

Cabinet – Supplementary agenda No.2

A meeting of the Cabinet will be held on:

Date: 5 September 2017

Time: 3.00pm

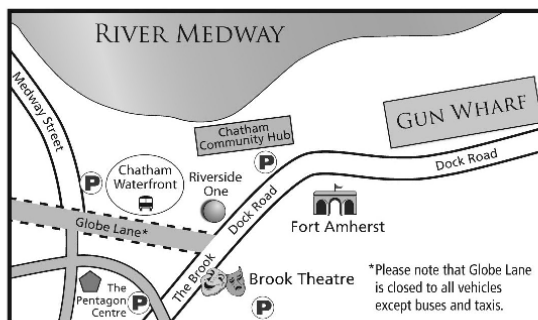
Venue: Meeting Room 2 - Level 3, Gun Wharf

Items

11. **Recruitment Freeze** (Pages 3 - 4)
Form tabled at the meeting

For further information please contact Joseph Dance/Wayne Hemingway, Democratic Services Officers on Telephone: 01634 332008/332509 or Email: democratic.services@medway.gov.uk

Date: 5 September 2017



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www.medway.gov.uk

A summary of this information can be made available in other formats from **01634 333333**

If you have any questions about this meeting and you want to speak to someone in your own language please ring **01634 335577**

বাংলা	331780	ગુજરાતી	331782	ਪੰਜਾਬੀ	331784	کوردی	331841	ارو	331785	Русский	332374
中文	331781	हिंदी	331783	Polski	332373	ଝଡ଼ିଆ	331786	فارسی	331840	Lietuviškai	332372

CABINET APPROVAL FOR RECRUITMENT TO VACANCIES

Agenda Item 11.

Please complete this form, with all required signatures, and return to the Organisational Change Team, HR Services, 3rd Floor, Gun Wharf. You will also need to send an electronic word version to resourcing@medway.gov.uk, so that the approval form can be inserted into the cabinet report. This form is not required for those posts covered by the exemptions list shown below.

DIRECTORATE	Children's services		
SECTION	Youth Offending Team		
POST TITLE	Restorative Justice Practitioner / Co-ordinator.		
GRADE AND SALARY RANGE	Range 4 £25093 - £30554		
POST NUMBER	11797		
LOCATION	Youth Offending Team, Strood Youth Centre		
DATE POST BECAME VACANT	The post will vacant as of 19/07/2017		
MANAGER POST REPORTS TO	Kenneth Dance		
*IS THIS REQUEST TO COVER PERMANENT RECRUITMENT	Y		
*IS THIS REQUEST TO APPLY TO AN EXTERNAL AGENCY	N		
*IS THIS REQUEST TO COVER TEMPORARY RECRUITMENT FROM AGENCY POOL	N		
IF TEMPORARY PLEASE SPECIFY DATES FROM AND TO:			
IF TEMPORARY PLEASE GIVE NAME OF EMPLOYEE COVERING VACANCY (if applicable)			
WHICH PHASE OF BETTER FOR LESS DOES THIS POST RELATE TO? (is this still applicable?).			
ARE THERE IMPLICATIONS FOR NOT FILLING THE POST PRIOR TO THE RELEVANT PHASE OF BETTER FOR LESS – IF SO PLEASE INDICATE BELOW			
NAME OF RECRUITING MANAGER: Kenneth Dance.			

(* please delete as appropriate)

Impact on Service – please include:-

1. Information on the structure within this function indicating numbers of posts of the same type and how many corresponding vacancies – eg 20 care workers 2 posts vacant.
2. Impact on the service if this post is not filled, with particular reference to services to the public.

This is a single, unique post in the team. There are no other staff members undertaking this role.

The Youth Offending Team has statutory duty to provide restorative justice services to the victims of young peoples offending.

Meeting these duties is a condition of the Youth Justice Board grant, the external funding for the team. The Youth Justice Board require the YOT to undertake a yearly audit to show that the conditions of the grant are being adhered to.

If the post is not filled the YOT will fail in this duty.

Apart for budgetary / audit considerations the main value of this role is it's impact for the community. Youth Offending causes harm to the community and enabling victims of this offending to have their say and meet with the young people who offended against them, is a powerful way of mitigating against the impact of that harm.

Budget Issues

Please indicate:

1. the realisable savings if this post remained vacant.
2. If any savings could be achieved by alternative ways of providing the service.

Please specify the funding source for this post:

BF62M YOT core budget. The YOT budget is comprised of a grant from the Youth Justice Board of £305,104 (confirmed on 04/04/2017 and a contribution for the council).

Comments from Portfolio Holder

Signed:
Portfolio Holder

Dated:

Signed:
Councillor Alan Jarrett

Dated:

Signed:
Director

Dated: