

# **CHILDREN AND YOUNG PEOPLE OVERVIEW AND SCRUTINY COMMITTEE**

**16 JULY 2013**

## **WORK PROGRAMME**

Report from: Richard Hicks, Deputy Director, Customer Contact, Leisure, Culture, Democracy and Governance

Author: Teri Reynolds, Democratic Services Officer

### **Summary**

This item advises Members of the current work programme and allows the Committee to adjust it in the light of latest priorities, issues and circumstances. It gives Members the opportunity to shape and direct the Committee's activities over the year.

### **1. Budget and Policy Framework**

- 1.1 Under Chapter 4 – Rules, paragraph 22.1 (v) General terms of reference, each overview and scrutiny committee has the responsibility for setting its own work programme.

### **2. Background**

- 2.1 Appendix 1 to this report sets out the existing work programme for the Committee.

### **3. Agenda planning meeting**

- 3.1 Members will be aware that Overview and Scrutiny Committees hold agenda planning meetings on a regular basis. These give officers guidance on information that Members wish them to provide when scrutinising an issue. An agenda planning meeting took place on Tuesday 25 June 2013.
- 3.2 At the meeting it was agreed that Members of the committee be invited to a visit at Aut Evens before consideration of the report on the review of overnight short breaks on 16 July 2013.
- 3.3 At the meeting Members also agreed to add the following items to the committee's work programme: -
- SEN Disability Pathways
  - Children not in education (to include children who are home educated)
  - Role of school nursing and its impact on keeping children healthy and safe
  - YOT Business Plan

- 3.4 At the meeting it was also agreed that care leavers and care leavers in employment, education and training should also be scrutinised but that this should be picked up under the forthcoming scrutiny review into preventing looked after children from becoming criminalised.

#### **4. Cabinet Forward Plan**

- 4.1 The latest forward plan was published on 10 June 2013. The following items have been added. At the pre-agenda meeting it was not recommended to add any of these items to the work programme: -

Gateway 1 Contract Procurement Commencement: 3 Sept 2013  
Brompton Westbrook Primary School – Expansion to two forms of entry

This Gateway 1 Procurement Commencement report relates to the expansion to two forms of entry for Brompton Westbrook Primary School

Gateway 3 Contract Award: Refurbishment and remodelling 3 Sept 2013  
works at Chatham Primary School

This report will set out the tender review and evaluation in respect of the contract award for refurbishment and remodelling works at Chatham Primary School.

#### **5. Health scrutiny**

- 5.1 The Annual Public Health Report is currently being prepared and will be brought forward to this committee, along with the Health and Adult Social Care Overview and Scrutiny Committee, later in the year. It has therefore been added to the work programme schedule, as attached at the appendix, with date to be determined.

#### **6. Implications for Looked After Children**

- 6.1 Scrutinising services and support for looked after children (LAC) is a key aspect of the remit of this committee. Members should ensure they focus attention on the Every Child Matters outcomes for LAC as well as scrutinising every child matters outcomes for all children in Medway.

#### **7. Financial and legal implications**

- 7.1 There are no financial implications arising from this report.
- 7.2 Local authorities have power to scrutinise health service in their areas under the Health and Social Care Act 2001. It describes health scrutiny as “reviewing and scrutinising health service matters and making reports and recommendations to NHS bodies on such matters”.

#### **8. Recommendations**

- 8.1 That, subject to changes made at the meeting, the work programme is agreed as set out at the attached Appendix 1 of the report.

