

## **REGENERATION, COMMUNITY AND CULTURE OVERVIEW AND SCRUTINY COMMITTEE**

**16 AUGUST 2012**

### **WORK PROGRAMME**

Report from: Neil Davies, Chief Executive

Author: Caroline Salisbury, Democratic Services Officer

#### **Summary**

This item advises Members of the current work programme and allows them to adjust it in the light of latest priorities, issues and circumstances. It gives Members the opportunity to shape and direct the Committee's activities over the year.

#### **1. Budget and Policy Framework**

- 1.1 Under Chapter 4 – Rules, paragraph 22.1 (v) General terms of reference, each overview and scrutiny committee has the responsibility for setting its own work programme.

#### **2. Background**

- 2.1. Appendix 1 to this report sets out the existing work programme for the committee.

#### **3. Agenda planning meeting**

- 3.1 Overview and Scrutiny Committees hold agenda planning meetings on a regular basis. These give officers guidance on information Members wish them to provide when scrutinising an issue. An agenda planning meeting was held on 1 August 2012.

- 3.2 The Chairman was advised that there were a number of proposed changes to the work programme as follows:

- A previous report on 'Breakdown of planned maintenance programme for housing services' would now be included within a report on the 'Housing Capital Programme' and scheduled for consideration on 4 October 2012
- A previous report on the 'Review of Housing Asset Management Strategy' would now be included within the report on the 'HRA Business Plan'
- A report on 'road and pavement maintenance funding' would be scheduled for consideration on 4 October 2012

- The annual refresh of the Community Safety Plan would be added to the work programme for consideration on 11 April 2013.

3.3 The Chairman asked for an additional appendix to be added to the Council Plan performance monitoring report 2012/2013 – quarter 1 (considered earlier on this agenda) with details of the roads and pavements due to be re-surfaced during 2012/2013.

#### **4. Future work programme**

4.1 The Cabinet's latest Forward Plan will be published on 16 August 2012 and any new items within the remit of this committee will be reported to the committee at the meeting. All other items have been reported to the committee for decision as to whether to include them on the work programme as pre-decision scrutiny.

#### **5. Scrutiny Task Groups**

##### **5.1 Fair access to credit task group**

This task group has completed its work and submitted its draft report to Business Support Overview and Scrutiny Committee on 8 August and this committee earlier in the meeting. The Cabinet will consider the report on 4 September 2012.

##### **5.2 Supported accommodation task group**

The task group convened its first meeting on 13 August in order to agree the terms of reference and scope of the review. Further updates will be reported to the committee as the review progresses.

#### **6. Financial and legal implications**

6.1. There are no financial or legal implications arising from this report.

#### **7. Recommendations**

7.1 The Committee is asked to:

- (a) note the current work programme, including the amendments and additions detailed in the report;
- (b) identify items for inclusion in the work programme, including possible items from the Cabinet Forward Plan.

#### **Background papers**

None.

#### **Lead officer contact**

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**Work Programme**  
**Regeneration, Community and Culture Overview and Scrutiny Committee**

**Policy framework documents: Community Safety Plan, Local Transport Plan and plans and other strategies which together comprise the Development Plan**

<b>Item</b>	<b>Work type</b>	<b>Responsible officer</b>	<b>Objectives</b>	<b>Timescale</b>
Council Plan monitoring 2012/2013 – quarter 1	Scrutiny of performance/budget	Anna-Marie Lawrence-Lovell, Performance Manager	To consider the quarter one Council Plan monitoring report for 2012/2013	16 August 2012
Member's Item: Chatham Alcohol Control Zone	Community Issues	Tim England, Head of Safer Communities	To consider the matter set out by Councillor Osborne	16 August 2012
Portfolio Holder for Front Line Services	Holding to account		The Portfolio Holder will be invited to give a presentation on work carried out, in his portfolio in the remit of this committee, and answer any questions	16 August 2012
Report from the in-depth task group on "fair access to credit"	Policy development	Anthony Law, Democratic Services Officer	To consider the report from the task group (which will also be reported to the Business Support Overview and Scrutiny Committee.	16 August 2012
Review of "The future provision of water in Medway"	Policy development	Brian McCutcheon, Planning and Policy Design Manager	To review the recommendations to Southern Water and investigate where the Council now stands with regards to future development in Medway	16 August 2012
Developer Contributions Guide	Pre-decision scrutiny	Jill King, S106 Officer	This is an opportunity for the committee to consider and comment on the document prior to submission to Cabinet.	4 October 2012

