

REGENERATION, COMMUNITY AND CULTURE OVERVIEW AND SCRUTINY COMMITTEE

31 JANUARY 2013

WORK PROGRAMME

Report from: Neil Davies, Chief Executive

Author: Caroline Salisbury, Democratic Services Officer

Summary

This item advises Members of the current work programme and allows them to adjust it in the light of latest priorities, issues and circumstances. It gives Members the opportunity to shape and direct the Committee's activities over the year.

1. Budget and Policy Framework

1.1 Under Chapter 4 – Rules, paragraph 22.1 (v) General terms of reference, each overview and scrutiny committee has the responsibility for setting its own work programme.

2. Background

2.1. Appendix 1 to this report sets out the existing work programme for this committee.

3. Agenda planning meeting

3.1 Members will be aware that Overview and Scrutiny Committees hold agenda planning meetings on a regular basis. These give officers guidance on information Members wish them to provide when scrutinising an issue. An agenda planning meeting was held on 15 January 2013.

3.2 The Chairman and Spokesperson were updated on the committee's current work programme and advised on the reports to be submitted to this meeting.

3.3 Officers advised that a report on the Housing Revenue Account (HRA) capital and revenue budget 2013/2014 had been added to the work programme for this meeting, as it had not been possible to report to the previous meeting and, as it formed part of the budget proposals for

2013/2014, it had to be considered by overview and scrutiny Members before being considered by the Cabinet on 12 February and then Council on 21 February 2013.

- 3.4 It was agreed that an additional report was added to the meeting on 11 April 2013 on the preliminary draft charging schedule for the Community Infrastructure Levy. This forms part of a policy framework document which, in accordance with the policy framework rules set out in the Council's Constitution, has to be considered by the overview and scrutiny committee before being reported to the Cabinet for decision.

4. Future work programme

4.1 Forward Plan

The current Cabinet Forward Plan was published on 17 January 2013. The new item within the remit of this committee, which are not already on the work programme, is:

Medway Private Sector Tenant Accreditation Scheme - 12 February 2013

This report will represent a Tenant Accreditation Scheme which has been subject to extensive consultation with landlords and tenants.

(This report will be considered by Cabinet before the next meeting of this committee, so cannot be added to the work programme.)

5. Financial and legal implications

- 5.1 There are no financial or legal implications arising from this report.

6. Recommendations

- 6.1 The Committee is asked to note the current work programme and identify items for inclusion in the work programme.

Background papers

None.

Lead officer contact

Caroline Salisbury, Democratic Services Officer

Telephone: 01634 332013 Email: caroline.salisbury@medway.gov.uk

Work Programme
Regeneration, Community and Culture Overview and Scrutiny Committee

Policy framework documents: Community Safety Plan, Local Transport Plan and plans and other strategies which together comprise the Development Plan

| Item | Work type | Responsible officer | Objectives | Timescale |
|--|---------------------|---|---|------------------|
| Planning Policy – urban development | Policy development | Brian McCutcheon, Planning Policy and Design Manager | The committee requested a report on 4 October 2012 setting out the options available to the Council to strengthen its Planning Policy for urban development | 31 January 2013 |
| Portfolio Holder for Community Safety and Customer Contact | Holding to account | | To question the portfolio holder on performance against council targets in his portfolio as they relate to this Committee. | 31 January 2013 |
| Annual review of waste contracts: Year 2 | Annual reports | Sarah Dagwell, Head of Waste Services | To review the second year's performance for each of the waste contracts | 31 January 2013 |
| Cultural activities programme | Other | Richard Hicks, Assistant Director, Customer First, Leisure, Culture, Democracy and Governance | To consider a report on the cultural programme, including the marketing and promotion of these events | 31 January 2013 |
| Housing planned maintenance programme – progress report | Other | Nick Anthony, Head of Property | To report back with further information requested by the committee on 6 December 2012 | 31 January 2013 |
| Member's item: Darnley Arches, Rochester | Community issues | Andy McGrath, Assistant Director, Front Line Services | Councillor Igwe has requested a report on the replacement and widening of the rail bridge on Darnley Arch and the finances associated with this | 31 January 2013 |
| Council Plan monitoring 2012/2013 – quarter 3 | Performance reviews | Anna-Marie Lawrence-Lovell, Performance and Intelligence Manager | To consider the quarter three Council Plan monitoring report for 2012/2013 | 11 April 2013 |

| Item | Work type | Responsible officer | Objectives | Timescale |
|---|-----------------------|--|---|---------------|
| Annual review from the Housing Scrutiny Panel | Annual report | Marc Blowers, Head of Housing Management | The Chairman of the panel is invited to attend to provide a review of the panel's work during the past year | 11 April 2013 |
| Cllr Rodney Chambers in attendance | Holding to account | | To question Councillor Rodney Chambers on performance against council targets in his portfolio as they relate to this Committee. | 11 April 2013 |
| Community Safety Plan 2013/2014 | Holding to account | Andy McGrath, Assistant Director, Front Line Services | To consider the annual refresh of the Community Safety Plan | 11 April 2013 |
| Six month review of Fair Access to Credit task group report | Policy development | Gavin Stedman, Commercial Services Manager | To consider a six month update of the recommendations from the task group review | 11 April 2013 |
| Community Infrastructure Levy | Pre-decision scrutiny | Stephen Gaimster, Assistant Director, Housing, Development and Transport | A report on the preliminary draft charging schedule will be submitted as part of the consultation process | 11 April 2013 |
| Housing Allocations Policy | Pre-decision scrutiny | Matt Gough, Head of Strategic Housing | To consider a report on the revised housing allocations policy prior to decision by the Cabinet | 11 April 2013 |
| HRA Business Plan | Other | Marc Blowers, Head of Housing Management | Housing services have been transferred to the remit of this committee from 1 April 2012. This report is outstanding from the previous committee's work programme. To include review of Housing Asset Management Strategy. | 11 April 2013 |

(Annual reports and reviews considered by this committee are the Community Safety Plan (April), Scrutiny of the Community Safety Partnership (June), Annual Review of the Waste Contracts (January) and annual review of the Housing Scrutiny Panel. The annual South Thames Gateway Building Control Partnership Business Plan is circulated via a Briefing Note prior to consideration by the Cabinet).

Future meeting dates:

2013: 31 January and 11 April 2013

Work completed in 2012/13:

28 June 2012

- Annual scrutiny of the Community Safety Partnership
- DCLG weekly collection support fund
- Council Plan - end of year performance report 2011/2012
- Using the River Medway to its full potential
- Petitions

16 August 2012

- Council Plan monitoring 2012/2013 – quarter 1
- Member's Item: Chatham Alcohol Control Zone
- Portfolio Holder for Front Line Services
- Report from the in-depth task group on "fair access to credit"
- Water supply in Medway

4 October 2012

- Developer Contributions Guide
- Portfolio Holder for Strategic Development and Economic Growth
- Road and pavement maintenance funding
- Petition referral – installation of CCTV camera
- Update on the South Thames Gateway Building Control Partnership

13 December 2012

- Council Plan monitoring 2012/2013 – quarter 2
- Housing Strategy
- Housing Capital programme
- Portfolio Holder for Housing and Community Services
- Proposed revenue and capital budgets 2013/2014
- Petition – Hartington Street, Chatham