

# REGENERATION, COMMUNITY AND CULTURE OVERVIEW AND SCRUTINY COMMITTEE

11 APRIL 2013

## WORK PROGRAMME

Report from: Neil Davies, Chief Executive

Author: Caroline Salisbury, Democratic Services Officer

### Summary

This item advises Members of the current work programme and allows them to adjust it in the light of latest priorities, issues and circumstances. It gives Members the opportunity to shape and direct the Committee's activities over the year.

#### 1. Budget and Policy Framework

1.1 Under Chapter 4 – Rules, paragraph 22.1 (v) General terms of reference, each overview and scrutiny committee has the responsibility for setting its own work programme.

#### 2. Background

2.1. Appendix 1 to this report sets out the existing work programme for this committee.

#### 3. Agenda planning meeting

3.1 Members will be aware that Overview and Scrutiny Committees hold agenda planning meetings on a regular basis. These give officers guidance on information Members wish them to provide when scrutinising an issue. An agenda planning meeting was held on 27 March 2013.

3.2 The Chairman and Spokesperson were updated on the committee's current work programme and advised on the reports to be submitted to this meeting.

3.3 At the meeting the Members requested the following additions to the work programme: -

- Review of the implementation of the recommendations from the Supported Accommodation Task Group – September meeting
- Review of NI167 (average journey times along 6 primary transport corridors into Chatham) – September meeting

- 3.4 The Democratic Services Officer suggested at the meeting that, post Annual Council, the Chairman, Vice-Chairman and Opposition Spokespersons of this committee meet with the Director for Regeneration, Community and Culture to discuss possible topics to add to the work programme for 2013/14.

#### **4. Cabinet Forward Plan**

- 4.1 The current Cabinet Forward Plan was published on 18 March 2013. There is one new item within the remit of this committee, which is not already on the work programme:

##### Highways and pavements programme – 16 April 2013

Full Council, on 21 February 2013, considered the capital and revenue budgets 2013/14 and agreed to provide an additional £480,000 (revenue) for highways and pavements on a recurring basis. Cabinet will be asked to agree the Highways and Pavements programme.

*(This report will be considered by Cabinet before the next meeting of this committee, so cannot be added to the work programme as pre-decision scrutiny.)*

#### **5. Financial and legal implications**

- 5.1 There are no financial or legal implications arising from this report.

#### **6. Recommendations**

- 6.1 The Committee is asked to note the current work programme and identify items for inclusion in the work programme.

#### **Background papers**

None.

#### **Lead officer contact**

Teri Reynolds, Democratic Services Officer

Telephone: 01634 332104 Email: [teri.reynolds@medway.gov.uk](mailto:teri.reynolds@medway.gov.uk)

**Work Programme**  
**Regeneration, Community and Culture Overview and Scrutiny Committee**

**Policy framework documents: Community Safety Plan, Local Transport Plan and plans and other strategies which together comprise the Development Plan**

| <b>Item</b>   | <b>Work type</b>      | <b>Responsible officer</b>   | <b>Objectives</b>  | <b>Timescale</b> |
|---|-----------------------|--|--|------------------|
| Councillor Rodney Chambers in attendance                                | Holding to account    |  | To question Councillor Rodney Chambers on performance against council targets in his portfolio as they relate to this Committee. | 11 April 2013    |
| Community Infrastructure Levy   | Pre-decision scrutiny | Stephen Gaimster, Assistant Director, Housing, Development and Transport | A report on the preliminary draft charging schedule will be submitted as part of the consultation process                        | 11 April 2013    |
| Community Safety Plan 2013-2016   | Pre-decision scrutiny | Andy McGrath, Assistant Director, Front Line Services                    | To consider the annual refresh of the Community Safety Plan  | 11 April 2013    |
| Council Plan monitoring 2012/2013 – quarter 3                           | Performance reviews   | Anna-Marie Lawrence-Lovell, Performance and Intelligence Manager         | To consider the quarter three Council Plan monitoring report for 2012/2013   | 11 April 2013    |
| Housing Allocations Policy  | Pre-decision scrutiny | Matt Gough, Housing Strategy Manager                                     | To consider a report on the revised housing allocations policy prior to decision by the Cabinet in February 2013                 | 11 April 2013    |
| Six month review of Fair Access to Credit task group report             | Policy development    | Andy McGrath, Assistant Director, Front Line Services                    | To consider a six month update of the recommendations from the task group review   | 11 April 2013    |
| Petition referral - Incorrect allocation of parking permits in New Road | Community issues      | Andy McGrath, Assistant Director, Front Line Services                    | To consider the petition referral relating to incorrect allocation of parking permits in New Road                                | 11 April 2013    |
| Member's Item: Traffic flow in Chatham                                  | Community issues      | Andy McGrath, Assistant Director, Front Line Services                    | Councillor Mackinlay has requested a report on traffic flow in Chatham   | June 2013        |

| Item  | Work type          | Responsible officer                                      | Objectives  | Timescale                   |
|---|--------------------|--|---|-----------------------------|
| Scrutiny of the Community Safety Partnership                      | Holding to account | Neil Howlett,<br>Community Safety Partnership Manager    | Annual scrutiny of the work of the Community Safety Partnership   | June 2013                   |
| HRA Business Plan   | Other              | Marc Blowers,<br>Head of Housing Management              | This report details the HRA Business Plan and will include review of Housing Asset Management Strategy. | June 2013                   |
| Report from the task group into "De-cluttering streets in Medway" | Policy development | Andy McGrath,<br>Assistant Director, Front Line Services | To consider the recommendations of the task group review  | June 2013 (to be confirmed) |

(Annual reports and reviews considered by this committee are the Community Safety Plan (April), Scrutiny of the Community Safety Partnership (June), Annual Review of the Waste Contracts (January) and Cultural Activities Programme (January). The annual South Thames Gateway Building Control Partnership Business Plan is circulated via a Briefing Note prior to consideration by the Cabinet).

#### **Future meeting dates:**

2013: 11 April 2013

#### **Work completed in 2012/13:**

##### 28 June 2012

- Annual scrutiny of the Community Safety Partnership
- Council Plan - end of year performance report 2011/2012
- DCLG weekly collection support fund
- Petitions
- Using the River Medway to its full potential

##### 16 August 2012

- Council Plan monitoring 2012/2013 – quarter 1
- Member's Item: Chatham Alcohol Control Zone
- Portfolio Holder for Front Line Services
- Report from the in-depth task group on "fair access to credit"
- Water supply in Medway

##### 4 October 2012

- Developer Contributions Guide
- Petition referral – installation of CCTV camera
- Portfolio Holder for Strategic Development and Economic Growth
- Road and pavement maintenance funding
- Update on the South Thames Gateway Building Control Partnership

##### 13 December 2012

- Council Plan monitoring 2012/2013 – quarter 2
- Housing Strategy

- Housing Capital programme
- Portfolio Holder for Housing and Community Services
- Proposed revenue and capital budgets 2013/2014
- Petition – Hartington Street, Chatham

31 January 2013

- Annual review from the Housing Scrutiny Panel
- Annual review of waste contracts: Year 2
- Cultural activities programme
- Housing planned maintenance programme – progress report
- Housing Revenue Account (HRA) revenue and capital budget 2013/2014
- Member's item: Darnley Arches, Strood
- Planning Policy – urban developments
- Portfolio Holder for Community Safety and Customer Contact (held to account)