amended Guidance issued by the Home Office under section 182 of the Licensing Act 2003 in all applications.

5.2 In determining this application, Members may wish to consider information contained in appendix 4 to the Statement of Licensing Policy that lists examples of good practice against the four licensing objectives.

5.3 The objections raised in the relevant representation received relates to the prevention of public nuisance.

6. Risk Management

6.1 The Council has to consider and determine this application, which is a function relating to licensing and registration as set out in Schedule 1 to the Functions Regulations, the Licensing Act 2003. Gambling Act 2005 and other licensing functions reserved by law to the Council's Licensing and Safety Committee and its Sub-Committees, in accordance with the law (both statutory and case law), relevant statutory guidance and statements of policy.

7. Financial and legal implications

7.1 There are no direct financial or legal implications at this time, other than the possibility of a challenge by way of appeal to the decision by either the applicant or objectors, should either have the requisite grounds to do so. Legal advice will be given to members as appropriate at the meeting. However, whatever the decision of the committee, this must be based on the evidence placed before it and the committee must decide what weight to attribute to this information.

8. Recommendations

8.1 That the Panel considers and determines this application.

9. Background papers

None

Lead officer contact:

Mrs Alison Poulson – Licensing & Local Land Charges Manager
Telephone: 01634 332774 Email: alison.poulson@medway.gov.uk

RECEIVED JUL 2013

APPENDIX A

Application for a premises licence to be granted under the Licensing Act 2003
PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form.

If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

I/We Gillingham Football Club Limited

(Insert name(s) of applicant)

apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003

Part 1 – Premises Details

Postal address of premises or, if none, ordnance survey map reference or description Banqueting, Conference Rooms. Board Rooms, Executive Boxes and Player's Area at Priestfield Stadium, Redfern Avenue, Gillingham, Kent, ME7 4DD. Priestfield Stadium Redfern Avenue Gillingham			
Post town	Kent	**Post code**	ME7 4DD

Telephone number at premises (if any)	
Non-domestic rateable value of premises	

Part 2 - Applicant Details

Please state whether you are applying for a premises licence as

		Please tick yes	
a)	an individual or individuals *	☐	please complete section (A)
b)	a person other than an individual *		
	i. as a limited company	☒	please complete section (B)
	ii. as a partnership	☐	please complete section (B)
	iii. as an unincorporated association or	☐	please complete section (B)
	iv. other (for example a statutory corporation)	☐	please complete section (B)
c)	a recognised club	☐	please complete section (B)
d)	a charity	☐	please complete section (B)
e)	the proprietor of an educational establishment	☐	please complete section (B)

f)	a health service body	☐	please complete section (B)
g)	a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales	☐	please complete section (B)
ga)	a person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 (within the meaning of that Part) in an independent hospital in England	☐	please complete section (B)
h)	the chief officer of police of a police force in England and Wales	☐	please complete section (B)

* If you are applying as a person described in (a) or (b) please confirm:

Please tick yes

I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or ☒

I am making the application pursuant to a

statutory function or ☐

a function discharged by virtue of Her Majesty's prerogative ☐

(A) INDIVIDUAL APPLICANTS (fill in as applicable)

Mr ☐	Mrs ☐	Miss ☐	Ms ☐	Other Title (for example, Rev)	
Surname				**First names**	
I am 18 years old or over				☐ Please tick yes	
Current postal address if different from premises address					
Post Town				**Postcode**	
Daytime contact telephone number					
E-mail address (optional)					

SECOND INDIVIDUAL APPLICANT (if applicable)

Mr ☐	Mrs ☐	Miss ☐	Ms ☐	Other Title (for example, Rev)	
Surname				**First names**	

I am 18 years old or over			☐ Please tick yes
Current postal address if different from premises address			
Post Town		**Postcode**	
Daytime contact telephone number			
E-mail address (optional)			

(B) OTHER APPLICANTS

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.

Name Gillingham Football Club Limited
Address Priestfield Stadium Redfern Avenue Gillingham
Registered number (where applicable) 39175
Description of applicant (for example, partnership, company, unincorporated association etc.) Limited Company
Telephone number (if any)
E-mail address (optional)

Part 3 Operating Schedule

	Day Month Year
When do you want the premises licence to start?	01/08/2013
If you wish the licence to be valid only for a limited period, when do you want it to end?	

Please give a general description of the premises (please read guidance note1)

Banqueting, Conference Rooms, Board Rooms, Executive Boxes and Player's Area, shown edged red on plan being part of Gillingham Football Club

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend. n/a

What licensable activities do you intend to carry on from the premises?

