

Annual Meeting of Medway Council – Supplementary agenda No.2

A meeting of the Council will be held on:

Date: 14 May 2014

Time: 7.00pm

Venue: St George's Centre, Pembroke Road, Chatham Maritime, Chatham
ME4 4UH

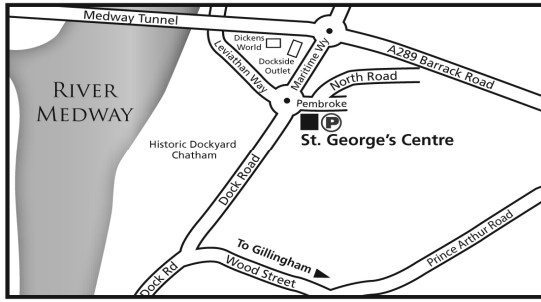
Items

- | | | |
|----------|---|--------------------------|
| 7 | Executive Responsibilities and Scheme of Delegations
(Executive and Non-Executive) | (Pages
3 - 6) |
|----------|---|--------------------------|

Appendix A is enclosed.

For further information please contact Julie Keith, Head of Democratic Services
on Telephone: 01634 332760 or Email: democratic.services@medway.gov.uk

Date: 14 May 2014



This agenda and reports are
available on our website
www.medway.gov.uk

A summary of this information can be made available in other formats from **01634 333333**

If you have any questions about this meeting and you want to speak to someone in your own language please ring **01634 335577**

উইলা	331780	ગુજરાતી	331782	ਪੰਜਾਬੀ	331784	کوردی	331841	ارو	331785	Русский	332374
中文	331781	हिंदी	331783	Polski	332373	একুশফ	331786	فارسی	331840	Lietuviškai	332372

Appendix A

1. CABINET PORTFOLIOS

Portfolio	Portfolio Holder	Themes
Leader	Rodney Chambers	<ul style="list-style-type: none"> • Democracy and governance • Inward investment • Regeneration • Strategic Partnerships
Deputy Leader and Finance	Alan Jarrett	<ul style="list-style-type: none"> • Better for Less • Communications and marketing (including Bluewave Communications Partnership) • Council Plan • Council tax and business rates • Finance • Housing benefit • Performance and service improvement • Property • Risk management • Strategic procurement
Adult Services	David Brake	<ul style="list-style-type: none"> • Adults' Mental Health • Better Care Fund • Community care • Health • Independent Safeguarding and Review Service • Older people • Partnership Commissioning (Adults) • Public Health (Lead Member), including commissioning of treatment services for drugs and alcohol • Services for people with learning and physical disabilities • Telecare/Telemedicine

Portfolio	Portfolio Holder	Themes
<p>Children's Services (Lead Member)</p> <p>(see note 1)</p>	<p>Mike O'Brien</p>	<ul style="list-style-type: none"> • Adoption • Children and Adolescent Mental Health Services • Children with disabilities • Children's Social Care • Early help, including Medway Action for Families • Early years • Further education • Inclusion • Looked After Children (including fostering, care leavers and residential care) • Partnership Commissioning (Children) • Primary and secondary education • Safeguarding • School organisation and schools admissions • School services • Special educational needs • Youth Services
<p>Community Safety and Customer Contact</p> <p>(see note 2)</p>	<p>Peter Hicks</p>	<ul style="list-style-type: none"> • CCTV • Community Officers • Community Safety Partnership, including tackling drugs, alcohol and domestic abuse • Customer Contact • Emergency Planning • Enforcement (executive functions only) • Environmental health • ICT • Legal • Trading standards • Travellers

Portfolio	Portfolio Holder	Themes
Educational Improvement	Kelly Tolhurst	<ul style="list-style-type: none"> • Educational Improvement to support the Children's Services Portfolio Holder, as statutory lead, specifically including: <ul style="list-style-type: none"> i) Support for School Governors ii) Post Ofsted Advisory Group iii) Review of the Council's approach and support for school effectiveness iv) Any other additional key strands of work as agreed with the Children's Services Portfolio Holder to respond to emerging issues
Front Line Services	Phil Filmer	<ul style="list-style-type: none"> • Parking • Public transport • Roads • Street cleaning and waste collection/recycling/waste disposal • Traffic management • Transport Strategy • Travel Safety
Housing and Community Services	Howard Doe	<ul style="list-style-type: none"> • Adult learning • Bereavement Services • Disabled adaptations to housing • Events and Festivals • Greenspaces • Heritage • Homelessness and Housing Options • Housing Landlord Services (HRA) • Housing Management and Allocations • Housing Strategy • Leisure Services • Libraries and Community Hubs • Private sector housing • Registration • Sporting Legacy • The development and management of the Council's housing stock • Theatre and Arts • Tourism • Voluntary sector

Portfolio	Portfolio Holder	Themes
Strategic Development and Economic Growth (see note 3)	Jane Chitty	<ul style="list-style-type: none"> • Building Control • Community Centres • Development Management • Economic Development • Europe • Local Plan • Planning Policy • Rural Planning • Social Regeneration • Sustainable Communities

*Note 1:

The roles and responsibilities of the Portfolio Holder for Children's Services are set out in statutory guidance "The roles and responsibilities of the Lead Member for Children's Services and the Director of Children's Services, under sections 18(7) (Director of Children's Services) and 19(2) (Lead Member for Children's Services) of the Children Act 2004:

https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/271429/directors_of_child_services_stat_guidance.pdf

*Note 2:

The following services will remain within the remit of the Community Safety and Customer Contact Portfolio:

- Tobacco control, excluding smoking cessation services
- Community safety aspects of alcohol and drug misuse
- Public health aspects of promotion of community safety, violence prevention and response.

Note 3:

The Leader and Full Council have delegated the Council's building control functions to the South Thames Gateway Building Control Joint Committee. The Terms of Reference of the South Thames Gateway Building Control Joint Committee are set out within the Council's Constitution and include executive and non-executive functions. Councillor Chitty is appointed to sit on the South Thames Gateway Building Control Joint Committee.

Addresses and wards of Cabinet Members can be found here:

<http://democracy.medway.gov.uk/mgMemberIndex.aspx?bcr=1>

2. BUS LANE ADJUDICATION SERVICE JOINT COMMITTEE – MEMBERSHIP

Councillor Phil Filmer