Item	Work type	Responsible officer	Objectives	Timescale
HRA Business Plan	Policy development	Marc Blowers, Head of Housing Management and Matt Gough, Housing Strategy Manager	Housing services have been transferred to the remit of this committee from 1 April 2012. This report is outstanding from the previous committee's work programme. To include review of Housing Asset Management Strategy.	4 October 2012
Housing Strategy	Policy development	Matt Gough, Housing Strategy Manager	To consider an update of this strategy document	4 October 2012
Housing Capital programme	Service information	Marc Blowers, Head of Housing Management and Nick Anthony, Head of Property Services	Housing services have been transferred to the remit of this committee from 01 April 2012. This report is outstanding from the previous committee's work programme as a request for the 'breakdown of planned maintenance programme for housing services'.	4 October 2012
Portfolio Holder for Strategic Development and Economic Growth	Holding to account		The Portfolio Holder will be invited to give a presentation on work carried out, in her portfolio in the remit of this committee, and answer any questions	4 October 2012
Update on the South Thames Gateway Building Control Partnership	Service information	Tony Van Vegel, Director of South Thames Gateway Building Control Partnership	This report will update the committee on the work of the Building Control Partnership	4 October 2012
Road and pavement maintenance funding	Service information	Andy McGrath, Assistant Director, Front Line Services	A report was requested on 28 June for detailed information on road maintenance funding, to include details of the integrity of the utility companies re-instatement works	4 October 2012

Item	Work type	Responsible officer	Objectives	Timescale
Council Plan monitoring 2012/2013 – quarter 2	Scrutiny of performance/budget	Anna-Marie Lawrence-Lovell, Performance Manager	To consider the quarter two Council Plan monitoring report for 2012/2013	13 December 2012
Annual review of waste contracts: Year 2	Scrutiny of performance/budget	Sarah Dagwell, Head of Waste Services	To review the second year's performance for each of the waste contracts	13 December 2012
Portfolio Holder for Housing and Community Services	Holding to account		The Portfolio Holder will be invited to give a presentation on work carried out, in his portfolio in the remit of this committee, and answer any questions	13 December 2012
Portfolio Holder for Community Safety and Customer Contact	Holding to account		The Portfolio Holder will be invited to give a presentation on work carried out, in his portfolio in the remit of this committee, and answer any questions	31 January 2013
Council Plan monitoring 2012/2013 – quarter 3	Scrutiny of performance/budget	Anna-Marie Lawrence-Lovell, Performance Manager	To consider the quarter three Council Plan monitoring report for 2012/2013	11 April 2013
Annual review from the Housing Scrutiny Panel	Holding to account	Marc Blowers, Head of Housing Management	The Chairman of the panel is invited to attend to provide a review of the panel's work during the past year	11 April 2013
The Leader of the Council	Holding to account		The Leader of the Council will be invited to give a presentation on work carried out, in his portfolio in the remit of this committee, and answer any questions	11 April 2013
Community Safety Plan 2013/2014	Policy development	Andy McGrath, Assistant Director, Front Line Services	To consider the annual refresh of the Community Safety Plan	11 April 2013

(Annual reports and reviews considered by this committee are the Community Safety Plan, Scrutiny of the Community Safety Partnership, Annual Review of the Waste Contracts and annual review of the Housing Scrutiny Panel. The annual South Thames Gateway Building Control Partnership Business Plan is circulated via a Briefing Note prior to consideration by the Cabinet).

**Future meeting dates:**

2012: 16 August, 4 October and 13 December

2013: 31 January and 11 April 2013

**Work completed in 2012/13:**

**28 June 2012**

- Annual scrutiny of the Community Safety Partnership
- DCLG weekly collection support fund
- Council Plan - end of year performance report 2011/2012
- Using the River Medway to its full potential
- Petitions