(Please see sections 1 and 14 of the Licensing Act 2003 and Schedules 1 and 2 to the Licensing Act 2003)

Provision of regulated entertainment		**Please tick yes**
a)	plays (if ticking yes, fill in box A)	☒
b)	films (if ticking yes, fill in box B)	☒
c)	indoor sporting events (if ticking yes, fill in box C)	☒
d)	boxing or wrestling entertainment (if ticking yes, fill in box D)	☐
e)	live music (if ticking yes, fill in box E)	☒
f)	recorded music (if ticking yes, fill in box F)	☒
g)	performances of dance (if ticking yes, fill in box G)	☒
h)	anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H)	☒
Provision of late night refreshment (if ticking yes, fill in box I)		☒
Supply of alcohol (if ticking yes, fill in box J)		☒

In all cases complete boxes K, L and M

A

Plays Standard days and timings (please read guidance note 6)			**Will the performance of a play take place indoors or outdoors or both – please tick** (please read guidance note 2)	Indoors	☒
				Outdoors	☐
Day	Start	Finish		Both	☐
Mon			**Please give further details here** (please read guidance note 3) Plays as part of the operation of Banqueting hall, suite and function room.		
	10:00	00:00			
Tue					
	10:00	00:00			
Wed			**State any seasonal variations for performing plays** (please read guidance note 4) On Christmas Eve to 02.00 hours Christmas Day On Wednesdays in December other than Christmas Eve or New Year's Eve the finish time will be 01:00		
	10:00	00:00			
Thur					
	10:00	00:00			
Fri	00:00	01:00	**Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list** (please read guidance note 5) On New Year's Eve to 02.00 hours New Year's Day		
	10:00	00:00			
Sat	00:00	01:00			
	10:00	00:00			
Sun	00:00	01:00			
	10:00	00:00			

B

Films Standard days and timings (please read guidance note 6)			**Will the exhibition of films take place indoors or outdoors or both – please tick** (please read guidance note 2)	Indoors	☒
				Outdoors	☐
Day	Start	Finish		Both	☐
Mon			**Please give further details here** (please read guidance note 3) As part of the operation of Banqueting hall, suite and function room.		
	10:00	00:00			
Tue					
	10:00	00:00			
Wed			**State any seasonal variations for the exhibition of films** (please read guidance note 4) On Christmas Eve to 02.00 hours Christmas Day On Wednesdays in December other than Christmas Eve or New Year's Eve the finish time will be 01:00		
	10:00	00:00			
Thur					
	10:00	00:00			
Fri	00:00	01:00	**Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list** (please read guidance note 5) On New Year's Eve to 02:00 hours New Year's Day		
	10:00	00:00			
Sat	00:00	01:00			
	10:00	00:00			
Sun	00:00	01:00			
	10:00	00:00			

C

Indoor sporting events Standard days and timings (please read guidance note 6)			**Please give further details** (please read guidance note 3) As part of the operation of Banqueting hall, suite and function room.
Day	Start	Finish	
Mon			
	10:00	00:00	
Tue			**State any seasonal variations for indoor sporting events** (please read guidance note 4) On Christmas Eve from 10.00 to 02.00 hours Christmas Day On Wednesdays in December other than Christmas Eve or New Year's Eve the finish time will be 01:00
	10:00	00:00	
Wed			
	10:00	00:00	
Thur			**Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list** (please read guidance note 5) On New Year's Eve from 10.00 to 02:00 hours New Year's Day
	10:00	00:00	
Fri	00:00	01:00	
	10:00	00:00	
Sat	00:00	01:00	
	10:00	00:00	
Sun	00:00	01:00	
	10:00	00:00	

D

Boxing or wrestling entertainments Standard days and timings (please read guidance note 6)			**Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick** (please read guidance note 2)	Indoors	☐
				Outdoors	☐
Day	Start	Finish		Both	☐
Mon			**Please give further details here** (please read guidance note 3)		
Tue					
Wed			**State any seasonal variations for boxing or wrestling entertainment** (please read guidance note 4)		
Thur					
Fri			**Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list** (please read guidance note 5)		
Sat					
Sun					

E

Live music Standard days and timings (please read guidance note 6)			**Will the performance of live music take place indoors or outdoors or both – please tick** (please read guidance note 2)	Indoors	☒
				Outdoors	☐
Day	Start	Finish		Both	☐
Mon			**Please give further details here** (please read guidance note 3)		
	10:00	00:00	As part of the operation of Banqueting hall, suite and function room.		
Tue					
	10:00	00:00			
Wed			**State any seasonal variations for the performance of live music** (please read guidance note 4)		
	10:00	00:00	On Christmas from to 02.00 hours Christmas Day		
Thur			On Wednesdays in December other than Christmas Eve or New Year's Eve the finish time will be 01:00		
	10:00	00:00			
Fri	00:00	01:00	**Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list** (please read guidance note 5)		
	10:00	00:00			
Sat	00:00	01:00	On New Year's to 02.00 hours New Year's Day		
	10:00	00:00			
Sun	00:00	01:00			
	10:00	00:00			

F

Recorded music Standard days and timings (please read guidance note 6)			**Will the playing of recorded music take place indoors or outdoors or both – please tick** (please read guidance note 2)	Indoors	☒
				Outdoors	☐
Day	Start	Finish		Both	☐
Mon			**Please give further details here** (please read guidance note 3)		
	10:00	00:00	As part of the operation of Banqueting hall, suite and function room including DJ		
Tue					
	10:00	00:00			
Wed			**State any seasonal variations for the playing of recorded music** (please read guidance note 4)		
	10:00	00:00	On Christmas Eve to 02.00 hours Christmas Day		
Thur			On Wednesdays in December other than Christmas Eve or New Year's Eve the finish time will be 01:00		
	10:00	00:00			
Fri	00:00	01:00	**Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list** (please read guidance note 5)		
	10:00	00:00			
Sat	00:00	01:00	On New Year's Eve to 02.00 hours New Year's Day		
	10:00	00:00			
Sun	00:00	01:00			
	10:00	00:00			

G

Performances of dance Standard days and timings (please read guidance note 6)			**Will the performance of dance take place indoors or outdoors or both – please tick** (please read guidance note 2)	Indoors	☒
				Outdoors	☐
Day	Start	Finish		Both	☐
Mon			**Please give further details here** (please read guidance note 3) As part of the operation of Banqueting hall, suite and function room by performers and musicians		
	10:00	00:00			
Tue					
	10:00	00:00			
Wed			**State any seasonal variations for the performance of dance** (please read guidance note 4) On Christmas Eve to 02.00 hours Christmas Day On Wednesdays in December other than Christmas Eve or New Year's Eve the finish time will be 01:00		
	10:00	00:00			
Thur					
	10:00	00:00			
Fri	00:00	01:00	**Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list** (please read guidance note 5) On New Year's Eve to 02.00 hours New Year's Day		
	10:00	00:00			
Sat	00:00	01:00			
	10:00	00:00			
Sun	00:00	01:00			
	10:00	00:00			

H

Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 6)			**Please give a description of the type of entertainment you will be providing** Anything similar to (E) (F) or (G)		
Day	Start	Finish	**Will this entertainment take place indoors or outdoors or both – please tick** (please read guidance note 2)	Indoors	☒
Mon				Outdoors	☐
	10:00	00:00		Both	☐
Tue			**Please give further details here** (please read guidance note 3) As part of the operation of Banqueting hall, suite and function room.		
	10:00	00:00			
Wed					
	10:00	00:00			
Thur			**State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g)** (please read guidance note 4) On Christmas Eve to 02.00 hours Christmas Day On Wednesdays in December other than Christmas Eve or New Year's Eve the finish time will be 01:00		
	10:00	00:00			
Fri	00:00	01:00			
	10:00	00:00			
Sat	00:00	01:00	**Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list** (please read guidance note 5) On New Year's Eve to 03.00 hours New Year's Day		
	10:00	00:00			
Sun	00:00	01:00			
	10:00	00:00			

I

Late night refreshment Standard days and timings (please read guidance note 6)			**Will the provision of late night refreshment take place indoors or outdoors or both – please tick** (please read guidance note 2)	Indoors	☒
				Outdoors	☐
Day	Start	Finish		Both	☐
Mon	00:00	01:00	**Please give further details here** (please read guidance note 3) As part of the operation of Banqueting hall, suite and function room.		
	23:00	00:00			
Tue					
	23:00	00:00			
Wed			**State any seasonal variations for the provision of late night refreshment** (please read guidance note 4) On Christmas Eve from 10.00 to 02.00 hours Christmas Day On Wednesdays in December other than Christmas Eve or New Year's Eve the finish time will be 01:00		
	23:00	00:00			
Thur					
	23:00	00:00			
Fri	00:00	01:00	**Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list** (please read guidance note 5) On New Year's Eve from 10.00 to 03.00 hours New Year's Day		
	23:00	00:00			
Sat	00:00	01:00			
	23:00	00:00			
Sun	00:00	01:00			
	23:00	00:00			

J

Supply of alcohol Standard days and timings (please read guidance note 6)			**Will the supply of alcohol be for consumption** (Please tick box) (please read guidance note 7)	On the premises	☐
				Off the premises	☐
Day	Start	Finish		Both	☒
Mon			**State any seasonal variations for the supply of alcohol** (please read guidance note 4)		
	10:00	00:00	On Christmas Eve to 02.00 hours Christmas Day		
Tue					
	10:00	00:00	On Wednesdays in December other than Christmas Eve or New Year's Eve the finish time will be 01:00		
Wed					
	10:00	00:00			
Thur			**Non standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list** (please read guidance note 5).		
	10:00	00:00			
Fri	10:00	01:00	On New Year's Eve to 02.00 hours New Year's Day		
	10:00	01:00			
Sat	10:00	01:00			
	10:00	00:00			
Sun	00:00	01:00			
	10:00	00:00			

State the name and details of the individual whom you wish to specify on the licence as designated premises supervisor

Name John Stephen Carter	
Address	
Postcode	
Personal Licence number (if known)	
Issuing licensing authority (if known)	

K

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 8)

NONE

L

Hours premises are open to the public Standard days and timings (please read guidance note 6)

Day	Start	Finish
Mon	00:00	00:30
	08:00	00:00
Tue	00:00	00:30
	08:00	00:00
Wed	00:00	00:30
	08:00	00:00
Thur	00:00	00:30
	08:00	00:00
Fri	00:00	01:30
	08:00	00:00
Sat	00:00	01:30
	08:00	00:00
Sun	00:00	01:30
	08:00	00:00

State any seasonal variations (please read guidance note 4)

On Wednesdays in December other than Christmas Eve or New Year's Eve the finish time will be 01:30

Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list (please read guidance note 5)

Christmas Eve from 10.00 to 02.30 day following and

New Year's Eve from 10.00 to 02.30 day following New Year's Day

M Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b,c,d,e) (please read guidance note 9)

