

Forward Plan of key decisions and Notice of any intention to meet in private

Cabinet 16 April 2013

Date of publication: 18 March 2013

Forward Plan

The Forward Plan is a list of forthcoming decisions to be taken by Medway Council's Leader and Cabinet and any key decisions to be taken by the South Thames Gateway Building Control Joint Committee or an officer under the Council's executive arrangements. Subject to urgency provisions, the law requires the Council to give at least 28 clear days notice ahead of any key decision being taken under executive arrangements so that local people know about them and have an opportunity to read the related report and background papers and submit their views to the decision-maker.

A key decision is one, which is likely:

- to result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates; or
- to be significant in terms of its effects on communities living or working in an area comprising two or more wards in Medway.

For the purpose of determining what is to be regarded as significant expenditure or savings reference is always made to the financial and risk thresholds set out in the relevant parts of the Council's Constitution which clearly set out what must be determined by the Cabinet or full Council. These include the scheme of delegation, the section on financial limits and the financial and contracts rules.

In Medway, key decisions are generally made by the Leader and Cabinet.

The Forward Plan also provides notice of when the Cabinet may decide to exclude the press and public from part of a meeting due to the disclosure of confidential or exempt information and the reasons for this. In these cases Members of the Council and the public may make representations about why a matter should be considered in public by writing to the Head of Democratic Services using the contact details below. The Leader and Cabinet will publish a response to any representations received and, where applicable, further notice of an intention to discuss the matter in private at least five clear days before the Cabinet meeting.

Where it has not been possible to meet the 28 day rule for publication of notice of a key decision or an intention to meet in private the relevant notices will be published in the Forward Plan as soon as possible with a reason for late notification.

The Forward Plan is always available for public inspection at Chatham Community Hub and also on the Council's website (www.medway.gov.uk); click on Cabinet decisions in the menu. Use it to find the details about the decision you are interested in, including:

- the expected date when the decision will be taken and the identity if the decision maker; this will usually be the Cabinet but may be an Joint Committee or an officer of the Council;

- a list of the reports and background papers to be considered by the decision maker before the final decision is taken and how and when you may see copies of these
- the procedure for submitting other documents to the decision maker for consideration and how to see copies of additional documents submitted (if any)

The decision makers referred to throughout this document are as follows:

Cabinet:

Councillor Rodney Chambers, Leader
Councillor Alan Jarrett, Deputy Leader and Portfolio Holder for Finance
Councillor David Brake, Portfolio Holder for Adult Services
Councillor Jane Chitty, Portfolio Holder for Strategic Development Economic Growth
Councillor Howard Doe, Portfolio Holder for Housing and Community Services
Councillor Phil Filmer, Portfolio Holder for Front Line Services
Councillor Tom Mason, Portfolio Holder for Corporate Services
Councillor Mike O'Brien, Portfolio Holder for Community Safety and Customer Contact
Councillor David Wildey, Portfolio Holder for Children's Social Care
Councillor Les Wicks, Portfolio Holder for Children's Services.

South Thames Gateway Building Control Joint Committee:

Councillor Lewin (Swale Borough Council) (Chairman)
Councillor Burden (Gravesham Borough Council) (Vice-Chairman)
Councillor Jane Chitty (Medway Council)

If you wish to submit information to the Cabinet or another decision maker about any of the items in the Forward Plan, request details of those documents or make representations for a discussion to be held in public (where the Cabinet has published a notice of intention to meet in private) you should write to the Head of Democratic Services, Medway Council, Gun Wharf, Dock Road, Chatham, Kent, ME4 4TR Telephone 01634 332760 OR email democratic.services@medway.gov.uk

Advice on the Council's decision-making procedures is available from:

Julie Keith
Head of Democratic Services
(01634) 332760

Anthony Law
Democratic Services Officer
(01634) 332008

Wayne Hemingway
Democratic Services Officer
(01634) 332509

Medway Council Forward Plan

Issue Title / Issue Summary / contact Details	Type	Anticipated Decision Date	Decision Maker
Supporting Documents			Portfolio
* Community Safety Plan (Policy Framework)	Key (Forward Plan)	16 Apr 2013	Cabinet

Summary

This report will present the Community Safety Plan for Cabinet's views, prior to final consideration and approval at Council on 25 April 2013.

