

Work Programme
Regeneration, Community and Culture Overview and Scrutiny Committee

Policy framework documents: Community Safety Plan, Local Transport Plan and plans and other strategies which together comprise the Development Plan

Item	Work type	Responsible officer	Objectives	Timescale
Member's Item: Traffic flow in Chatham	Community issues	Andy McGrath, Assistant Director, Front Line Services	Councillor Mackinlay has requested a report on traffic flow in Chatham	27 June 2013
Scrutiny of the Community Safety Partnership	Holding to account	Neil Howlett, Community Safety Partnership Manager	Annual scrutiny of the work of the Community Safety Partnership	27 June 2013
HRA Business Plan	Other	Marc Blowers, Head of Housing Management	This report details the HRA Business Plan and will include review of Housing Asset Management Strategy.	27 June 2013
Report from the task group into "De-cluttering streets in Medway"	Policy development	Andy McGrath, Assistant Director, Front Line Services Anthony Law, Democratic Services Officer	To consider the recommendations of the task group review	27 June 2013
Implications of Localism Act 2011 – Landlord Services Complaints	Pre-decision scrutiny	Marc Blowers, Head of Housing Management	Report sets out changes for handling complaints relating to council landlord services, introduced by the Localism Act 2011	27 June 2013
End of year performance 2012/13	Performance reviews	Performance Intelligence and Strategic Manager	To consider and scrutinise the performance data for the end of year 2012/13.	27 June 2013
Community Infrastructure Levy	Policy Development	Stephen Gaimster, Assistant Director, Housing, Development and Transport	To review the first consultation responses and consider the second consultation.	14 August 2013
Council Plan Monitoring 2013/14 – Quarter 1	Scrutiny of Performance	Anne-Marie Lawrence Lovell, Performance Manager	Consider performance against the Council's Key Measures of Success for the first quarter of 2013/2014	14 August 2013

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Supplementary Planning Document: Chatham Dockyard and its Defences World Heritage Site Nominations	Pre-Decision Scrutiny		Consult on proposals to develop a supplementary planning document (SPD) in respect of Chatham Dockyard and its defences in relation to a world heritage nomination.	14 August 2013
Review of the implementation of the recommendations from the Supported Accommodation Task Group	Policy Development		Consider further update on the recommendations from the task group	3 October 2013
Review of NI167	Policy Development	Stephen Gaimster, Assistant Director, Housing, Development and Transport.	To review the average journey times along 6 primary transport corridors into Chatham	3 October 2013
Council Plan Monitoring 2013/14 – Quarter 2	Scrutiny of Performance	Anne-Marie Lawrence Lovell, Performance Manager	Consider performance against the Council's Key Measures of Success for the second quarter of 2013/2014	12 December 2013
Update on Community Infrastructure Levy	Policy development	Stephen Gaimster, Assistant Director, Housing, Development and Transport	Review of the complete consultation process	30 January 2014
Progress report on Fair Access to Credit	Policy development	Andy McGrath, Assistant Director, Front Line Services	Consider further update of the Fair Access to Credit	10 April 2014 (to be confirmed)
Council Plan Monitoring 2013/14 – Quarter 3	Scrutiny of Performance	Anne-Marie Lawrence Lovell, Performance Manager	Consider performance against the Council's Key Measures of Success for the third quarter of 2013/2014	10 April 2014

Item	Work type	Responsible officer	Objectives	Timescale
Update on Informal Members working group – parking permit zones	Other	Andy McGrath, Assistant Director, Front Line Services	Report on the review of the Informal Members working group looking into parking permit zones.	Date TBC
High marginal cost of bus travel	Community issues	Andy McGrath, Assistant Director, Front Line Services	Report on how costs in Medway currently compare with other local authority areas	Date TBC
Long term empty properties	Community Issues	Marc Blowers, Head of Housing Management	Report on scale of issue and action being taken	Date TBC
Community Officer Service	Policy development	Andy McGrath, Assistant Director, Front Line Services	Review of impact of any changes implemented following Better for Less review	Date TBC

(Annual reports and reviews considered by this committee are the Community Safety Plan (April), Scrutiny of the Community Safety Partnership (June), Annual Review of the Waste Contracts (January) and Cultural Activities Programme (January). The annual South Thames Gateway Building Control Partnership Business Plan is circulated via a Briefing Note prior to consideration by the Cabinet).

Future meeting dates (to be agreed at Annual Council on 15 May 2013):

2013: 27 June, 14 August, 3 October, 12 December

2014: 30 January, 10 April.

Work completed in 2012/13:

28 June 2012

- Annual scrutiny of the Community Safety Partnership
- Council Plan - end of year performance report 2011/2012
- DCLG weekly collection support fund
- Petitions
- Using the River Medway to its full potential

16 August 2012

- Council Plan monitoring 2012/2013 – quarter 1
- Member's Item: Chatham Alcohol Control Zone
- Portfolio Holder for Front Line Services
- Report from the in-depth task group on "fair access to credit"
- Water supply in Medway

4 October 2012

- Developer Contributions Guide
- Petition referral – installation of CCTV camera
- Portfolio Holder for Strategic Development and Economic Growth
- Road and pavement maintenance funding
- Update on the South Thames Gateway Building Control Partnership

13 December 2012

- Council Plan monitoring 2012/2013 – quarter 2

- Housing Strategy
- Housing Capital programme
- Portfolio Holder for Housing and Community Services
- Proposed revenue and capital budgets 2013/2014
- Petition – Hartington Street, Chatham

31 January 2013

- Annual review from the Housing Scrutiny Panel
- Annual review of waste contracts: Year 2
- Cultural activities programme
- Housing planned maintenance programme – progress report
- Housing Revenue Account (HRA) revenue and capital budget 2013/2014
- Member's item: Darnley Arches, Strood
- Planning Policy – urban developments
- Portfolio Holder for Community Safety and Customer Contact (held to account)

11 April 2013

- Community Infrastructure Levy
- Community Safety Plan 2013/2016
- Council Plan Monitoring 2012/2013 – quarter 3
- Housing Allocations Policy
- Leader in attendance
- Petition referral – Incorrect allocation of parking permits in New Road
- Six month review of Fair Access to Credit task group report