See Annex 1

b) The prevention of crime and disorder

See Annex 1

c) Public safety

See Annex 1

d) The prevention of public nuisance

See Annex 1

e) The protection of children from harm

See Annex 1

	Please tick yes
• I have made or enclosed payment of the fee	☒
• I have enclosed the plan of the premises	☒
• I have sent copies of this application and the plan to responsible authorities and others where applicable	☒
• I have enclosed the consent form completed by the individual I wish to be designated premises supervisor, if applicable	☒
• I understand that I must now advertise my application	☒
• I understand that if I do not comply with the above requirements my application will be rejected	☒

IT IS AN OFFENCE, LIABLE ON SUMMARY CONVICTION TO A FINE UP TO LEVEL 5 ON THE STANDARD SCALE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION

Part 4 – Signatures (please read guidance note 10)

Signature	
Date	
Capacity	

For joint applications signature of 2nd applicant or 2nd applicant's solicitor or other authorised agent. (please read guidance note 12). **If signing on behalf of the applicant please state in what capacity.**

Signature	
Date	11th July 2013
Capacity	Solicitors and Agents for and on behalf of the applicant

Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 13)
Jeffrey Green Russell Limited
Solicitors
Waverley House
7-12 Noel Street

Post town	London	**Post code**	W1F 8GQ

Telephone number (if any)

If you would prefer us to correspond with you by e-mail your e-mail address (optional)
copy correspondence only

Notes for Guidance

1. Describe the premises. For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies you must include a description of where the place will be and its proximity to the premises.
2. Where taking place in a building or other structure please tick as appropriate. Indoors may include a tent.
3. For example the type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.
4. For example (but not exclusively), where the activity will occur on additional days during the summer months.
5. For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.
6. Please give timings in 24 hour clock (e.g. 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.
7. If you wish people to be able to consume alcohol on the premises please tick 'on the premises', if you wish people to be able to purchase alcohol to consume away from the premises please tick 'off the premises'. If you wish people to be able to do both please tick 'both'.
8. Please give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups, the presence of gaming machines.
9. Please list here steps you will take to promote all four licensing objectives together.
10. The application form must be signed.
11. An applicant's agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.
12. Where there is more than one applicant, both applicants or their respective agents must sign the application form.
13. This is the address which we shall use to correspond with you about this application.

PROPOSED CONDITIONS FOR DISCUSSION

RE GILLINGHAM FC – BANQUETING, PLAYERS AREA, CONFERENCING, EXECUTIVE BOXES AND BOARD ROOMS

Mandatory Conditions:

AS REQUIRED

Operating Schedule:

1. Notification to be given to the police football unit of any event/function to be held on a match day, one week before the designated sporting event.

2. The management shall display prominent notices in all areas to remind spectators and members that it is prohibited to take alcohol drink outside the licensed areas.

3. On match days the management will notify the Football Intelligence Officer and/or Football Liaison Officer of where all temporary or mobile bars will be placed.

4. CCTV will be provided in the form of a recordable system, capable of providing pictures of evidential quality in all lighting conditions particularly facial recognition. Cameras shall encompass all ingress and egress to the premises, fire exits and all areas where the sale and supply of alcohol occurs. Equipment must be maintained in good working order, be correctly time and date stamped, recordings MUST be kept for a period of 31 days and handed to Police on request. The premises licence holder must ensure at all times a DPS or appointed member of staff is capable and competent at downloading CCTV footage in a format acceptable to the Police and Local Authority on demand. The recording equipment and recordings shall be kept in a secure environment under the control of the DPS or other responsible named individual. An operational daily log report must be maintained endorsed by signature, indicating the system has been checked and is compliant, in the event of any failings actions taken are to be recorded. In the event of technical failure of the CCTV equipment the premises licence holder or DPS must report the failure in writing to the Police Licensing Officer immediately (licensing.north.division@kent.pnn.police.uk).

5. Incidents/refusal records are to be kept by the Licence Holder. These records will detail the following:

    - Day, date and Time of incident/refusal
    - Nature of the incident/refusal
    - Resolution
    - Each entry to be checked and signed by a manager on the day of the event.
    - The DPS will review the record at regular intervals and endorse the record accordingly

6. The performance of dance will not include performance of an adult nature, nor naked or semi-naked dancing.

7. A notice is displayed at the entrance/exit of the premises to remind customers to leave the premises quietly.

8. All persons that sell or supply alcohol to customers must have licensing training. Training should take place within six weeks of employment and any new employees will be supervised until the training has taken place. Refresher training should be repeated a minimum of every six months or earlier if required due to changes of legislation. Individual Training records must be kept on the premises and shall contain the nature, content and frequency of all training. Records must be made available for inspection by Police, Police Licensing Officer and authorised officers from Medway Council on demand either electronically or hard copy.