Access to Information

The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Cabinet. Copies are available on the Council's website or requested from Democratic Services Medway Council, Gun Wharf, Dock Road, Chatham, Kent, ME4 4TR or email democratic.services@medway.gov.uk If you wish to submit information to the Cabinet about the item please also contact Democratic Services.

Relevant Overview and Scrutiny Committee: Regeneration, Community and Culture

Tim England, Head of Safer Communities, Tel: (01634) 333534, Email: tim.england@medway.gov.uk

Portfolio Holder for Community
Safety and Customer Contact:
O'Brien

Medway Council Forward Plan

Issue Title / Issue Summary / contact Details	Type	Anticipated Decision Date	Decision Maker
Supporting Documents			Portfolio
Efficiencies of New Recycling Service	Key (Forward Plan)	16 Apr 2013	Cabinet
Summary			
In November 2012, Medway was awarded over £14 million by DLGG to introduce weekly recycling and organics collections, in partnership with Veolia. This report will consider the approach to recyclables for presenting paper/card separate from other recyclables.			
Access to Information			
The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Cabinet. Copies are available on the Council's website or requested from Democratic Services Medway Council, Gun Wharf, Dock Road, Chatham, Kent, ME4 4TR or email democratic.services@medway.gov.uk If you wish to submit information to the Cabinet about the item please also contact Democratic Services.			
Notice of Intention to Conduct Business in Private			
This report will contain some information which the Cabinet may decide to consider in private. This is because, in the view of the Proper Officer, consideration of the information in public would give rise to the disclosure of exempt information as described in paragraph 3 of Schedule 12A of the Local Government Act 1972 - information relating to the financial or business affairs of any particular person (including the authority holding that information).			
Should you wish to make any representation for the discussion of this item to be held in public, you should contact: Democratic Services, Medway Council, Gun Wharf, Dock Road, Chatham, Kent, ME4 4TR or email democratic.services@medway.gov.uk			
The Cabinet's response to any representations will be published on 8 April 2013 within the Cabinet Agenda. A final decision on whether this item will be determined in private will be taken during the meeting			
Relevant Overview and Scrutiny Committee: Regeneration, Community and Culture Sarah Dagwell, Head of Waste Services, Tel: 01634 331597, Email: sarah.dagwell@medway.gov.uk			
			Portfolio Holder for Front Line Services: Filmer

Medway Council Forward Plan

Issue Title / Issue Summary / contact Details	Type	Anticipated Decision Date	Decision Maker
Supporting Documents			Portfolio
Highways and Pavements Programme	Key (Forward Plan)	16 Apr 2013	Cabinet
Summary Full Council, on 21 February 2013, considered the capital and revenue budgets 2013/2014 and agreed to provide an additional £480,000 (revenue) for highways and pavements on a recurring basis. Cabinet will be asked to agree the Highways and Pavements programme.			
Access to Information The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Cabinet. Copies are available on the Council's website or requested from Democratic Services Medway Council, Gun Wharf, Dock Road, Chatham, Kent, ME4 4TR or email democratic.services@medway.gov.uk If you wish to submit information to the Cabinet about the item please also contact Democratic Services.			
Relevant Overview and Scrutiny Committee: Regeneration, Community and Culture Andy McGrath, Assistant Director, Front Line Services, Tel: 01634 333163, Email: andy.mcgrath@medway.gov.uk			
			Portfolio Holder for Front Line Services: Filmer

Medway Council Forward Plan

Issue Title / Issue Summary / contact Details	Type	Anticipated Decision Date	Decision Maker
Supporting Documents			Portfolio
* Housing Allocations Policy	Key (Forward Plan)	16 Apr 2013	Cabinet
Summary This report will present the Housing Allocations Policy for final approval. The Council's Allocations policy has been reviewed in response to Local and National changes. Proposals have been subject to 12 weeks consultation and will be presented to the Regeneration, Community and Culture Overview and Scrutiny on 11 April 2013.			
Access to Information The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Cabinet. Copies are available on the Council's website or requested from Democratic Services Medway Council, Gun Wharf, Dock Road, Chatham, Kent, ME4 4TR or email democratic.services@medway.gov.uk If you wish to submit information to the Cabinet about the item please also contact Democratic Services.			
Relevant Overview and Scrutiny Committee: Regeneration, Community and Culture Matthew Gough, Housing Strategy Manager, Tel: 01634 333177, Email: matthew.gough@medway.gov.uk			
			Portfolio Holder for Housing and Community Services: Doe

