

**Work Programme**  
**Children and Young People Overview and Scrutiny Committee**

**Policy framework documents – Children and Young People’s Plan and Youth Justice Plan**

<b>Item</b>	<b>Work Type</b>	<b>Responsible officer</b>	<b>Objectives</b>	<b>Timescale</b>
Portfolio Holder for Children’s Social Care in attendance	Holding to account		To hold the Portfolio Holder for Children’s Social Care to account on performance against his portfolio	26 March 2013
Portfolio Holder for Corporate Service in attendance	Holding to account		To hold the Portfolio Holder for Corporate Services to account on performance in relation to the Independent Reviewing Service only, which is the only part of the portfolio that falls within the remit of this committee.	26 March 2013
Quarter 3 Council Plan Monitoring	Performance reviews	Assistant Director, Communications, Performance and Partnerships	To consider the Council Plan monitoring for quarter 3 of 2012/13	26 March 2013
Information, advice and guidance on careers	Service information	Chief Executive, Medway Youth Trust	To receive a report on what service is provided on information, advice and guidance on careers and for the report to include views from Medway Youth Parliament following its own report on careers advice in 2012.	26 March 2013
Youth unemployment in Medway	Service information	Chief Executive, Medway Youth Trust	To receive a report on statistics and relevant action plans relating to youth unemployment in Medway	26 March 2013
Outcome of unannounced inspection	Service reviews	Director of Children and Adults	To receive a report detailing the outcome of the unannounced inspection and accompanying action plan	26 March 2013
Action for families	Service information	Director of Children and Adults	To consider a report on what support is being provided for vulnerable families in Medway	June 2013
School Organisation Plan 2011-16 - update	Pre-decision scrutiny	Performance Intelligence and Strategic Manager	To consider and scrutinise the update on the School Organisation Plan 2011-16	June 2013
Update on Fostering Service	Service information	Assistant Director, Children’s Social Care	To receive an update on the performance of the fostering service following the report in December 2012	June/July 2013

Item	Work Type	Responsible officer	Objectives	Timescale
Medway Safeguarding Children Board (MSCB)	Holding to account	MSCB Independent Chair	To consider and scrutinise the activity of the MSCB and its Business Plan.	July 2013
Children's Social Care Complaints and Compliments	Annual reports	Social Care Complaints Manager	To consider and scrutinise the children's social care complaints and compliments received in 2011/12.	July 2013
End of year performance 2012/13	Performance reviews	Performance Intelligence and Strategic Manager	To consider and scrutinise the performance data for the end of year 2012/13	July 2013
Proposed capital and revenue draft budgets 2014/15	Pre-decision scrutiny	Chief Finance Officer	To consider and scrutiny the proposed capital and revenue budgets for 2014/15	December 2013
Medway Safeguarding Children Board (MSCB)	Holding to account	MSCB Independent Chair	To consider and scrutinise the activity of the MSCB and its Business Plan	January 2014
Adoption services	Service information	Assistant Director, Children's Social Care	To consider and scrutinise a report regarding the adoption service.	Date to be determined
Changes to overnight short breaks/closure of Preston Skreens	Community issues	Assistant Director Commissioning and Strategy	To consider the outcome of the consultation relating to the review of overnight short breaks and the closure of Preston Skreens	Date to be determined

### **Forthcoming meetings:**

2013: 26 March

### **Work completed in 2012/13:**

#### 31 May 2012

- Careers advice and raising of the participation age
- Children's social care complaints and compliments annual report
- Task group report on improving performance at Key Stage 2
- Children and Young People's Plan Monitoring Report
- Academies and governance arrangements
- Chatham Area Primary Age Need

#### 17 July 2012

- Draft Special Educational Needs Transport Policy
- Medway Safeguarding Children Board
- Common Assessment Framework
- Children's Social Care Complaints and Compliments Annual Report (2011-12)
- 2011/12 Year end performance report
- Changes to inspection regimes

27 September 2012

- Child Development Centre update
- Provisional test and examination results for 2012
- Improving performance at key stage 2 – update on the review by the effective challenge of underperformance task group
- Council Plan performance monitoring 2012/13 – quarter 1

11 December 2012

- Sherwin Knight Infant and Junior Schools – outcome of consultation on proposed amalgamation
- Swingate Infant and Spinnens Acre Junior Schools – outcome of consultation on proposed amalgamation
- Youth Justice Plan
- Capital and Revenue budgets 2013/14
- 2012/13 Council Plan Monitoring – Q2
- Ofsted inspection of Medway's fostering service

15 January 2013

- Portfolio Holder for Children Services (lead member) in attendance
- Medway Safeguarding Child Board (MSCB) Business Plan 2012/13 – mid term progress report
- Announced inspection of safeguarding and looked after children in Medway 2011 – progress update
- Year 1 phonics check – outcome from 2012 and actions to address key issues
- School Admission Arrangements 2014