9. Training must include:

    a. Avoiding sales of alcohol or age restricted products to those under the age of 18

    b. Recognising customers who appear drunk and refusing sale or supply of alcohol

    c. Knows the licensing objectives

    d. Have read and understood licence conditions

    e. Can produce licences/certificates/permits relevant to the premises in absence of licensee

    f. Can point out where the summary is displayed in absence of licensee

    g. Understands consequences for breaching legislation that can impact them as individuals and those that impact the licensee and the premises

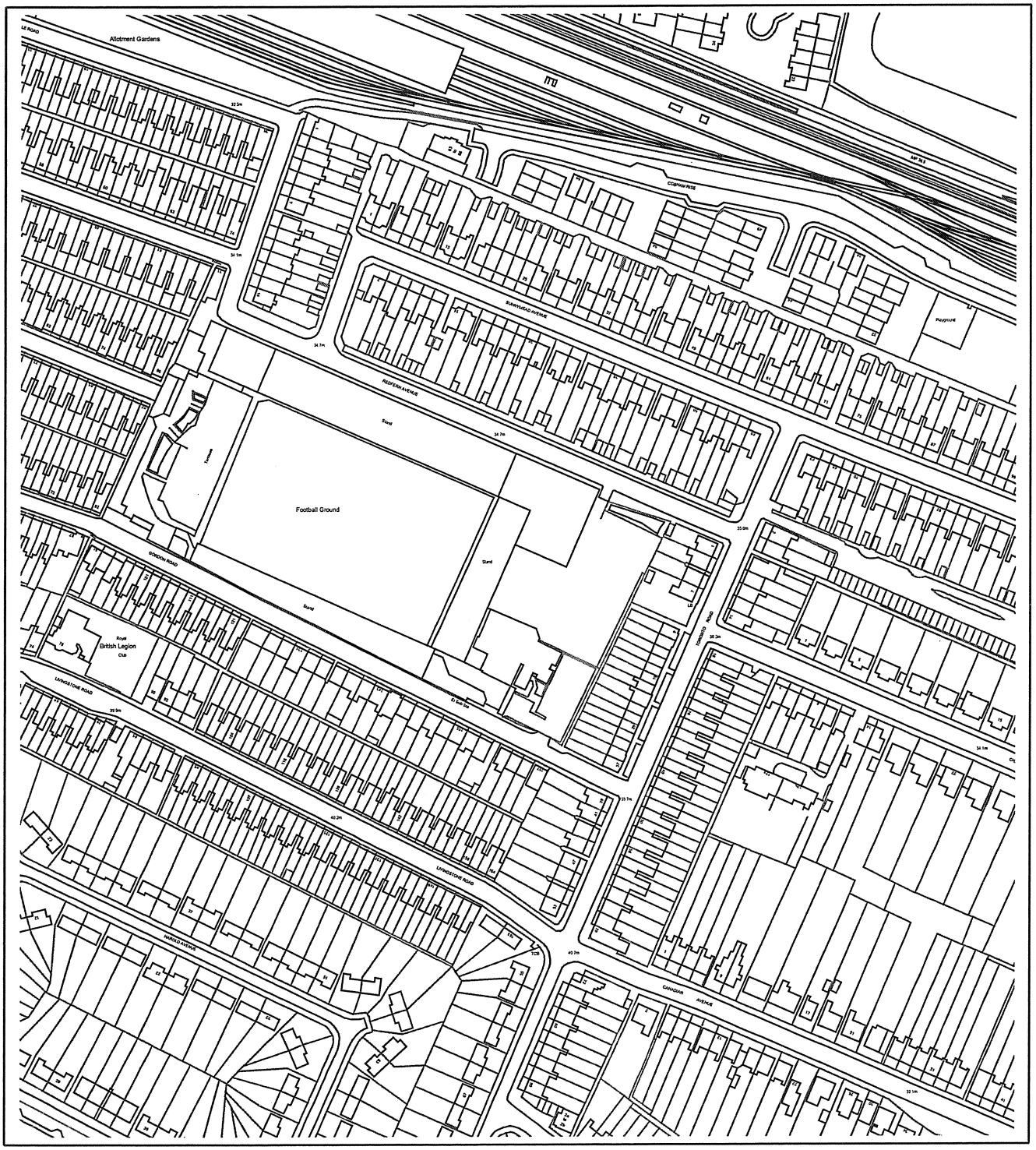
    h. Have the relevant contact details of the designated premises supervisor or licensee.

10. When regulated entertainment, which generates significant noise, is taking place, doors and windows will be kept shut.

11. For events involving regulated entertainment after 23:00 hours a designated premises supervisor or a nominated representative shall keep written records of sound checks when live music, recorded music or amplified sound is taking place. Sound checks must be made inside and outside the premises at all entrance/exit doors to the premises and to walk outside around the premises on all sides where there are residential properties. The record must contain (a) date and time (b) type of event (c) name of person carrying out the sound check (d) location of the check (e) whether the person determined if the noise was set to a level as to cause a complaint (f) action taken in relation to noise levels i.e. being increased, decreased or no action.

APPENDIX B

NORTHGATE SE GIS Print Template



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BANQUETING, CONFERENCE ROOMS, BOARD ROOMS AND PLAYERS AREA
PRIESTFIELD STADIUM, REDFERN AVENUE, GILLINGHAM

Notes:

Do Not Scale.

Report all discrepancies, errors and omissions.

Verify all dimensions on site before commencing any work on site or preparing shop drawings.

All materials, components and workmanship are to comply with the relevant British Standards, Codes of Practice, and appropriate manufacturers recommendations that from time to time shall apply.