Medway Council Forward Plan

Issue Title / Issue Summary / contact Details	Type	Anticipated Decision Date	Decision Maker
Supporting Documents			Portfolio
Recruitment Freeze	Key (Forward Plan)	16 Apr 2013	Cabinet
Summary			
This report will bring forward vacant posts for Members' approval in accordance with the process approved by the Cabinet on 7 January 2003.			
Access to Information			
The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Cabinet. Copies are available on the Council's website or requested from Democratic Services Medway Council, Gun Wharf, Dock Road, Chatham, Kent, ME4 4TR or email democratic.services@medway.gov.uk If you wish to submit information to the Cabinet about the item please also contact Democratic Services.			
Relevant Overview and Scrutiny Committee: Business Support			
Tricia Palmer, Assistant Director, Organisational Services, Tel: 01634 332343, Email: tricia.palmer@medway.gov.uk			
			Deputy Leader and Portfolio Holder for Finance: Jarrett

Medway Council Forward Plan

Issue Title / Issue Summary / contact Details	Type	Anticipated Decision Date	Decision Maker
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Supporting Documents			Portfolio
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Special Educational Needs Transport Contracts 2013-2014

Key (Forward Plan)

16 Apr 2013

Cabinet

Summary

This report will seek Cabinet approval to commence a new commissioning strategy for the procurement of Special Education Transport contracts, including permission to delegate authority for the extension of a number of existing contracts as part of this strategy, enabling contracts to be aligned and tendered in a more cost effective manner as well as undertaking service redesign in partnership with the service users and schools.

Access to Information

The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Cabinet. Copies are available on the Council's website or requested from Democratic Services Medway Council, Gun Wharf, Dock Road, Chatham, Kent, ME4 4TR or email democratic.services@medway.gov.uk If you wish to submit information to the Cabinet about the item please also contact Democratic Services.

Notice of Intention to Conduct Business in Private

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The Cabinet's response to any representations will be published on 8 April 2013 within the Cabinet Agenda. A final decision on whether this item will be determined in private will be taken during the meeting.

Relevant Overview and Scrutiny Committee: Children and Young People

Jill Price, Category Specialist, Tel: (01634) 334010, Email: jill.price@medway.gov.uk

Medway Council Forward Plan

Issue Title / Issue Summary / contact Details	Type	Anticipated Decision Date	Decision Maker
Supporting Documents			Portfolio Portfolio Holder for Children's Services, Portfolio Holder for Front Line Services: Wicks, Filmer

Medway Council Forward Plan

Issue Title / Issue Summary / contact Details	Type	Anticipated Decision Date	Decision Maker
Supporting Documents			Portfolio
Sherwin Knight Infant and Junior Schools - Outcome of Statutory Consultation on Proposed Amalgamation	Key (Forward Plan)	16 Apr 2013	Cabinet
Summary This report will set out the outcome of statutory consultation on the proposed amalgamations for Sherwin Knight Infant and Junior Schools, should any objections be received. If no objections are received during this period, the Director of Children and Adults Services, in consultation with the Portfolio Holder for Children's Services, will make the final decision on whether to agree the proposals.			
Access to Information The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Cabinet. Copies are available on the Council's website or requested from Democratic Services Medway Council, Gun Wharf, Dock Road, Chatham, Kent, ME4 4TR or email democratic.services@medway.gov.uk If you wish to submit information to the Cabinet about the item please also contact Democratic Services.			
Relevant Overview and Scrutiny Committee: Children and Young People Paul Clarke, School Organisation Officer, Tel: 01634 331031, Email: paul.clarke@medway.gov.uk			
			Portfolio Holder for Children's Services: Wicks

Medway Council Forward Plan

Issue Title / Issue Summary / contact Details	Type	Anticipated Decision Date	Decision Maker
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Supporting Documents

Portfolio

* Six Monthly Review of the Council's Corporate Business Risk Register	Key (Forward Plan)	16 Apr 2013	Cabinet
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Summary

This report will set out the latest review of the Council's Corporate Business Risk Register.

