

APPENDIX A**1. Cabinet Portfolios**

Portfolio	Portfolio Holder	Themes
Leader	Rodney Chambers	<ul style="list-style-type: none">• Democracy and governance• Inward investment• Regeneration• Strategic Partnerships• World Heritage Site Status
Deputy Leader and Finance	Alan Jarrett	<ul style="list-style-type: none">• Better for Less• Communications and media• Council Plan• Council tax and business rates• Finance• Housing benefit• Performance and service improvement• Property• Risk management• Strategic procurement
Adult Services	David Brake	<ul style="list-style-type: none">• Community care• Independent Safeguarding and Review Service• Health• Older people• Public Health (Lead Member)• Services for people with learning and physical disabilities• Telecare/Telemedicine
Children's Services (Lead Member) (See note 1)	Mike O'Brien	<ul style="list-style-type: none">• Children and Young People's Plan• Early years• Further education• Home to school transport• Inclusion• Primary and secondary education• School services• Special educational needs• Specialist youth services• Youth• Adoption• Children and Adolescent Mental Health Services• Children with disabilities• Children's residential care• Fostering

		<ul style="list-style-type: none"> • Integrated Children's Teams • Leaving Care • Looked After Children
Educational Improvement	Kelly Tolhurst	<ul style="list-style-type: none"> • Educational improvement as directed by the Children's Services Portfolio Holder
Community Safety and Customer Contact (See note 2)	David Carr	<ul style="list-style-type: none"> • CCTV • Community safety • Community Officers • Customer Contact • Drugs and alcohol • Enforcement (executive functions only) • Environmental health • ICT • Legal • Trading standards • Travellers
Front Line Services	Phil Filmer	<ul style="list-style-type: none"> • Parking • Public transport • Roads • Street cleaning and waste collection/ recycling/waste disposal • Traffic management • Transport
Housing and Community Services	Howard Doe	<ul style="list-style-type: none"> • Adult learning • Bereavement Services • Disabled adaptations to housing • Events and Festivals • Greenspaces • Heritage • Homeless and housing options • Housing allocations for social housing • Housing Strategy • Leisure services • Libraries and Community Hubs • Private sector housing • Registration • Sporting Legacy • The development and management of the council's housing stock • Theatres and arts • Tourism

		<ul style="list-style-type: none"> • Voluntary sector
Strategic Development and Economic Growth (See note 3)	Jane Chitty	<ul style="list-style-type: none"> • Building and Development Control • Community centres • Economic development • Europe • Housing site allocations through the Local Development Framework • Local Development Framework • Planning • Rural Strategy • Social regeneration • Sustainable Communities

Note 1: The roles and responsibilities of the Portfolio Holder for Children's Services are set out in statutory guidance "The roles and responsibilities of the Lead Member for Children's Services and the Director of Children's Services, under sections 18(7) (Director of Children's Services) and 19(2) (Lead Member for Children's Services) of the Children Act 2004:
<http://media.education.gov.uk/assets/files/pdf/s/statutory%20guidance%20on%20the%20roles%20and%20responsibilities%20of%20the%20dcs%20and%20lmcs.pdf>

Note 2: The following services will remain within the remit of the Community Safety and Customer Contact Portfolio:

- Tobacco control, excluding smoking cessation services
- Community safety aspects of alcohol and drug misuse
- Public health aspects of promotion of community safety, violence prevention and response.

Note 3: The Leader and Full Council have delegated the Council's building control functions to the South Thames Gateway Building Control Joint Committee. The Terms of Reference of the South Thames Gateway Building Control Joint Committee are set out within the Council's Constitution and include executive and non-executive functions. Councillor Chitty is appointed to sit on the South Thames Gateway Building Control Joint Committee.

Note: Addresses and wards of Cabinet Members can be found here:
<http://democracy.medway.gov.uk/mgCommitteeMailingList.aspx?ID=115>

2. Bus Lane Adjudication Service Joint Committee – Membership

Councillor Phil Filmer