For all specialist work, see relevant drawings.

This drawing and design are copyright of the mark carter design.

0 3 6 9 12 15 18 21 24 27 30

Scale Bar at 1:300

GROUND FLOOR PLAN

The ground floor plan shows the Entrance to the banqueting, conference and hospitality facilities. No licensable activities take place on the ground floor under this licence

FIRE LEGEND

- S — SMOKE DETECTORS
- H — HEAT DETECTORS
- CP — CALL POINT
- EL — AREA COVERED BY EMERGENCY LIGHTING
- SD — AREA COVERED BY ALARM SOUNDERS
- F — FOAM EXTINGUISHER
- Co2 — Co2 EXTINGUISHER

Revision	Date	Description

Status: LICENCE

Mark Carter ASSOCIATES — Architectural Design

design studio
priestfield stadium gillingham kent ME7 4DG
tel 01634 304700 fax 01634 850988
e mail: markcarter.design@virgin.net

Client: GILLINGHAM FOOTBALL CLUB

Drawing Title: GROUND FLOOR PLAN

Project Title: GILLINGHAM FOOTBALL CLUB
PRIESTFIELD STADIUM
GILLINGHAM.

Scale	Date	Drawn
1:300	JAN 12	MC

Drawing No	Rev
2092 - 01	—

Kent & Medway Fire & Rescue Authority

Licensable activities may take place anywhere within the red line. The position of any loose furniture is shown for diagrammatic purposes only. The location of fire equipment is shown as is on the date hereof but may be moved in consultation with the fire officer.

Dated 11/07/2013

Notes:

Do Not Scale.

Report all discrepancies, errors and omissions.

Verify all dimensions on site before commencing any work on site or preparing shop drawings.

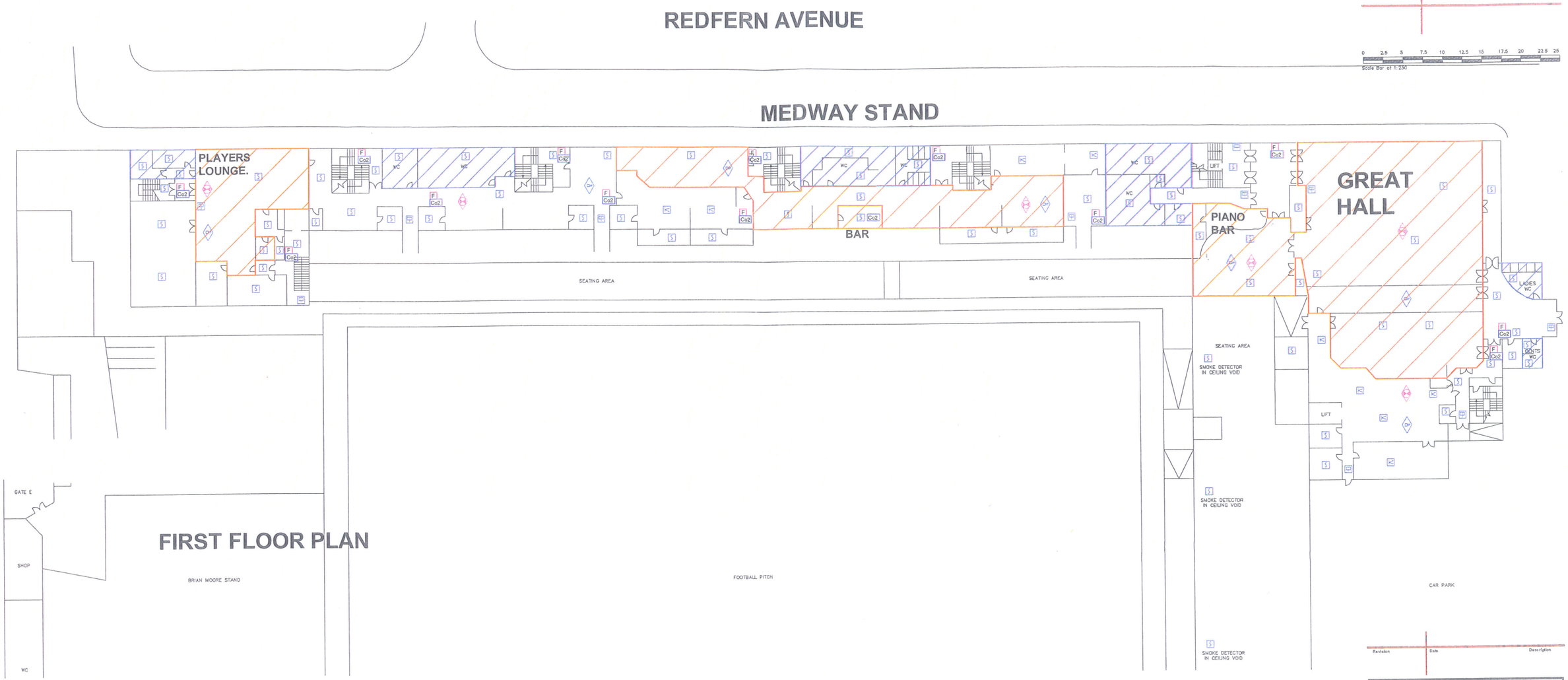
All materials, components and workmanship are to comply with the relevant British Standards, Codes of Practice, and appropriate manufacturers recommendations that from time to time shall apply.