Access to Information

The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Cabinet. Copies are available on the Council's website or requested from Democratic Services Medway Council, Gun Wharf, Dock Road, Chatham, Kent, ME4 4TR or email democratic.services@medway.gov.uk If you wish to submit information to the Cabinet about the item please also contact Democratic Services.

Relevant Overview and Scrutiny Committee: Regeneration, Community and Culture

Joy Kirby, Quality Assurance and Client Manager, Tel: 01634 331422, Email: joy.kirby@medway.gov.uk

Deputy Leader and Portfolio Holder
for Finance: Jarrett

Medway Council Forward Plan

Issue Title / Issue Summary / contact Details	Type	Anticipated Decision Date	Decision Maker
Supporting Documents			Portfolio
Swingate Infant and Spinnens Acre Junior Schools - Outcome of Statutory Consultation on Proposed Amalgamation	Key (Forward Plan)	16 Apr 2013	Cabinet
Summary This report will set out the outcome of statutory consultation on the proposed amalgamations for Swingate Infant and Spinnens Acre Junior Schools, should any objections be received. If no objections are received during this period, the Director of Children and Adults Services, in consultation with the Portfolio Holder for Children's Services, will make the final decision on whether to agree the proposals.			
Access to Information The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Cabinet. Copies are available on the Council's website or requested from Democratic Services Medway Council, Gun Wharf, Dock Road, Chatham, Kent, ME4 4TR or email democratic.services@medway.gov.uk If you wish to submit information to the Cabinet about the item please also contact Democratic Services.			
Relevant Overview and Scrutiny Committee: Children and Young People Paul Clarke, School Organisation Officer, Tel: 01634 331031, Email: paul.clarke@medway.gov.uk			
			Portfolio Holder for Children's Services: Wicks

Medway Council Forward Plan

Issue Title / Issue Summary / contact Details	Type	Anticipated Decision Date	Decision Maker
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Supporting Documents	Portfolio
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Gateway 1 Procurement Commencement: Chatham Primary Academy Key (Forward Plan) 14 May 2013 Cabinet

Summary

This Gateway 1 Procurement Commencement report relates to Chatham Primary Academy for refurbishment and remodelling works.

Access to Information

The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Cabinet. Copies are available on the Council's website or requested from Democratic Services Medway Council, Gun Wharf, Dock Road, Chatham, Kent, ME4 4TR or email democratic.services@medway.gov.uk If you wish to submit information to the Cabinet about the item please also contact Democratic Services.

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Should you wish to make any representation for the discussion of this item to be held in public, you should contact: Democratic Services, Medway Council, Gun Wharf, Dock Road, Chatham, Kent, ME4 4TR or email democratic.services@medway.gov.uk

The Cabinet's response to any representations will be published on 3 May 2013 within the Cabinet Agenda. A final decision on whether this item will be determined in private will be taken during the meeting.

Relevant Overview and Scrutiny Committee: Children and Young People

Jill Price, Category Specialist, Sarah Woods, Capital Project Manager, Tel: (01634) 334010, Tel: 01634 332116, Email: jill.price@medway.gov.uk, sarah.woods@medway.gov.uk

Portfolio Holder for Children's
Services: Wicks

Medway Council Forward Plan

Issue Title / Issue Summary / contact Details	Type	Anticipated Decision Date	Decision Maker
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Supporting Documents

Portfolio

Recruitment Freeze

Key (Forward Plan)

14 May 2013

Cabinet

Summary

This report will bring forward vacant posts for Members' approval in accordance with the process approved by the Cabinet on 7 January 2003.

Access to Information

The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Cabinet. Copies are available on the Council's website or requested from Democratic Services Medway Council, Gun Wharf, Dock Road, Chatham, Kent, ME4 4TR or email democratic.services@medway.gov.uk If you wish to submit information to the Cabinet about the item please also contact Democratic Services.