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**Background papers:**

None

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## APPENDIX

**Work Programme**  
**Children and Young People Overview and Scrutiny Committee**

**Policy framework documents – Children and Young People’s Plan and Youth Justice Plan**

<b>Item</b>	<b>Work Type</b>	<b>Responsible officer</b>	<b>Objectives</b>	<b>Timescale</b>
Children’s Social Care Complaints and Compliments	Annual reports	Social Care Complaints Manager	To consider and scrutinise the children’s social care complaints and compliments received in 2011/12.	16 July 2013
End of year performance 2012/13	Performance reviews	Performance Intelligence and Strategic Manager	To consider and scrutinise the performance data for the end of year 2012/13.	16 July 2013
Changes to overnight short breaks/closure of Preston Skreens	Community issues	Assistant Director Commissioning and Strategy	To consider the outcome of the consultation relating to the review of overnight short breaks and the closure of Preston Skreens	16 July 2013
Health Visiting Service - update	Other	Medway Community Healthcare	To scrutinise an update report on the Health Visiting Service	16 July 2013
Medway Safeguarding Children Board (MSCB)	Holding to account	MSCB Independent Chair	To consider and scrutinise the activity of the MSCB and its Business Plan	26 September 2013
Update on progress against the Ofsted inspection action plan	Performance reviews	Director of Children and Adults	To consider the progress made against the action plan following the unannounced Ofsted inspection of local authority arrangements for the protection of children.	26 September 2013
Provisional test and examination results	Performance reviews	Assistant Director, Inclusion and Improvement	To consider the provisional test and examination results for 2013 and progress made against the recommendations of the Key Stage 2 Task Group review	26 September 2013
Q1 – Council Plan Monitoring 2013/14	Performance Reviews	Director of Children and Adults	To scrutinise performance against the relevant targets for Council Plan Monitoring 2013/14 – quarter 1	26 September 2013
Proposed capital and revenue draft budgets 2014/15	Pre-decision scrutiny	Chief Finance Officer	To consider and scrutiny the proposed capital and revenue budgets for 2014/15	10 December 2013
Q2 – Council Plan Monitoring 2013/14	Performance Reviews	Director of Children and Adults	To scrutinise performance against the relevant targets for Council Plan Monitoring 2013/14 – quarter 2	10 December 2013

Item	Work Type	Responsible officer	Objectives	Timescale
Children not in education	Other	Assistant Director, Inclusion and Improvement	To scrutinise a report on children not in education. This report will also include information on children in Medway that are educated at home.	10 December 2013
Medway Safeguarding Children Board (MSCB)	Holding to account	MSCB Independent Chair	To consider and scrutinise the activity of the MSCB and its Business Plan	14 January 2014
Portfolio Holder for Children's Services (Lead Member) in attendance	Holding to account		To hold the Portfolio Holder for Children's Services (lead member) to account on performance against his portfolio	14 January 2014
Update on progress against the Ofsted inspection action plan	Performance reviews	Director of Children and Adults	To consider the progress made against the action plan following the unannounced Ofsted inspection of local authority arrangements for the protection of children.	25 March 2014
Q3 – Council Plan Monitoring 2013/14	Performance Reviews	Director of Children and Adults	To scrutinise performance against the relevant targets for Council Plan Monitoring 2013/14 – quarter 3	25 March 2014
Portfolio Holder for Educational Improvement in attendance	Holding to account		To hold the Portfolio Holder for Educational Improvement to account on performance against her portfolio	25 March 2014
Portfolio Holder for Adult Services in attendance	Holding to account		To hold the Portfolio Holder for Adult Services to account on performance against his portfolio in relation to the Independent Safeguarding and Review Services	25 March 2014
Adoption services	Other	Assistant Director, Children's Social Care	To consider and scrutinise a report regarding the adoption service.	Date to be determined
Youth Service provision/clubs across the authority	Other	Assistant Director, Inclusion and Improvement	To consider a report which will update the committee on youth service provision and youth clubs across Medway	Date to be determined
SEND Pathfinder	Other	Assistant Director, Inclusion and Improvement	To consider a report on Special Educational Needs Disability Pathfinder	Date to be determined

Item	Work Type	Responsible officer	Objectives	Timescale
Role of school nursing and its impact on keeping children healthy and safe	Other	Director of Public Health	To scrutinise a report on the role of school nursing and its impact on keeping children healthy and safe	Date to be determined
Youth Offending Team Business Plan	Other	Assistant Director, Inclusion and Improvement	To scrutinise the Youth Offending Team business plan	Date to be determined
Annual Public Health Report	Pre-decision scrutiny	Director of Public Health	To scrutinise the Annual Public Health Report.	Date to be determined

**Forthcoming meetings:**

2013: 16 July, 26 September, 10 December

2014: 14 January, 25 March

**Work completed in 2013/14:**4 June 2013

- Update on the Fostering Service
- Review of School Organisation Plan 2011-16
- Medway Action for Families
- Improving performance at Key Stage 2