For all specialist work, see relevant drawings.

This drawing and design are copyright of the mark carter design.

0 2.5 5 7.5 10 12.5 15 17.5 20 22.5 25

Scale Bar at 1:250



FIRST FLOOR PLAN

Revision	Date	Description

Status
LICENCE

LICENCE LEGEND

- LICENCED AREA WITHIN STADIUM
- TOILET AREA WITHIN STADIUM

FIRE LEGEND

- SMOKE DETECTORS
- HEAT DETECTORS
- CALL POINT
- AREA COVERED BY EMERGENCY LIGHTING
- AREA COVERED BY ALARM SOUNDERS
- FOAM EXTINGUISHER
- Co2 EXTINGUISHER

Kent & Medway
Fire & Rescue Authority

Mark Carter ASSOCIATES
Architectural Design
design studio
priestfield stadium gillingham kent ME7 4DD
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e mail. markcarter.design@virgin.net

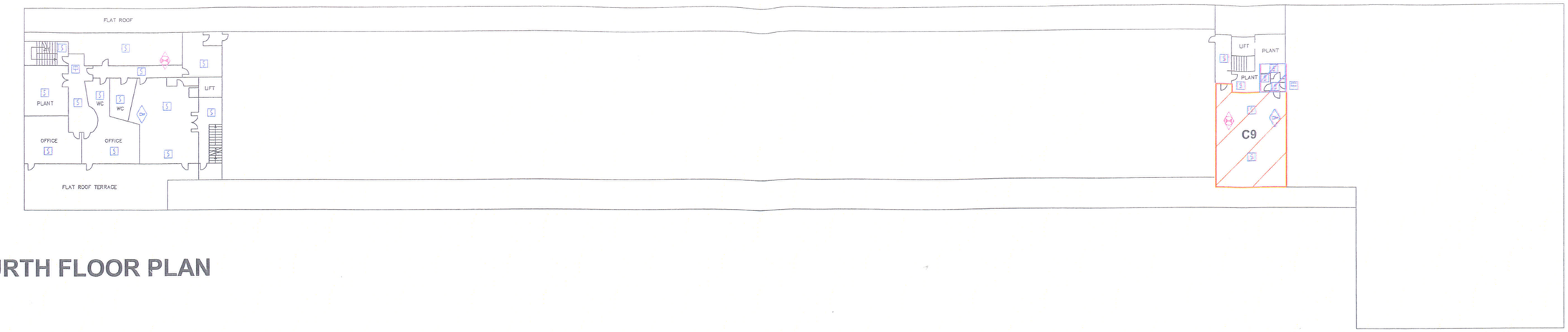
Client
GILLINGHAM FOOTBALL CLUB

Drawing Title
FIRST FLOOR PLAN

Project Title
GILLINGHAM FOOTBALL CLUB
PRIESTFIELD STADIUM
GILLINGHAM.