Relevant Overview and Scrutiny Committee: Business Support

Tricia Palmer, Assistant Director, Organisational Services, Tel: 01634 332343, Email: tricia.palmer@medway.gov.uk

Deputy Leader and Portfolio Holder
for Finance: Jarrett

Medway Council Forward Plan

Issue Title / Issue Summary / contact Details	Type	Anticipated Decision Date	Decision Maker
Supporting Documents			Portfolio
Cabinet Advisory Groups	Key (Forward Plan)	11 Jun 2013	Cabinet
Summary The Cabinet will be asked to agree to the establishment of the Cabinet Advisory Groups for 2013/2014.			
Access to Information The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Cabinet. Copies are available on the Council's website or requested from Democratic Services Medway Council, Gun Wharf, Dock Road, Chatham, Kent, ME4 4TR or email democratic.services@medway.gov.uk If you wish to submit information to the Cabinet about the item please also contact Democratic Services.			
Relevant Overview and Scrutiny Committee: All Julie Keith, Head of Democratic Services, Tel: 01634 332760, Email: democratic.services@medway.gov.uk			

Leader: Rodney Chambers

Medway Council Forward Plan

Issue Title / Issue Summary / contact Details	Type	Anticipated Decision Date	Decision Maker
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Supporting Documents

Portfolio

* Community Infrastructure Levy	Key (Forward Plan)	11 Jun 2013	Cabinet
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Summary

On 12 February 2013 the Cabinet considered a report that provided details of the forthcoming Community Infrastructure Levy, which would allow local authorities in England and Wales to raise funds from developers undertaking new building projects. The money could be used to fund infrastructure required within the Council's area. This report will set out details of the consultation undertaken on a preliminary draft charging schedule.

Access to Information

The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Cabinet. Copies are available on the Council's website or requested from Democratic Services Medway Council, Gun Wharf, Dock Road, Chatham, Kent, ME4 4TR or email democratic.services@medway.gov.uk If you wish to submit information to the Cabinet about the item please also contact Democratic Services.

Relevant Overview and Scrutiny Committee: Regeneration, Community and Culture
Jill King, Section 106 Officer, Tel: 01634 331594, Email: jill.king@medway.gov.uk

Portfolio Holder for Strategic
Development and Economic Growth:
Chitty

Medway Council Forward Plan

Issue Title / Issue Summary / contact Details	Type	Anticipated Decision Date	Decision Maker
Supporting Documents			Portfolio
Recruitment Freeze	Key (Forward Plan)	11 Jun 2013	Cabinet
Summary			
This report will bring forward vacant posts for Members' approval in accordance with the process approved by the Cabinet on 7 January 2003.			
Access to Information			
The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Cabinet. Copies are available on the Council's website or requested from Democratic Services Medway Council, Gun Wharf, Dock Road, Chatham, Kent, ME4 4TR or email democratic.services@medway.gov.uk If you wish to submit information to the Cabinet about the item please also contact Democratic Services.			
Relevant Overview and Scrutiny Committee: Business Support			
Tricia Palmer, Assistant Director, Organisational Services, Tel: 01634 332343, Email: tricia.palmer@medway.gov.uk			
			Deputy Leader and Portfolio Holder for Finance: Jarrett

Medway Council Forward Plan

Issue Title / Issue Summary / contact Details	Type	Anticipated Decision Date	Decision Maker
Supporting Documents			Portfolio
* Administrative Arrangements 2013/2014	Key (Forward Plan)	13 Jun 2013	South Thames Gateway Building Control Joint Committee

Summary

This report sets out administrative arrangements for the 2013/2014 municipal year.

Access to Information

The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Cabinet. Copies are available on the Council's website or requested from Democratic Services Medway Council, Gun Wharf, Dock Road, Chatham, Kent, ME4 4TR or email democratic.services@medway.gov.uk If you wish to submit information to the Cabinet about the item please also contact Democratic Services.