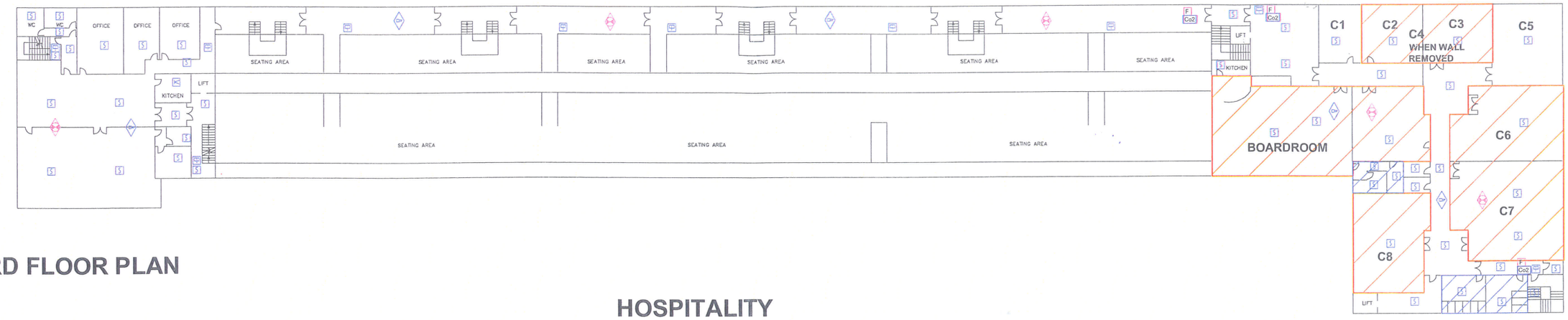
Scale	Date	Drawn
1:250	JAN 12	MC

Drawing No	Rev
2092 - 02	–



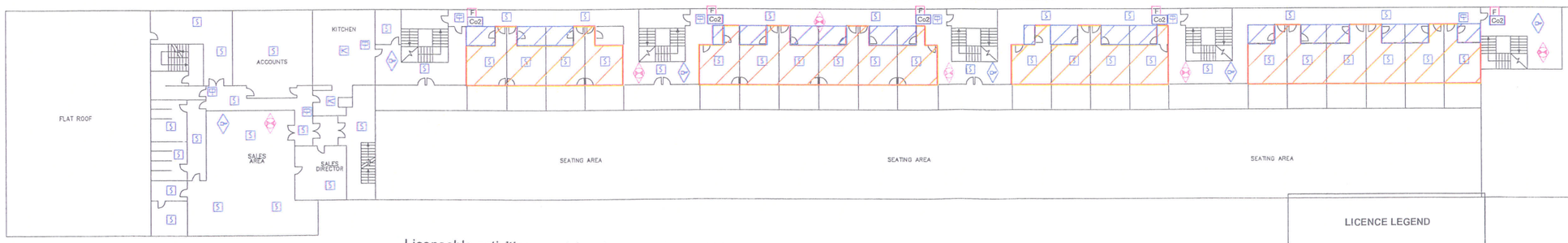
FOURTH FLOOR PLAN

CONFERENCE ROOMS



THIRD FLOOR PLAN

HOSPITALITY EXECUTIVE BOXES



SECOND FLOOR PLAN

Licensable activities may take place anywhere within the red line. The position of any loose furniture is shown for diagrammatic purposes only. The location of fire equipment is shown as is on the date hereof but may be moved in consultation with the fire officer.

Dated 11/07/2013

0 2.5 5 7.5 10 12.5 15 17.5 20 22.5 25

Scale Bar at 1:250

Notes:

Do Not Scale.

Report all discrepancies, errors and omissions.

Verify all dimensions on site before commencing any work on site or preparing shop drawings.

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LICENCE LEGEND

- LICENCED AREA WITHIN STADIUM
- TOILET AREA WITHIN STADIUM

FIRE LEGEND

- S SMOKE DETECTORS
- H HEAT DETECTORS
- CALL POINT
- AREA COVERED BY EMERGENCY LIGHTING
- AREA COVERED BY ALARM SOUNDERS
- F FOAM EXTINGUISHER
- Co2 Co2 EXTINGUISHER

Kent & Medway Fire & Rescue Authority

Revision	Date	Description

Status: LICENCE

Mark Carter ASSOCIATES — Architectural Design

design studio
priestfield stadium gillingham kent ME7 4DD
tel 01634 304700 fax 01634 850966
e mail: markcarter.design@btgin.net

Client: GILLINGHAM FOOTBALL CLUB

Drawing Title: SECOND / THIRD / FOURTH FLOOR PLAN

Project Title: GILLINGHAM FOOTBALL CLUB PRIESTFIELD STADIUM GILLINGHAM.

Scale	Date	Drawn
1:250	JAN 12	MC

Drawing No	Rev
2092 - 03	–

APPENDIX C

From: Angela Cromey
Sent: 15 August 2013 11:46
To:
Subject: FW: Gillingham Football Club Premises Licence Applications

Attachments: Gillingham FC Licensing Conditions.doc

Gillingham FC Licensing Condit...

-----Original Message-----
From: haynes, kelly [mailto:kelly.haynes@medway.gov.uk]
Sent: 15 July 2013 16:06
To: Angela Cromey
Subject: FW: Gillingham Football Club Premises Licence Applications

Please find the attatched document.

-----Original Message-----
From: haynes, kelly
Sent: 15 July 2013 16:05
To: 'ajc@jgrlaw.co.uk'
Subject: Gillingham Football Club Premises Licence Applications

Dear Sir or Madam,

Please find the attached comments on the noise conditions contained within Annexe 1 for the three applications for premises licences.

I look forward to receiving your comments.

Regards,

Kelly Haynes
Environmental Protection Officer
01634 331751

This transmission is intended for the named addressee(s) only and may contain sensitive or protectively marked material up to RESTRICTED and should be handled accordingly. Unless you are the named addressee (or authorised to receive it for the addressee) you may not copy or use it, or disclose it to anyone else. If you have received this transmission in error please notify the sender immediately.

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Please be aware that emails sent to or received from Medway Council may be subject to recording and/or monitoring in accordance with relevant legislation.

Gillingham FC – Banqueting, players area, conferencing, executive boxes and board rooms

Keep condition 7

Condition 10 should read: -

When live music or recorded music takes place inside the premises save for entrance and exit all doors and windows will be kept shut. Entrance/exit doors will be fitted with self-closing mechanism that will enable them to automatically close once persons enter or leave the premises

Remove condition 11 and replace with: -

No amplified music is to be permitted unless a noise management plan, which has been agreed with the Local Authority is in place. The noise management plan shall be periodically reviewed and/or when significant changes occur in the operation, building or event type or following a complaint.

steward, michelle

From: hale, darren
Sent: 31 July 2013 12:38
To: licensing
Subject: Gillingham Football Ground - Priestfield Stadium

Dear Licensing

Further to your recent consultations on the various licence applications at Priestfield Stadium please find my comments below:

Banqueting, Players Area, Conferencing and Board Rooms

I have no objection subject to the suggested conditions 7 and 11 being imposed. However I would recommend that the same condition 16 of Blue Rock Cafe is also included.

Darren Hale
Environmental Protection Team Leader

Ext 1105