Relevant Overview and Scrutiny Committee: Regeneration, Community and Culture

Tony Van Veghel, Director, South Thames Gateway Building Control Partnership, Tel: 01634 331552, Email: tony.vanveghel@medway.gov.uk

Portfolio Holder for Strategic
Development and Economic Growth:
Chitty

Medway Council Forward Plan

Issue Title / Issue Summary / contact Details	Type	Anticipated Decision Date	Decision Maker
Supporting Documents			Portfolio
Disabled Person Applications	Key (Forward Plan)	13 Jun 2013	South Thames Gateway Building Control Joint Committee
Summary This report will set out details of disabled person applications to the South Thames Gateway Building Control.			
Access to Information The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Cabinet. Copies are available on the Swale Borough Council website www.swale.gov.uk or requested from Democratic Services, Swale Borough Council, Swale House, East Street, Sittingbourne, Kent, ME10 3HT Telephone: 01795 417850 Email: democratic.services@swale.gov.uk If you wish to submit information to the Cabinet about the item please also contact Democratic Services.			
Relevant Overview and Scrutiny Committee: Regeneration, Community and Culture Tony Van Veghel, Director, South Thames Gateway Building Control Partnership, Tel: 01634 331552, Email: tony.vanveghel@medway.gov.uk			
			Portfolio Holder for Strategic Development and Economic Growth: Chitty

Medway Council Forward Plan

Issue Title / Issue Summary / contact Details	Type	Anticipated Decision Date	Decision Maker
Supporting Documents			Portfolio
Final Outturn and Statement of Accounts 2012 - 2013	Key (Forward Plan)	13 Jun 2013	South Thames Gateway Building Control Joint Committee
Summary The report addresses the requirement for the Joint Committee to approve the draft statement of accounts for the 2012- 2013 financial year.			
Access to Information The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Cabinet. Copies are available on the Council's website or requested from Democratic Services Medway Council, Gun Wharf, Dock Road, Chatham, Kent, ME4 4TR or email democratic.services@medway.gov.uk If you wish to submit information to the Cabinet about the item please also contact Democratic Services.			
Relevant Overview and Scrutiny Committee: Regeneration, Community and Culture Tony Van Veghel, Director, South Thames Gateway Building Control Partnership, Tel: 01634 331552, Email: tony.vanveghel@medway.gov.uk			
			Portfolio Holder for Strategic Development and Economic Growth: Chitty

Medway Council Forward Plan

Issue Title / Issue Summary / contact Details	Type	Anticipated Decision Date	Decision Maker
Supporting Documents			Portfolio
South Thames Gateway Annual Report	Key (Forward Plan)	13 Jun 2013	South Thames Gateway Building Control Joint Committee

Summary

This report informs the Joint Committee of the performance and financial information for the year 2012/13.

Access to Information

The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Cabinet. Copies are available on the Council's website or requested from Democratic Services Medway Council, Gun Wharf, Dock Road, Chatham, Kent, ME4 4TR or email democratic.services@medway.gov.uk If you wish to submit information to the Cabinet about the item please also contact Democratic Services.

Relevant Overview and Scrutiny Committee: Regeneration, Community and Culture

Tony Van Veghel, Director, South Thames Gateway Building Control Partnership, Tel: 01634 331552, Email: tony.vanveghel@medway.gov.uk

Portfolio Holder for Strategic
Development and Economic Growth:
Chitty

Medway Council Forward Plan

Issue Title / Issue Summary / contact Details	Type	Anticipated Decision Date	Decision Maker
Supporting Documents			Portfolio
South Thames Gateway Building Control Business Plan 2011-2014	Key (Forward Plan)	13 Jun 2013	South Thames Gateway Building Control Joint Committee
Summary This report seeks agreement to the South Thames Gateway Building Control Partnership's Business Plan.			
Access to Information The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Cabinet. Copies are available on the Council's website or requested from Democratic Services Medway Council, Gun Wharf, Dock Road, Chatham, Kent, ME4 4TR or email democratic.services@medway.gov.uk If you wish to submit information to the Cabinet about the item please also contact Democratic Services.			
Relevant Overview and Scrutiny Committee: Regeneration, Community and Culture Tony Van Veghel, Director, South Thames Gateway Building Control Partnership, Tel: 01634 331552, Email: tony.vanveghel@medway.gov.uk			
			Portfolio Holder for Strategic Development and Economic Growth: Chitty

Medway Council Forward Plan

Issue Title / Issue Summary / contact Details	Type	Anticipated Decision Date	Decision Maker
Supporting Documents			Portfolio
South Thames Gateway Building Control Marketing	Key (Forward Plan)	13 Jun 2013	South Thames Gateway Building Control Joint Committee

Summary

This report will consider the marketing of the South Thames Gateway Building Control.

Access to Information

The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Cabinet. Copies are available on the Swale Borough Council website www.swale.gov.uk or requested from Democratic Services, Swale Borough Council, Swale House, East Street, Sittingbourne, Kent, ME10 3HT Telephone: 01795 417850 Email: democratic.services@swale.gov.uk If you wish to submit information to the Cabinet about the item please also contact Democratic Services.

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The response to any representations will be published on 13 March 2013 within the Agenda. A final decision on whether this item will be determined in private will be taken during the meeting.

Relevant Overview and Scrutiny Committee: Regeneration, Community and Culture

Tony Van Veghel, Director, South Thames Gateway Building Control Partnership, Tel: 01634 331552, Email: tony.vanvegchel@medway.gov.uk

Portfolio Holder for Strategic
Development and Economic Growth:
Chitty

Medway Council Forward Plan

Issue Title / Issue Summary / contact Details	Type	Anticipated Decision Date	Decision Maker
Supporting Documents			Portfolio
End of Year Performance Report 2012/2013	Key (Forward Plan)	9 Jul 2013	Cabinet

* **Summary**

This report will bring forward the final Council Plan monitoring information for 2012/2013.

* **Access to Information**

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Relevant Overview and Scrutiny Committee: All

Anthony Lewis, Corporate Performance and Intelligence Manager, Tel: (01634) 332092, Email: anthony.lewis@medway.gov.uk

Deputy Leader and Portfolio Holder
for Finance: Jarrett

Medway Council Forward Plan

Issue Title / Issue Summary / contact Details	Type	Anticipated Decision Date	Decision Maker
Supporting Documents			Portfolio
Recruitment Freeze	Key (Forward Plan)	9 Jul 2013	Cabinet
Summary This report will bring forward vacant posts for Members' approval in accordance with the process approved by the Cabinet on 7 January 2003.			
Access to Information The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Cabinet. Copies are available on the Council's website or requested from Democratic Services Medway Council, Gun Wharf, Dock Road, Chatham, Kent, ME4 4TR or email democratic.services@medway.gov.uk If you wish to submit information to the Cabinet about the item please also contact Democratic Services.			
Relevant Overview and Scrutiny Committee: Business Support Tricia Palmer, Assistant Director, Organisational Services, Tel: 01634 332343, Email: tricia.palmer@medway.gov.uk			
			Deputy Leader and Portfolio Holder for Finance: Jarrett

Medway Council Forward Plan

Issue Title / Issue Summary / contact Details	Type	Anticipated Decision Date	Decision Maker
Supporting Documents			Portfolio
Statement of Accounts 2012/2013	Key (Forward Plan)	9 Jul 2013	Cabinet
Summary			
This report provided details of the Council's draft Statement of Accounts for 2012/2013. The Council was required under the Accounts and Audit Regulations 2003 (as amended) to produce an annual statement of accounts that is subject to scrutiny by the external auditors.			
Access to Information			
The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Cabinet. Copies are available on the Council's website or requested from Democratic Services Medway Council, Gun Wharf, Dock Road, Chatham, Kent, ME4 4TR or email democratic.services@medway.gov.uk If you wish to submit information to the Cabinet about the item please also contact Democratic Services.			
Relevant Overview and Scrutiny Committee: Business Support Mick Hayward, Chief Finance Officer, Tel: 01634 332220, Email: mick.hayward@medway.gov.uk			
			Deputy Leader and Portfolio Holder for Finance: Jarrett

Medway Council Forward Plan

Issue Title / Issue Summary / contact Details	Type	Anticipated Decision Date	Decision Maker
Supporting Documents			Portfolio
Treasury Management Outturn Report 2012/2013	Key (Forward Plan)	9 Jul 2013	Cabinet
Summary This report provided an overview of treasury management activity during 2012/2013. The report covered a number of issues including the Council's treasury position as at 31 March 2013, performance measurement, the strategy for 2012/2013, borrowing and investment rates, the borrowing outturn, compliance with treasury limits and prudential indicators, investment outturn and debt rescheduling.			
Access to Information The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Cabinet. Copies are available on the Council's website or requested from Democratic Services Medway Council, Gun Wharf, Dock Road, Chatham, Kent, ME4 4TR or email democratic.services@medway.gov.uk If you wish to submit information to the Cabinet about the item please also contact Democratic Services.			
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